

TENTERDEN TOWN COUNCIL

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19th July 2016

FINANCE & GENERAL PURPOSES COMMITTEE

Notice is given that a meeting of the **FINANCE & GENERAL PURPOSES** Committee will be held in the Mayor's Parlour at the Town Hall on **MONDAY 25th JULY 2016** following a meeting of the Planning Committee which will start at **7.00pm**.

All members of this committee are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting.

 Phil Burgess, Town Clerk.

Councillors Serving:

(1) Mrs. J. Curteis (2) H. Edwards, (3) Mrs. S. Ferguson, (4) Miss N. Gooch, (5) Mrs. E. Hannett, (6) M. Hickmott, (7) R. Isworth, (8) C. Knowles, (9) Dr. L. Lovelidge, (10) R. Lusty, (11) K. Mulholland, (12) J. Nelson (Chairman), (13) Mrs. P. Smith, (14) A. Sugden and (15) T. Thorpe.

AGENDA

1. **WELCOME, INTRODUCTIONS AND APOLOGIES FOR ABSENCE.**
2. **DECLARATIONS OF INTEREST ON ITEMS TO BE CONSIDERED AT THIS MEETING.**
3. **MINUTES.** To consider and, if approved, confirm and sign the minutes and reports of the meeting held on 13th June 2016 and the special meeting held on 4th July 2016 as a correct record.
4. **MATTERS ARISING.**
5. **PERSONAL REPRESENTATIONS FROM MEMBERS OF THE PUBLIC.**
Members of the public may make personal representations at this meeting by giving written notice of a request to speak and indicating briefly the matter of interest or relevant agenda item to the Town Clerk or Deputy Town Clerk no later than 12 noon on the day of the meeting. Provided always that speakers are resident in a ward of the Council and, give their full name and address prior to speaking, the committee Chairman may (or may choose not to) invite individuals to speak at the relevant point in the meeting. Speeches may not exceed three minutes duration and speakers may not participate in any subsequent debate between committee members. At the Chairman's discretion, only one speech may be made in support of each side of any contentious issue.
6. **COUNCILLORS' QUESTIONS.**
At the Chairman's discretion, Councillors may ask a question about any item relevant to this committee that is not on the agenda. Every question shall be put and answered without discussion. An answer may take the form of a direct oral answer or reference to a Town Council publication. Where a reply cannot be conveniently given at this meeting, an oral or written answer may be circulated at a later date.
7. **SUB-COMMITTEE & WORKING GROUP REPORTS.**
 - (a) Emergency Planning.
 - (b) May Fayre.
 - (c) Participatory Budgeting.
 - (d) Standing Orders, Financial Regulations and Donations.
 - (e) Website.
 - (f) Youth Policy.

8. **FINANCIAL REPORTS.**

- (a) Income & Expenditure to 31st May 2016.
- (b) Bank reconciliations to 31st May 2016.
- (c) Payments list to 31st May 2016.

9. **MAYOR'S SUNDAY.** To consider fixing a date for the 2017 event. *

10. **INTERNAL AUDIT.**

- a) To approve the re-appointment of David Buckettt as internal auditor for 2016-2017.
- b) To approve the scope of the internal audit. *

11. **TOWN PROJECTS – PUBLIC CONSULTATION.**

- a) Project Management Methodology – a report from Cllr. Nelson
- b) To consider the results of the interview and assessment of candidates for the public consultation. *

12. **TOWN EVENTS.** To consider a cap on annual contributions to town events.*

13. **INVESTMENT OF TENT1 RECEIPTS.** To reconsider the investment of funds in line with advice from an independent financial adviser. *

14. **MOWING EQUIPMENT.** To consider a recommendation from the Highways and Amenities Committee regarding mowing equipment. *

15. **TOWN CLERK'S LIST OF MINOR MATTERS TO NOTE.**

- (a) Kent Association of Local Councils. Details of consultation over the future of the Public Works Loan Board.
- (b) Kent Association of Local Councils. Legal topic notes on Councils as Landowners and the copying of planning documents.
- (c) Kent Association of Local Councils. HMRC consultation on payroll services.
- (d) Boundary Commission. Details of an electoral review in the Ashford Borough.
- (e) Post Office Ltd. Closure of St. Michaels Post Office for refurbishment (30th July – 5th August).
- (f) Ashford Borough Council. Ashford Homelessness Review.
- (g) National Association of Local Councils. Commonwealth flag day 13th March 2017.
- (h) National Association of Local Councils. NALC annual conference details 20th October 2016.
- (i) Landscape Institute. Guidance on local green infrastructure.

- (j) Ashford Borough Council. Information on ABC building design awards.
- (k) Kent Association of Local Councils. Information on KCC on a waste disposal strategy consultation.

16. **ANY OTHER URGENT BUSINESS PREVIOUSLY NOTIFIED TO THE CHAIRMAN.**

No decision may lawfully be made under this item but matters which involve no more than an exchange of information may be discussed.

End.

**Attachments and tabled documents can be obtained from the Town Clerk's office or downloaded from www.tenterdentowncouncil.gov.uk.*