

TENTERDEN TOWN COUNCIL



MINUTES OF A FINANCE & GENERAL PURPOSES COMMITTEE **MEETING HELD AT TENTERDEN TOWN HALL ON 17th OCTOBER 2016**

Councillors Present: Mrs. J. Curteis, H. Edwards, Mrs. S. Ferguson, Miss N. Gooch, M. Hickmott, R. Isworth, Dr. L. Lovelidge, R. Lusty, K. Mulholland, J. Nelson, Mrs. P. Smith and A. Sugden.

Officers Present: Town Clerk Mr. P. Burgess and Deputy Town Clerk Mr. R. Parham.

Others Present: Ashford Borough Councillor P. Clokie.

3563 **APOLOGIES FOR ABSENCE:** Cllrs. Mrs. Hannett, Knowles and Thorpe.

3564 **DECLARATIONS OF INTEREST.** None.

3565 **MINUTES.** The minutes of the meeting held on 5th September 2016 were confirmed and signed as a correct record.

3566 **MATTERS ARISING.** None.

3567 **PERSONAL REPRESENTATIONS FROM MEMBERS OF THE PUBLIC.** None.

3568 **COUNCILLORS' QUESTIONS.** None.

3569 **SUB-COMMITTEE REPORTS.**

- (a) Emergency Planning. It was reported that the emergency plan was all-but finalised. An information evening would be held on 17th November 2016 for representatives of local organisations to learn how they could contribute, and hopefully to gain more volunteers to act as liaisons and street wardens.
- (b) May Fayre. None.
- (c) Participatory Budgeting. The Lipton Group consultation was proceeding well, with the sessions being well-attended. Positive feedback had been received regarding the professionalism of the Lipton Group.
- (d) Standing Orders, Financial Regulations & Donations. None.
- (e) Website. It was reported that three shortlisted firms had given presentations to the sub-committee at a meeting on 11th October 2016, and of these WebBox Digital was the preferred choice. It was therefore **AGREED** that WebBox Digital would be appointed at a cost of £10,370.00 to create the Town Council's new website.
- (f) Youth Policy. None.

3570 **FINANCIAL REPORTS.**

- (a) The Income and Expenditure report to 30th September 2016 was **APPROVED**.
- (b) The bank reconciliation as at 30th September 2016 was **APPROVED**.
- (c) The payments list for 1st June to 30th September 2016 was **APPROVED**.

3571 **MAY FAYRE.** Consideration of a proposal to change the way in which the May Fayre was funded was **DEFERRED** to allow the May Fayre Sub-Committee to consider it first.

3572 **CCLA LOCAL AUTHORITIES PROPERTY FUND.** It was **RESOLVED** that the signatories for the proposed investment of funds would be the Town Clerk, Deputy Town Clerk and either Cllr. Mrs. Smith or Cllr. Nelson.

3573 **INTERNAL AUDIT.** The report of the Internal Auditor Mr. D. Buckett was **NOTED**.

3574 **TOWN EVENTS STEERING GROUP.** Consideration of the formation of a steering group to oversee events in the town was **DEFERRED**.

The meeting was moved into closed session under Standing Order 3(d), due to the discussion of confidential land negotiations.

3574 **LAND ISSUES.** Confidential Document 561 refers.

End of closed session.

3575 **CORRESPONDENCE.**

- (a) Potential Cinema. A tweet from a resident identifying the Fairings as a possible site for a cinema was **NOTED**.

3576 **MINOR MATTERS.**

- (a) Manston Airport. A report on the campaign to save Manston Airport was **NOTED**.
- (b) Kent Association of Local Councils. Details of referenda for parish councils in respect of precept increases & KALC's opposition to this were **NOTED**.
- (c) Emergency Planning. It was **NOTED** that a request had been received (from KALC) for Tenterden's emergency plan to be registered on a Kent "master list"; Tenterden was already registered.
- (d) KALC. "Parish News" for September was **NOTED**.
- (e) National Association of Local Councils. Details of support for councils precepting in excess of £1 million were **NOTED**.
- (f) NALC. Bulletins on National Development were **NOTED**.
- (g) CarbonSmart. A letter from a private company urging councils to take up government assistance on renewable energy was **NOTED**.

- (h) Kent County Council. An invitation to the Parish and Town Council Seminar November 3rd 2016 was **NOTED**.
- (i) Grant Funding for Parish Councils. Information on grants for renewable energy was **NOTED**.
- (k) KALC Community Awards Scheme. Information on the scheme was **NOTED**.

3577 **ANY OTHER BUSINESS PREVIOUSLY NOTIFIED TO THE CHAIRMAN**. None.

The meeting opened at 7.44pm and closed at 8.11pm.

The foregoing Minutes and Reports were confirmed and signed at a meeting of the Finance & General Purposes Committee on the 28th day of November 2016.

Chairman _____ (28.11.2016)