

# TENTERDEN TOWN COUNCIL

Town Hall, 24 High Street, Tenterden, Kent. TN30 6AN

Website: [www.tenterdentowncouncil.gov.uk](http://www.tenterdentowncouncil.gov.uk)  
Telephone: 01580 762271




Email: [townhall@tenterdentowncouncil.gov.uk](mailto:townhall@tenterdentowncouncil.gov.uk)  
Facsimile: 01580 765647

6<sup>th</sup> June 2016

## **FINANCE & GENERAL PURPOSES COMMITTEE**

Notice is given that a meeting of the **FINANCE & GENERAL PURPOSES** Committee will be held in the Mayor's Parlour at the Town Hall on **MONDAY 13<sup>th</sup> JUNE 2016** following a meeting of the Planning Committee which will start at **7.00pm**.

All members of this committee are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting.

 Phil Burgess, Town Clerk.

Councillors Serving:

(1) Mrs. J. Curteis (2) H. Edwards, (3) Mrs. S. Ferguson, (4) Miss N. Gooch, (5) Mrs. E. Hannett, (6) M. Hickmott, (7) R. Isworth, (8) C. Knowles, (9) Dr. L. Lovelidge, (10) R. Lusty, (11) K. Mulholland, (12) J. Nelson (Chairman), (13) Mrs. P. Smith, (14) A. Sugden and (15) T. Thorpe.

## **AGENDA**

1. **WELCOME, INTRODUCTIONS AND APOLOGIES FOR ABSENCE.**
2. **DECLARATIONS OF INTEREST ON ITEMS TO BE CONSIDERED AT THIS MEETING.**
3. **MINUTES.** To consider and, if approved, confirm and sign the minutes and reports of the meeting held on 25<sup>th</sup> April 2016 as a correct record.
4. **MATTERS ARISING.**
5. **PERSONAL REPRESENTATIONS FROM MEMBERS OF THE PUBLIC.**  
*Members of the public may make personal representations at this meeting by giving written notice of a request to speak and indicating briefly the matter of interest or relevant agenda item to the Town Clerk or Deputy Town Clerk no later than 12 noon on the day of the meeting. Provided always that speakers are resident in a ward of the Council and, give their full name and address prior to speaking, the committee Chairman may (or may choose not to) invite individuals to speak at the relevant point in the meeting. Speeches may not exceed three minutes duration and speakers may not participate in any subsequent debate between committee members. At the Chairman's discretion, only one speech may be made in support of each side of any contentious issue.*
6. **COUNCILLORS' QUESTIONS.**  
*At the Chairman's discretion, Councillors may ask a question about any item relevant to this committee that is not on the agenda. Every question shall be put and answered without discussion. An answer may take the form of a direct oral answer or reference to a Town Council publication. Where a reply cannot be conveniently given at this meeting, an oral or written answer may be circulated at a later date.*
7. **VICE-CHAIRMAN.** To appoint a Vice-Chairman for 2016-2017.
8. **SUB-COMMITTEE & WORKING GROUP REPORTS.**
  - (a) Emergency Planning.
  - (b) May Fayre.
  - (c) Participatory Budgeting.
  - (d) Standing Orders, Financial Regulations and Donations.
  - (e) Website.

- (f) Youth Policy.
  - (g) Staff and Employment.
9. **SUB-COMMITTEE MEMBERSHIP.** To appoint members and Chairmen of the following subcommittees\*:
- (a) Emergency Planning.
  - (b) May Fayre.
  - (c) Participatory Budgeting.
  - (d) Standing Orders, Financial Regulations and Donations.
  - (e) Website.
  - (f) Youth Policy.
  - (g) Staff and Employment.
10. **MAYOR'S SUNDAY.** To note that the previously selected date in June is unavailable due to the civic service of another Cinque Ports town, and as such preparations are instead underway for Sunday 10<sup>th</sup> July 2016.
11. **TOWN PROJECTS – PUBLIC CONSULTATION.** To consider delegation of authority to councillors and the Town Clerk to interview consultants who have quoted for this work and recommend the preferred candidate.
12. **ANNUAL RETURN.** To approve the Annual Governance statement for the year 2015-2016.\*
13. **ANNUAL RETURN.** To approve the accounting statements for the year 2015-2016 as agreed with our internal auditor.\*
14. **TENTERTAINMENT GRANT.** To consider the level of the annual grant to this event\*.
15. **QE90 COMMEMORATIVE COINS.** To consider whether a charge should be levied for the remaining coins\*.
16. **FINANCIAL REPORTS.** To approve the following year end income and expenditure reports for 2015-16.
- (a) Finance & General Purpose Committee.
  - (b) Summary against budget - all committees. (Subject to individual committee approval by other standing committees\*.
17. **ROYAL BRITISH LEGION.** To consider support for a proposal by the Legion to use the national census to gather information about military veterans\*.

18. **CORRESPONDENCE.**

- (a) A letter from a resident expressing concern regarding councillor attendance at the recent Veteran's lunch.
- (b) A letter from TODS advocating a lift in the new Town Hall renovation.
- (c) A letter from a resident encouraging the acquisition of land near Dawbourne.
- (d) A letter from Tenterden and District Residents Association encouraging a long term plan for Tent1 receipts.

19. **TOWN CLERK'S LIST OF MINOR MATTERS TO NOTE.**

- (a) Kent Association of Local Councils. NALC newsletter May 2016.
- (b) Kent Association of Local Councils. NALC bulleting re National developments.
- (c) Kent Association of Local Councils. Notification of a parishes Survey.
- (d) Kent Association of Local Councils. Details of discussions over devolution to Local Councils.
- (e) Kent Association of Local Councils. EU referendum Partner Guide.
- (f) Kent Association of Local Councils. Details of the Learning and development programme offered by KALC.
- (g) Kent Association of Local Councils. NALC's start council awards.
- (h) Kent Association of Local Councils. NALC newsletter April 2016.
- (i) Kent Association of Local Councils. Details of a direct access scheme relating to information for member councils.
- (j) Kent Association of Local Councils. Information on Local Council tax support schemes.
- (k) Kent Association of Local Councils. NALC newsletter mid-April 2016.
- (l) Ashford Borough Council. Leaders briefing on recycling performance.
- (m) Kent Police and Crime Commissioner. Message from Matthew Scott, the new KPCC
- (n) Confederation of Cinque Ports Minutes of the Standing Joint Committee. 21<sup>st</sup> May 2016
- (o) ARRCC. Newsletter Summer 2016
- (p) Tenterden Cricket Club. Letter of thanks concerning the grant recently made.
- (q) Tenterden Day Centre. Letter of thanks concerning the grant recently made.

- (r) Tenterden and District Museum. Letter of thanks concerning the grant recently made.

20. **ANY OTHER URGENT BUSINESS PREVIOUSLY NOTIFIED TO THE CHAIRMAN.**

*No decision may lawfully be made under this item but matters which involve no more than an exchange of information may be discussed.*

End.

*\*Attachments and tabled documents can be obtained from the Town Clerk's office or downloaded from [www.tenterdentowncouncil.gov.uk](http://www.tenterdentowncouncil.gov.uk).*