

TENTERDEN TOWN COUNCIL

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5th June 2018

EXTERNAL COMMITTEE

Notice is given that a meeting of the **EXTERNAL** Committee will be held in the Assembly Room at the Town Hall on following a special meeting of the Town Council and a meeting of the Planning Committee which start at **7.00pm**.

All members are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting.

 Phil Burgess, Town Clerk.

Councillors Serving: (1) M. Carter, (2) J. Crawford, (3) Mrs J. Curteis, (4) Mrs S. Ferguson, (5) Miss N. Gooch, (6) C. Knowles, (7) K. Mulholland (Chair) & (8) A Sugden
Substitutes in the event of members' absence: Cllrs M. Hickmott, Dr L. Lovelidge & J. Nelson

AGENDA

1. **APOLOGIES FOR ABSENCE.**
2. **DECLARATIONS OF INTEREST.**
3. **MINUTES.** To consider and, if approved, confirm and sign the minutes and report of the meeting held on 3rd April 2018 as a correct record.
4. **MATTERS ARISING.**
5. **REPRESENTATION FROM MEMBERS OF THE PUBLIC.**
Members of the public may make personal representations at this meeting by giving written notice of a request to speak and indicating briefly the matter of interest or relevant agenda item to the Town Clerk or Deputy Town Clerk no later than 12 noon on the day of the meeting. Provided always that speakers are resident in a ward of the Council and, give their full name and address prior to speaking, the committee Chairman may (or may choose not to) invite individuals to speak at the relevant point in the meeting. Speeches may not exceed three minutes duration and speakers may not participate in any subsequent debate between committee members. At the Chairman's discretion, only one speech may be made in support of each side of any contentious issue.
6. **COUNCILLORS' QUESTIONS.**
At the Chairman's discretion, Councillors may ask a question about any item relevant to this committee that is not on the agenda. Every question shall be put and answered without discussion. An answer may take the form of a direct oral answer or reference to a Town Council publication. Where a reply cannot be conveniently given at this meeting, an oral or written answer may be circulated at a later date. All councillors present will be permitted to contribute to the debate on agenda items but only members of this committee will be permitted to vote.
7. **VICE-CHAIRMAN.** To appoint a Vice-Chairman for 2018-2019.
8. **FINANCIAL REPORT.** To approve the Income and Expenditure report for this Committee for the year ended 31st March 2018. *
9. **SUB-COMMITTEE & WORKING GROUP REPORTS.**
 - (a) May Fayre. Report of a meeting held on 18th April 2018. *
 - (b) Donations. Report of meetings held on 19th April and 4th June 2018 and consideration of a new policy for Town Events. *
 - (c) Sports Review. Report of a meeting held on 2nd May 2018. *
 - (d) War Memorial. A report of a meeting held on 15th May 2018. *

- (e) Community Transport Scheme. Report of a meeting held on 4th April 2018. *
10. **SUB-COMMITTEE & WORKING GROUPS.** To appoint members to the following sub-committees. Non-councillors can be co-opted at sub-committee level.
- (a) May Fayre.
Current Councillor Membership: Cllrs Edwards, Miss Gooch, Hickmott & Mrs. Smith.
- (b) Donations.
Current Membership: Cllrs. Mrs. Curteis, Miss Gooch, Mulholland, Mrs. Smith & Sugden.
- (c) Sports Review.
Current Town Councillor Membership: Cllrs. Carter, Isworth, Mulholland, Nelson & Sugden.
- (d) Christmas Lights.
Current Councillor Membership: Cllrs Carter, Mrs Ferguson, Knowles & Sugden.
- (e) Tourism & Business.
Current Councillor Membership: Cllrs. Carter, Mrs Ferguson, Mulholland, Nelson & Mrs Smith (Cllr Crawford?).
- (f) Community Transport Scheme.
Current Councillor Membership: Cllrs Miss Gooch, Knowles & Mulholland.
11. **WATER FOUNTAINS.** To consider the installation of outdoor drinking fountains. *
12. **ADMINISTRATION LISTS.** To note issues reported to KCC on Administration List 176.*
13. **CORRESPONDENCE.** None.
14. **MINOR MATTERS.** None
15. **ANY OTHER URGENT BUSINESS PREVIOUSLY NOTIFIED TO THE CHAIRMAN.**
No decision may lawfully be made under this item but matters which involve no more than an exchange of information may be discussed.

End.

**Attachments and tabled documents can be obtained from the Town Clerk's office or downloaded from www.tenterdentowncouncil.gov.uk.*