

## TENTERDEN TOWN COUNCIL –EXTERNAL COMMITTEE

### TOURISM AND BUSINESS & HIGH STREET REGENERATION SUB-COMMITTEE

#### NOTES OF A MEETING ON 22<sup>ND</sup> JANUARY 2019

**Present:** TTC Cllrs. Carter, Mrs. Ferguson, Mulholland, Nelson & Mrs. Walder. ABC Sarah Barber & Cllr. Bennett. Mike Bartlett (TDCC), Shawn Dewey (K&ESR), Rod Hardingham, Simon Robinson (TDCC), Glenn Thompson and Seren Welch. Claire Gilbert (Deputy Town Clerk) took notes.

1. **Apologies for Absence.** Cllrs. Crawford & Mrs. Smith (TTC), Cllr. Bill Barrett & Graham Galpin (ABC).

Cllr. Bill Barrett would no longer be a member of this Committee as Cllr. Graham Galpin is now able to attend; Bill will still be kept informed of progress via agendas and minutes.

2. **Minutes.** The last meeting held on 11<sup>th</sup> December 2018 were **AGREED**.

3. **Update on ABC & TTC meeting held on 14<sup>th</sup> January 2019.** Claire Gilbert briefly updated the Committee on the useful and productive meeting held at Ashford Borough Council. Attendees were Cllr. Pam Smith, Cllr. Mike Bennett, Sarah Barber, Tracey McKeen, Christina Fuller and Claire Gilbert. The meeting was mainly to update ABC on how TTC would like to improve Tourism advertising, particularly via digital content and the role of the Co-ordinator was discussed from a tourism perspective. Tracey McKeen had agreed to send over an example of a job description which will help in producing one for the Town Co-ordinator. Seren Welch reported that Hannah Clayton-Peck is now Town Centre Manager for Ashford and it would be useful to have a meeting with Hannah in the future as it would be a great opportunity to share information.

4. **Action Map for Committee and Task Group.** Seren had produced a Tenterden Destination and Town Centre overview plan- Destination Work Programme – Phase 1 Activation 2019. Seren had been looking at digital delivery on the core Ashford website and drew up the one-page action plan from the discussions at the January meeting. ABC are keen to look at key areas and in particular extend visitor stays. ABC buys into research with Visit Kent and can look at data on average spends and how the Borough is performing in Kent as a whole. The Committee went through the programme and the following additional notes were made.

**Action:** Produce a Borough Tourism Dashboard – this is an overview document to be prepared for the next meeting indicating areas for development and growth – SW to draft for sign off by ABC Tourism.

- 4.1 Seren has started work on the current destination content review. The content on Ashford Tourism and Visit Kent needs to be kept up to date and the information refreshed. Sarah Barber reported that this information could be updated as regularly as required, for example, on a daily basis if necessary. As part of this content review, there will also need to be a blog/digital media timetable.

**Action:** SW to work with ABC Tourism and Kent Tourism to draft outline – report back on progress at next meeting.



- 4.2 Service Level Agreement – there is currently an SLA between ABC & Invicta Chamber and this works very well. It was agreed that there should be an SLA between ABC and TTC for ongoing partnership development.

**Action:** *TTC and ABC to draft an outline SLA – Cllr Walder to support.*

- 4.3 Tenterden Tourist Information Centre function – this is currently placed in the Town Hall and is a self-help service. With the Town Hall re-ordering a possibility, a temporary or new permanent home for this service needs to be sought. At the meeting with ABC on the 14<sup>th</sup> January, a few ideas came up, one of which was the Museum. Seren suggested St. Mildred's as another possible option – it is open daylight hours, seven days a week and this would draw visitors into the Church.

**Action:** *SW and DTC to consult with St. Mildred's as possible TIC info point. ABC Tourism to advise on TIC requirements given their knowledge of previous Tenterden TIC function and expertise on current TIC demands.*

- 4.4 Currently ABC provide TIC support by phone, online and through visitors to the Gateway in Ashford; this includes Tenterden enquiries.

**Action:** *ABC to advise on any current data available on Tenterden Specific enquiries also any available website data associated with Tenterden pages/ links.*

- 4.5 There was an interesting statement that not everyone knows that there is a Steam Railway in Tenterden, and this includes some locals! Although there are the brown tourist signs, it was suggested that maybe a topiary train could be installed at the top of Station Road or on the opposite side of the road near Montalbano.

