

# TENTERDEN TOWN COUNCIL

## MAY FAYRE SUB-COMMITTEE

### MINUTES OF THE MEETING HELD 20<sup>th</sup> February 2019 at 6pm

#### PRESENT:

**Town Councillors:** H. Edwards, Miss N. Gooch, M. Hickmott, Mrs P. Smith

**Non-Councillors:** Mr. C. Marsh

**Tenterden Town Council Staff:** Ms. S. Ratcliffe

1. **APOLOGIES FOR ABSENCE.** Mr. J. Mills
2. **MINUTES.** The minutes of the last meeting held on 19<sup>th</sup> January 2019 were agreed.
3. **MATTERS ARISING FROM THE MINUTES.**
  - Cllr. Mrs. Smith advised that the Town Council will make up the funds to £1500 not donate £1500.
4. **CORRESPONDENCE.**
  - Cllr. Hickmott advised that he had not heard from Emma Brookes – Cllr. Mrs. Smith will contact her.
  - Cllr. Hickmott advised that nine charity stalls and three craft trades have responded.
5. **FINANCIAL REPORT.** No update.
6. **PROGRESS TO DATE FOR 2019 EVENT.**
  - The Event Notification Form has been sent to Ashford Borough Council along with The Temporary Event Notice and Risk Assessment.
  - The First Responders need to be arranged, Sharon will request quotations.
  - The Ancient Boro will need a gazebo and two tables for their stall.
  - Cllr. Hickmott sent out invitations to stallholders on 16<sup>th</sup> January 2019, replies are very slow.
  - Cllr. Mrs. Smith confirmed that the Falconry have been booked.
  - The Sea Cadets have not yet confirmed.
  - As the Fun Dog Show will not be going ahead this year Ditty Diamonds dogs can use the dog show area.
  - There will be no parking available at the doctors' surgery this year.
  - The three emergency services have been invited.
  - Cllr. Hickmott has acquired radios for communication between committee members across the rec this year.
  - A few more stalls are needed to boost numbers.
  - The maintenance team have confirmed that they are able to help with setting up and dismantling on the day.
  - The Fun Dog Show needs to be removed from the poster and Ditto Diamonds added.
  - Goudhurst School have been asked to provide the May Pole dancing but have not yet responded.
  - An advert will be placed in The Wealden Advertiser nearer the time.

- The vintage flyer will be advertised nearer the time.
- The new Maypole will be set up the day before by Cllr. Edwards, Cllr. Hickmott and Mr. Carey. It is planned to take the Maypole on the trailer in the cavalcade and to put it in position upon arrival at the recreation ground.
- Cllr. Edwards suggested that a board should be attached to the beacon under the basket stating that it is the May Fayre's 20<sup>th</sup> year. Cllr. Hickmott will make a request to council.
- The Mayor, Cllr. Mrs. Pam Smith will ride in the lead car in the cavalcade with the Mayors Cadet, Ryan Hobbs and the Town Sergeant Mr. Malcolm Winter.

**7. ANY OTHER BUSINESS.** The committee thanked the Deputy Town Clerk, Claire Gilbert for sending in the necessary paperwork to Ashford Borough Council.

**8. DATE OF NEXT MEETING.** Wednesday 20<sup>th</sup> March 2019 at 6pm.

The meeting closed at 7.10pm.