

# TENTERDEN TOWN COUNCIL



## **MINUTES OF A MEETING OF THE TOWN COUNCIL HELD AT TENTERDEN TOWN HALL ON 26<sup>TH</sup> JUNE 2017**

**Councillors Present:** M. Carter, Mrs J. Curteis, H. Edwards, Mrs. S. Ferguson, Miss N. Gooch, M. Hickmott, R. Isworth, R. Knight, C Knowles R. Lusty, K. Mulholland, J. Nelson (Town Mayor), Mrs. P. Smith and A. Sugden

**Officers Present:** Town Clerk Mr. P. Burgess, Senior Administrator Mrs. C. Gilbert, Accounts Clerk Mrs. J. McCollum and Administrator Ms. S. Ratcliffe

**Others Present:** Reverend Canon L. Hammond, Cllr. Mr. P. Clokie (ABC) and three members of the public.

**Reverend Hammond said prayers.**

3069 **APOLOGIES FOR ABSENCE.** Cllr. T Thorpe

3070 **DECLARATIONS OF INTEREST.** None.

3071 **MINUTES.** The minutes of the meeting held on 15<sup>th</sup> May 2017 and minutes of the Special Meeting held on 5<sup>th</sup> June 2017 were confirmed and signed as correct records.

3072 **MATTERS ARISING.** None.

3073 **QUESTIONS FROM MEMBERS OF THE PUBLIC AND COUNCILLORS.**

- (a) Cllr. Carter suggested that a report be issued for each focus group regarding the spending of the TENT1 monies in order to keep the public updated.
- (b) Cllr. Knowles suggested that Reverend Canon L. Hammond had the Town Council insignia on his robe, and this would be investigated.

3074 **COMMITTEE REPORTS.** Subject to any specific questions or objections, the Minutes and Reports of the under-mentioned Committees were taken as read and, being duly seconded, were approved and **ADOPTED** as part of the proceedings of the Town Council subject to the following recommendations which were voted upon by a show of hands;

**Internal Committee; 5<sup>th</sup> June 2017.** Presented by Cllr. Dr. Lovelidge.

Committee recommendations:

Minute 0012 – Annual Town Meeting Format. It was **RESOLVED** that the Annual Town Meeting would move to a date after the new Mayor was elected.

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**External Committee; 5<sup>th</sup> June 2017.** Presented by Cllr. Carter.

Committee recommendations:

Minutes 0014 – Contract Negotiations. The following was **RESOLVED**:

- (a) that the “quarterly” newsletter would become 6-monthly;
  - (b) that there would be a monthly mini-newsletter for distribution through social media, on the web page and in printed form in the office (not delivered);
  - (c) that Mr. R. Harvey, local PR Consultant, would be contracted, on a 3-month trial, at a cost of £1,056.00 per month to assist the council with newsletters and press releases. Administrative staff would facilitate these through provision of information;
  - (d) that Cllr. Ferguson would be appointed to assist with dissemination of the information.
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**Planning Committee; 22<sup>nd</sup> May and 5<sup>th</sup> June 2017.** Presented by Cllr. Lusty.

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3075 **COMMUNITY WARDEN.** No report.

3076 **KENT POLICE.** PCSO James Goss addressed the Council and reported there had been no serious incidents. PCSO Goss reported that there would be a police presence at Tentertainment.

3077 **REPORTS FROM APPOINTED TRUSTEES AND REPRESENTATIVES ON OUTSIDE ORGANISATIONS.**

- (a) Twinning Association – Visitors from Avallon. Cllr. Mulholland reported that seventeen guests arrived from Avallon on Friday 23<sup>rd</sup> June. On the Saturday the guests attended a service at the War Memorial followed by a reception at the Town Hall; in the evening they went to Brick House Farm for an evening’s entertainment. On the Sunday they visited Great Dixter Gardens and had a picnic in the grounds. Cllr. Mulholland thanked Cllr. Carter (chairman of Twinning) and Mrs. Carter (secretary) for organising the weekend.

3078 **ST MICHAELS VILLAGE HALL COMMITTEE.** The proposal to appoint a councillor representative to this organisation following a request from the Committee Secretary was deferred to a future meeting.

**The Committee moved into closed session.** *Under the Public Bodies (Admissions to meetings) Act 1960, the public and press will be excluded from the closed meeting session due to the confidential nature of this part of the meeting which involves the discussion of confidential staffing matters and confidential financial negotiations.*

3079 **FREEMAN OF THE TOWN.** Confidential document 588 refers.

**End of closed session.**

3080 **COMMUNITY ENGAGEMENT COUNCILLOR.** Cllr. Mrs. Ferguson was appointed as Community Engagement Councillor for the current council year.

- 3081 **GENERAL POWER OF COMPETENCE.** It was **RESOLVED** that the general power of confidence was adopted.
- 3082 **MAYOR'S CHAPLAIN.** Reverend Canon Lindsay Hammond was appointed as the Mayor's Chaplain.
- 3083 **MAYORAL CHARITIES.** The Mayor's chosen charities for the 17-18 Mayoral year are The Community First Responders and The Tenterden Cricket Club.
- 3084 **MAYORAL ANNOUNCEMENTS.** Cllr. Nelson reported on the following.
- (a) Tenterden High Street had been awarded a Certificate of Excellence 2017; this would be the third year running. A report would be out in due course.
  - (b) Cllr. Nelson reminded Councillors of the importance of attending the Dementia Friendly Experience in October.
  - (c) Cadet Suzanne Goodsell was appointed as the Mayor's Cadet for the Mayoral year 2017-18 at The Armed Forces Day reception at the Town Hall on 17<sup>th</sup> June 2017.
  - (d) Cllr. Nelson thanked Cllr. Mrs. Ferguson and Mr. A Corcoran (maintenance team) for clearing the rubbish from the recreation ground early on Saturday morning.
  - (e) Cllr. Nelson had attended the dedication service at the War Memorial on Saturday 24<sup>th</sup> June 2017 for Armed Forces Day.
  - (f) Cllr. Edwards had kindly donated an egg timer to the Council to assist with timing when members of the public wish to speak. The timer lasts 3 minutes 7 seconds.
  - (g) The Town Council had been represented at 23 functions so far this Mayoral year; 13 were local, 7 Cinque Ports and 3 county.

**The meeting opened at 7.00pm and closed at 7.32pm**

The foregoing Minutes and Report were confirmed and signed at a meeting of the Town Council held on the 7<sup>th</sup> August 2017.

Chairman \_\_\_\_\_ (07.08.2017)