**Action:** *TTC & SW to explore options for a temporary/ permanent train orientated installation on the High Street to report back at next meeting – Cllr Walder to support.*

- 4.6 Economic Development – Claire was currently trying to arrange a meeting with Andrew Osborne at ABC to look at economic development and Town management for the Co-ordinator role.

**Action:** *TTC to arrange a meeting with ABC Economic Development before the next Tourism and business subcommittee meeting – DTC, Cllr Smith and SW to attend.*  
4.7 Travel trade enquiries – the Tenterden coach parks require more advertising and this could be done by linking them to itineraries. It was agreed that it would be good to know who is using the coach park.

**Action:** *TTC to request coach parking usage figures from ABC for 2018 highlighting month by month usage figures  
SW to attend Excursions 2019 on 26<sup>th</sup> Jan to review trade product development opportunities for the town with key operators.*

- 4.7 There needs to be a review of the event delivery for the Town to ensure there are no event clashes and provide support for local businesses.

**Action:** *Development of a Key events clash diary to be held by TTC office/ shared with ABC Tourism – SW to draft outline.*

Quite a few of the local attractions have signed up to the Kent Big Weekend, but this year the Railway has not. Shawn Dewey reported that K&ESR are looking at their vision, i.e. who they are, where are they going, and also



looking into how the railway can become a year-round attraction. Seren also suggested approaching the History Society to conduct 'experience' walking tours over the weekend.

**Action:** SW to scope possible walking tour with the advice from local heritage groups and possibly local history graduate for product launch over the Kent Big Weekend/ English Tourism week.

4.9 English Tourism Week takes place 30<sup>th</sup> March to 7<sup>th</sup> April 2019 and it is important for Tenterden to link into this.

**Action:** outline proposal for English Tourism week activity – SW to draft outline for report back at the next meeting.

4.10 Seren reported that the first six months should focus on programme delivery and then look at taking on a Town Co-ordinator. It was agreed that Graham Galpin's help would be required to unlock potential funding.

4.11 Seren highlighted that the Destination Work Programme is an outline of what needs to go into a Business Plan. The end aim is a recognised enhanced destination offer, strengthened via partnership working.

**Action:** TTC and ABC to work on an outline business plan for April 2019 – March 2020 – this would establish the role for the TCM to be introduced by Sept 2019.

4.12 Mike Bartlett asked how we get people to know where Tenterden is? People seem to know where Rye is; Sue Ferguson reported that Rye tends to draw in people from London for the weekend via the train links. Seren reported that there are some quick wins such as enhancing and adding geographical locators to the Tenterden based businesses on [www.visitashfordandtenterden.co.uk](http://www.visitashfordandtenterden.co.uk)

**Action:** SW to review this as part of the overall web content review.

4.13 It was highlighted that there are some issues with parking in Tenterden, although Bridewell Car Park is heavily underused. This could be improved via 'top tips on parking' and then highlighting that it is free on Sundays and Bank Holidays. Mike Carter stated that ideally there needed to be at least another 100 parking spaces.

**Action:** TTC to request full parking data and any information that indicates which car parks are running at capacity.

Note: Shawn Dewey reported that the Railway were looking at improving their car parking facilities, with provision for at least seven coaches and disabled parking spaces. They were also considering weekday parking arrangements for workers. A planning application will be submitted to ABC and funding will be required for the project. Mike Carter encouraged Shawn to write to the Town Council for possible funding.

5. **Chamber of Commerce Noticeboard by Waitrose.** Justin Nelson reported that the Town Council now has Pear Mapping software and it would be useful to put an up to date Town Map in the noticeboard. Seren suggested advertising a plan of key events.

**Action:** Mike Bartlett TDCC to discuss suggested usage of the notice board space at the next chamber meeting and report back.

**6. Any Other Business.**

- 6.1 Sue Ferguson requested that the parking times for when Station Road Car Park changes to coaches only needs to be specified more clearly and consistently.

**Action:** *Sarah Barber ABC agreed to look investigate.*

**7. Date of Next Meeting.** Tuesday, 12<sup>th</sup> March 2019 at 5.30 pm.

Graham Galpin will be conducting a presentation on the Future of High Streets and Town Centres on Thursday, 31<sup>st</sup> January 2019 at 7.00 pm in the Town Hall.



**External Committee 11<sup>th</sup> February 2019**

**Sports Review Recommendations**

**Agenda Item 7C**

The Sports Review committee made the following recommendations (see minutes attached).

- a) Seek agreement for Homewood's request to have the first tranches of Section 106 funding diverted to Homewood as they had forward-funded the total cost of the pitch.
- b) Seek authority to fund feasibility studies on the Appledore Rd site and the Homewood pitch to assess whether these are suitable options for temporary home for the club

It should be noted that Homewood School were not represented at the meeting owing to a late cancellation.

