

TENTERDEN TOWN COUNCIL

Town Hall, 24 High Street, Tenterden, Kent. TN30 6AN

Website: www.tenterdentowncouncil.gov.uk
Telephone: 01580 762271




Email: townhall@tenterdentowncouncil.gov.uk
Facsimile: 01580 765647

11th July 2017

EXTERNAL COMMITTEE

Notice is given that a meeting of the **EXTERNAL** Committee will be held in the Assembly Room at the Town Hall on **MONDAY 17th JULY 2017** following meetings of the Planning Committee and the Internal Committee starting at **7.00pm**.

All members are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting.

 Phil Burgess, Town Clerk.

Councillors Serving: (1) M. Carter (Chair), (2) Mrs J. Curteis, (3) Mrs S. Ferguson, (4) Miss N. Gooch, (5) C. Knowles, (6) K. Mulholland, (7) Mrs P. Smith & (8) T. Thorpe.

Substitutes in the event of members' absence: Cllrs M. Hickmott, R. Isworth, Dr L. Lovelidge.

AGENDA

1. **APOLOGIES FOR ABSENCE.**
2. **DECLARATIONS OF INTEREST.**
3. **MINUTES.** To consider and, if approved, confirm and sign the minutes and reports of the meeting held on 5th June 2017 as a correct record.
4. **MATTERS ARISING.**
5. **REPRESENTATION FROM MEMBERS OF THE PUBLIC.**
Members of the public may make personal representations at this meeting by giving written notice of a request to speak and indicating briefly the matter of interest or relevant agenda item to the Town Clerk or Deputy Town Clerk no later than 12 noon on the day of the meeting. Provided always that speakers are resident in a ward of the Council and, give their full name and address prior to speaking, the committee Chairman may (or may choose not to) invite individuals to speak at the relevant point in the meeting. Speeches may not exceed three minutes duration and speakers may not participate in any subsequent debate between committee members. At the Chairman's discretion, only one speech may be made in support of each side of any contentious issue.
6. **COUNCILLORS' QUESTIONS.**
At the Chairman's discretion, Councillors may ask a question about any item relevant to this committee that is not on the agenda. Every question shall be put and answered without discussion. An answer may take the form of a direct oral answer or reference to a Town Council publication. Where a reply cannot be conveniently given at this meeting, an oral or written answer may be circulated at a later date. All councillors present will be permitted to contribute to the debate on agenda items but only members of this committee will be permitted to vote.
7. **SUB-COMMITTEE & WORKING GROUP REPORTS.**
 - (a) May Fayre. Report of a meeting on 4th July 2017.
 - (b) Donations. Report of a meeting on 29th June 2017. *
 - (c) Sports Review. (incorporating playing fields focus group) Report of a meeting on 6th June 2017.
 - (d) Village Halls Focus Group. Report of a meeting on 12th June 2017.
 - (e) Cinema Focus Group. Progress Report.
8. **CHRISTMAS LIGHTING.** To consider setting up a sub-committee for Christmas Lighting in view of the request by TDCC and changes to KCC policy. *

9. **VIRTUAL DEMENTIA TOUR.** Information on the "tour dates" and to consider a donation to the organisation. *
10. **TENTERDEN FRIDAY MARKET.** To consider the takeover of market administration from ABC. *
11. **CARETAKER SCHEME.** A review of the situation and report on various aspects of greens maintenance. *
12. **COOMBE LANE CEMETERY.** To note a report received from Kent Wildlife Trust regarding maintenance methods to be carried out which are sympathetic to the wildlife. *
13. **MAINTENANCE MACHINERY.** To consider a quotation for regular maintenance of vehicles. *
14. **DESIGN OF NEWSLETTER AND PUBLICITY MATERIAL.** To consider quotations for this work. *
15. **SPEED RESTRICTING METHODS.** To consider a request from a resident for assistance with a scheme on the Woodchurch Road and potentially other locations. *
16. **ADMINISTRATIVE ACTION.** List no 174. *
17. **ABC HOUSING POLICY.** Rental provision for new developments in the town. *
18. **KILN FIELDS.** An update on the potential transfer to the Town Council of this land. *
19. **FINANCIAL REPORTS.**
 - (a) Income and Expenditure report for quarter ended 30th June 2017. *
20. **CORRESPONDENCE.**
 - (a) A letter received from a resident of Turners Avenue regarding the ongoing issue of dangerous parking.
21. **MINOR MATTERS.**
 - (a) Information received from Kent Association of Local Councils regarding the Fire Hydrant Initiative Project.
22. **ANY OTHER URGENT BUSINESS PREVIOUSLY NOTIFIED TO THE CHAIRMAN.**

No decision may lawfully be made under this item but matters which involve no more than an exchange of information may be discussed.

End.

**Attachments and tabled documents can be obtained from the Town Clerk's office or downloaded from www.tenterdentowncouncil.gov.uk.*