

TENTERDEN TOWN COUNCIL

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14th January 2017

FINANCE & GENERAL PURPOSES COMMITTEE

Notice is given that a meeting of the **FINANCE & GENERAL PURPOSES** Committee will be held in the Mayor's Parlour at the Town Hall on **MONDAY 20th FEBRUARY 2017** following a meeting of the Planning Committee starting at **7.00pm**.

All members of this committee are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting.

 Phil Burgess, Town Clerk.

Councillors Serving: (1) Mrs. J. Curteis (2) H. Edwards, (3) Mrs. S. Ferguson, (4) Miss N. Gooch, (5) M. Hickmott, (6) R. Isworth, (7) R. Knight, (8) C. Knowles, (9) Dr. L. Lovelidge, (10) R. Lusty, (11) K. Mulholland, (12) J. Nelson (Chairman), (13) Mrs. P. Smith, (14) A. Sugden and (15) T. Thorpe.

AGENDA

1. **APOLOGIES FOR ABSENCE.**
2. **DECLARATIONS OF INTEREST.**
3. **MINUTES.** To consider and, if approved, confirm and sign the minutes and reports of the meeting held on 9th January 2017 as a correct record.
4. **MATTERS ARISING.**
5. **REPRESENTATION FROM MEMBERS OF THE PUBLIC.**
Members of the public may make personal representations at this meeting by giving written notice of a request to speak and indicating briefly the matter of interest or relevant agenda item to the Town Clerk or Deputy Town Clerk no later than 12 noon on the day of the meeting. Provided always that speakers are resident in a ward of the Council and, give their full name and address prior to speaking, the committee Chairman may (or may choose not to) invite individuals to speak at the relevant point in the meeting. Speeches may not exceed three minutes duration and speakers may not participate in any subsequent debate between committee members. At the Chairman's discretion, only one speech may be made in support of each side of any contentious issue.
6. **COUNCILLORS' QUESTIONS.**
At the Chairman's discretion, Councillors may ask a question about any item relevant to this committee that is not on the agenda. Every question shall be put and answered without discussion. An answer may take the form of a direct oral answer or reference to a Town Council publication. Where a reply cannot be conveniently given at this meeting, an oral or written answer may be circulated at a later date.
7. **SUB-COMMITTEE & WORKING GROUP REPORTS.**
 - (a) Emergency Planning.
 - (b) May Fayre.
 - (c) Participatory Budgeting.
 - (d) Standing Orders, Financial Regulations and Donations.
 - (e) Website.
 - (f) Youth Policy.

8. **FINANCIAL REPORTS.**

- a) Income and Expenditure to 31st January 2017.
- b) Bank Reconciliation to 31st January 2017.
- c) Payments list to 31st January 2017.

9. **LOCAL GOVERNMENT PENSIONS SCHEME.** Information on a reduction in the employer's contribution from April 2017. *

10. **VETERAN'S LUNCH.** To note that the event this year, hosted by the Mayor, will take place on Saturday 6th May.

11. **INTERNAL AUDIT.** To note and approve the findings of the half-yearly internal audit. *

12. **TENTERDEN REGENERATION.** To consider proposals for the next steps in the process. *

13. **AD-HOC EXPENDITURE FOR PROFESSIONAL ADVICE.** To consider an amendment to the Town Clerk's expenditure authority. *

The Committee will be moved into closed session. *Under the Public Bodies (Admissions to meetings) Act 1960, the public and press will be excluded from the closed session due to the confidential nature of this part of the meeting which involves the discussion of confidential staffing matters and confidential financial negotiations.*

14. **STAFF ISSUES.** Confidential document no. 570 refers.

15. **LEASE CONSIDERATIONS.** Confidential document no. 571 refers.

16. **LAND ISSUES.** Confidential document no. 572 refers.

End of closed session.

17. **CORRESPONDENCE.**

- (a) Public Consultation. Letters received from Tenterden Swords & Fencing Club, Homewood School & Sixth Form Centre, Tenterden District & Residents Association (including two letters in response to the TDRA comments) and one resident regarding the Lipton Group Report.

18. **MINOR MATTERS.**

- (a) Tesco 'Bags of Help' Initiative. Information on how community groups can apply.
- (b) Rural Kent Coffee and Information Project. Information on the launch of a new service bringing a library of information and mobile café to rural communities in Kent and Medway.
- (c) West Kent Housing Association. Request for liaison regarding promotion of shared ownership properties at Taylor Wimpey site, Smallhythe Road.
- (d) Marie Curie Swimathon. Information regarding Swimathon 2017 on 8th and 9th April 2017 at Tenterden Leisure Centre.

- (e) National Association of Local Councils. News bulletins dated 13th January, 20th January and 27th January 2017.
- (f) Kent Association of Local Councils (KALC). Business case for a single council for East Kent.
- (g) KALC. Notification of the Rural Affairs Conference on 9th March 2017.
- (h) KALC. Updated Legal Topic Notes: LTN 36 – Unfair Contract Terms and LTN 42 – Occupiers Liability.
- (i) KALC. New guide produced by Locality “How to Keep it Local – Five step guide for councillors and commissioners”.

19. **ANY OTHER URGENT BUSINESS PREVIOUSLY NOTIFIED TO THE CHAIRMAN.**

No decision may lawfully be made under this item but matters which involve no more than an exchange of information may be discussed.

End.

**Attachments and tabled documents can be obtained from the Town Clerk's office or downloaded from www.tenterdentowncouncil.gov.uk.*