

TENTERDEN TOWN COUNCIL

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30th May 2017

EXTERNAL COMMITTEE

Notice is given that a meeting of the **EXTERNAL** Committee will be held in the Assembly Room at the Town Hall on **MONDAY 5th JUNE 2017** following meetings of the Planning Committee and the Internal Committee and a special meeting of the Town Council starting at **7.00pm**.

All members are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting.

 Phil Burgess, Town Clerk.

Councillors Serving: (1) M. Carter (Chair), (2) Mrs J. Curteis, (3) Mrs S. Ferguson, (4) Miss N. Gooch, (5) C. Knowles, (6) K. Mulholland, (7) Mrs P. Smith & (8) T. Thorpe.
Substitutes in the event of members' absence: Cllrs M. Hickmott, R. Isworth, Dr L. Lovelidge.

AGENDA

1. **APOLOGIES FOR ABSENCE.**
2. **DECLARATIONS OF INTEREST.**
3. **MINUTES.** None. First meeting of this committee.
4. **MATTERS ARISING.** Not applicable.
5. **REPRESENTATION FROM MEMBERS OF THE PUBLIC.**
Members of the public may make personal representations at this meeting by giving written notice of a request to speak and indicating briefly the matter of interest or relevant agenda item to the Town Clerk or Deputy Town Clerk no later than 12 noon on the day of the meeting. Provided always that speakers are resident in a ward of the Council and, give their full name and address prior to speaking, the committee Chairman may (or may choose not to) invite individuals to speak at the relevant point in the meeting. Speeches may not exceed three minutes duration and speakers may not participate in any subsequent debate between committee members. At the Chairman's discretion, only one speech may be made in support of each side of any contentious issue.
6. **COUNCILLORS' QUESTIONS.**
At the Chairman's discretion, Councillors may ask a question about any item relevant to this committee that is not on the agenda. Every question shall be put and answered without discussion. An answer may take the form of a direct oral answer or reference to a Town Council publication. Where a reply cannot be conveniently given at this meeting, an oral or written answer may be circulated at a later date. All councillors present will be permitted to contribute to the debate on agenda items but only members of this committee will be permitted to vote.
7. **VICE-CHAIRMAN.** To appoint a Vice-Chairman for 2017-2018.
8. **SUB-COMMITTEE & WORKING GROUPS.** To appoint members to the following sub-committees. Non-councillors can be co-opted at sub-committee level.
 - (a) Emergency Planning. Current Membership: Cllrs Mrs Curteis, Mrs Ferguson, Lusty, Mulholland, Nelson & Mrs Smith.
 - (b) May Fayre. Current Membership: Cllrs Miss Gooch, Hickmott & Mrs Smith. Cllr Edwards will be standing down after 17 years' service.
 - (c) Participatory Budgeting. Current Membership: Cllrs Carter, Mrs Curteis, Mrs Ferguson, Dr Lovelidge, Mulholland & Nelson.
 - (d) Donations. New Sub-committee.*

- (e) Youth Policy. Current Membership: Cllrs Isworth, Dr. Lovelidge, Nelson & Mrs Smith.
 - (f) Sports Review. Current Membership: Cllrs Carter, Isworth, Mulholland & Sugden.
 - (g) Tourism. New Sub-committee. Former standing committee members: Cllrs Carter, Mrs Ferguson, Mulholland and Nelson.
 - (h) Any other sub-committees required.
9. **COMPUTER EQUIPMENT FOR MAINTENANCE TEAM.** To consider purchase of a "rugged" tablet for the maintenance team. *
 10. **DESTINATION MANAGEMENT PLAN FOR TENTERDEN.** A report on the latest position.
 11. **SUMMER FOOD FAYRE.** To consider the organisation of a small scale local food fayre outside the Town Hall. *
 12. **CHRISTMAS EVENTS.** To consider the formation of a sub-committee to co-ordinate Christmas events. *
 13. **TOURIST INFORMATION CENTRE.** To note that the Town Council has recruited an assistant to run this facility at weekends during the summer. Weekend service will continue until the Folk Festival and restart at Easter 2018.

The Committee will be moved into closed session. *Under the Public Bodies (Admissions to meetings) Act 1960, the public and press will be excluded from the closed session due to the confidential nature of this part of the meeting which involves the discussion of confidential staffing matters and confidential financial negotiations.*

14. **CONTRACT NEGOTIATIONS.** Confidential document 585 refers.

End of closed session.

15. **CORRESPONDENCE.**
 - (a) Email from a St. Michaels resident regarding the installation of dog fouling signage on Ox Lane.
 - (b) Letter from St. Mildred's Committee regarding the Town Council's donation towards the maintenance of the Church clock.
 - (c) Email correspondence with a resident regarding speeding at Silver Hill.
16. **MINOR MATTERS.**
 - (a) National Association of Local Councils (NALC).
 - (i) News bulletins dated 17th March, 24th March, 31st March, 7th April, 13th April, 21st April, 28th April, 5th May, 12th May and 19th May 2017.
 - (ii) Plant a Tree Charter Legacy Tree – information on planting a legacy tree in the community.

- (b) Kent Association of Local Councils (KALC). Information from KALC regarding charging parkrun and junior park run for the use of public parks.
- (c) Kent Police. Information received from Kent Police regarding:
 - (i) the rural policing update 29th April 2017;
 - (ii) 5th Open Day on 2nd July 2017;
 - (iii) procedures for reporting unusual activity on local airfields;
 - (iv) Centre for the Protection of National Infrastructure (CPNI): Guidance note: attack at Manchester Arena.
- (d) LM Sport Tourism. Information regarding a smartphone application for tourists which includes walking and running routes.
- (e) Field's in Trust. Information on the launch of the new programme 'Active Spaces'.

17. **ANY OTHER URGENT BUSINESS PREVIOUSLY NOTIFIED TO THE CHAIRMAN.**

No decision may lawfully be made under this item but matters which involve no more than an exchange of information may be discussed.

End.

**Attachments and tabled documents can be obtained from the Town Clerk's office or downloaded from www.tenterdentowncouncil.gov.uk.*