

TENTERDEN TOWN COUNCIL



MINUTES OF THE INTERNAL COMMITTEE **MEETING HELD AT TENTERDEN TOWN HALL ON 17TH JULY 2017**

Councillors Present: M Hickmott, R. Isworth, R. Knight, Dr. L. Lovelidge (Chair) R. Lusty, J. Nelson and A. Sugden.

Officers Present: Town Clerk Mr. P. Burgess, Deputy Town Clerk Mrs. C. Gilbert and Accounts Clerk Mrs. J. McCollum.

Others Present: Cllrs. M. Carter, Mrs. J. Curteis, Mrs. S Ferguson, K. Mulholland and Mrs. P. Smith, (not members of this committee), Cllr. Mr. P. Clokie (ABC) and 35 members of the public.

0038 **APOLOGIES FOR ABSENCE.** Cllr. H. Edwards and Non-Members: Cllr. T. Thorpe and Cllr. Miss. N. Gooch

0039 **DECLARATIONS OF INTEREST.** None.

0040 **MINUTES.** The minutes of the meeting held on 26th June 2017 were confirmed and signed as a correct record.

0041 **MATTERS ARISING.** None.

0042 **PERSONAL REPRESENTATIONS FROM MEMBERS OF THE PUBLIC.** None.

0043 **COUNCILLORS' QUESTIONS.** Cllr. Mrs. Ferguson asked the following questions.

- (a) When Town Council representatives change on outside organisations, could the organisations be written to informing them of the change and requesting for a member of that organisation to be the direct contact to ensure good communication. Cllr. Ferguson requested that this was included on the next Agenda.
- (b) Whether voting records could show councillor names to indicate who voted for/against when votes are taken. Cllr. Ferguson requested that the Standing Orders Subcommittee took this into consideration.
- (c) The Town Council's website required updating to include focus groups and their agendas and minutes.

0044 **SUB-COMMITTEES & WORKING GROUPS.**

- (a) Town Hall Focus Group. Cllr. Dr. Lovelidge reported that the second meeting of the group took place last week. The group were currently gathering information and plan to meet on a two weekly basis.

- (b) Recreation Ground Focus Group. Cllr. Mr. Mulholland reported that the group had evaluated tenders and short-listed five architects who would be interviewed on 24th July 2017. Once an architect was appointed, the first focus group meeting would be arranged.
- (c) Cinema Focus Group. Cllr. Mrs. Ferguson reported that the first meeting would be taking place on 1st August 2017.

- 0045 **COUNCIL ARTWORK**. It was **RESOLVED** that the restoration of the three damaged artworks should be undertaken at a cost of £6,000.00 and an insurance claim made to re-coup as much of the cost as possible.
- 0046 **COUNCIL AWARD SCHEME**. It was reported that the application to participate in the awards scheme at foundation level would soon be ready. It was **RESOLVED** that the remaining three qualifying conditions would be completed and the application submitted at a cost of £100.00.
- 0047 **FIRST AID TRAINING**. It was **RESOLVED** that all members of staff would undertake a first aid training day on 16th August 2017 to be run by Capt. J. Slegg. Capt. Slegg had offered to provide the training for free. However, it was proposed that a donation should be made to his chosen charity. It was **RESOLVED** to make a donation of £500.00 to J. Slegg's chosen charity 'Porch Light'.
- 0048 **BALCONY LOADING AND SAFETY**. It was **NOTED** that a structural survey of the Town Hall balcony was required.
- 0049 **WASTE FACILITY**. Progress on the enclosure for skips to be sited in the far south-east corner of the recreation ground was **NOTED**.
- 0050 **TENT1 RECEIPTS & SECTION 106 FUNDING**. It was **AGREED** that a 'community chest' would be set for participatory budgeting at £165,000.
- 0051 **Financial Reports**. The following reports were **NOTED**.
- (a) Supplier payments List for the period 1st April to 30th June 2017.
 - (b) Bank Reconciliation as at 30th June 2017.
 - (c) Income and Expenditure report for the quarter ended 30th June 2017.
- 0052 **ANNUAL CIVIC SERVICE**. It was **RESOLVED** to move the time of the Annual Civic Service to 12 noon to accommodate the inclusion of other Tenterden churches. Cllr. Mrs. Ferguson requested that the Town Hall be available for the Reception.
- 0053 **CORRESPONDENCE**.
- (a) A complimentary letter received from a resident regarding the improvement in the look of the Town was **NOTED**. Cllr. Smith requested that copies of correspondence be included as part of the agenda mail out.
- 0054 **MINOR MATTERS**. None

0055 **ANY OTHER URGENT BUSINESS PREVIOUSLY NOTIFIED TO THE CHAIRMAN.**

- (a) Cllr. Isworth responded to the recent comments made on social media by former Cllr. Mrs. E. Hannett. Although Cllr Isworth does not have direct access to social media, the comments were forwarded to the Council. Cllr. Isworth stated that the comments made by Mrs. Hannett regarding the meeting with Tentertainment last year were factually incorrect and refutes the allegation that he had abused his position as a councillor for personal gain. Former Cllr. Mrs. Hannett did not make any complaints or follow the complaints procedure during her time as a Councillor when the opportunity was available. Cllr. Isworth reminded councillors that any post made on social media are legally admissible in a court of law.
- (b) Cllr. Mrs. Smith requested that the East Cross Garden refurbishment be put on the agenda for this Committee to avoid it being forgotten. Currently listed building consent is being sought for the water pump.

The meeting opened at 7:27pm and closed at 7:50pm.

The foregoing Minutes and Reports were confirmed and signed at the Internal Meeting of the Town Council held on the 7th day of August 2017.

Chairman _____ (07.08.2017)