S106 Tranches Payments from developers are generally made in tranches after (in this case) 20 houses have been occupied. The *full* amount due under S106 is therefore delayed until the development is complete. Since Homewood school (Tenterden Schools Trust) has funded the 3G in full, and TTC has agreed to fund half the cost through S106, the TST has requested that the earlier tranches of S106 be allocated to the school rather than alternating payment between the TST and TTC.

Alternative Football Provision The group felt that alternative provision would be helpful in view of the senior footballers continued reluctance to use the 3G.

- i) The Homewood grass pitch was considered boggy by the players, but it could be improved with drainage. This option could be a long-term arrangement under a community use agreement similar to the 3G and facilities already exist there.
- ii) Appledore Rd – I have since contacted the school and they are reluctant to allow usage of the site, even on a temporary basis.

**Proposal:**

- 1. That TTC should agree to the first tranches of S106 be paid to TST
- 2. That an investigation should be carried into the grass pitch condition at Homewood at TTC expense.



Phil Burgess  
Town Clerk

Impact on Crime and Disorder : None  
Impact on Bio-diversity : None  
Budgetary Impact : Timing issues. Item 2 moderate expense



### Sports Review – Minutes

Meeting at 10.00 a.m. Wednesday 18<sup>th</sup> January 2019 in the Mayor's Parlour, Town Hall, Tenterden.

#### Attendees:

TTC: Cllrs Mike Carter, Roy Isworth, Alan Sugden, Ken Mulholland & Justin Nelson.

Football Representatives: Graham Smith & Steve Parker.

Ashford Borough Council: Cllr Paul Clokie (Chair), Cllr Mike Bennett & Ben Moyle

In attendance: Town Clerk, Phil Burgess (Minute taker).

**1. Apologies for absence.** Kevin Day & Cllr Mike Hill (KCC) Victoria Crosbie-Cowley (TLC Serco) Stuart Saunders & Glenn Thompson (football) & Mark Seymour (Homewood TST).

**2. Minutes of the last meeting.** Agreed.

**3. Matters Arising.** None

#### **4. Football Provision**

##### a) Homewood responses to observations from seniors

- Absence of Corner Flags *To be made available for future matches*
- No cover for spectators. *TTC has offered to look at match funding a shelter in agreement with Homewood. This would clearly be a benefit to all users of the facility and sufficient room existed to erect one. Homewood were currently sourcing quotations.*
- OK for younger players but tough on the body for older players/*Query regarding rubber grain infill. Homewood had forwarded a field report in which the impact levels had passed scrutiny. The report provided by Steve Parker relates to American football (not soccer) and Ben Moyle said the experience of users at Pitchside in Ashford suggested that impact injuries had not been a significant issue and there had not been any report of an increase in impact injuries over the 10 years of operation. Indeed older players (Ashford Vets League) had refused to move back to grass having played on 3G. The rubberised crumb is one of the highest grades available. The US report would be sent to Ben Moyle.*
- Ball retrieval difficult (because of the distance) and impossible when areas locked off. *Homewood would ensure the areas were left open, but this is still an issue if balls have to be retrieved after the floodlights have been switched off. Ben Moyle agreed that this point needs resolution. Steve Parker stated that a single entrance and exit was against fire regulations.*
- Pitch too narrow. *Field test report and ground inspection report sent to the club. The width of the pitch (50m) is above minimum requirement.*
- Caterers for events. *Would be discussed with Homewood's caterers.*



Steve Parker stated that the seniors would strongly resist any attempts to move the club from the recreation ground and asked what would happen if the Smallhythe plot was not available in time. Cllr Clokie pointed out that measures were being taken to ensure replacement facilities were suitable for the club and a long-term solution would be found. Ben Moyle advised the committee that the seniors' experience was in stark contrast to other instances in the borough. Most clubs who had initially been reluctant to play on the 3G had been very happy with the experience and remained on the surface.

#### b) Funding Update

Homewood school had asked Ben Moyle to request that the first half of the tranches of the S106 funding be paid to the TST as they had forward-funded the 3G. The decision on allocation of the S106 funding received so far would be made at ABC Cabinet in March. The issue would also be put to the next TTC meeting to ensure the Town Council agreed to this arrangement.

#### c) Smallhythe Rd

Discussions had taken place between ABC and the owner of the Smallhythe plot. The site has been visited by Cllr Clokie, Ben Moyle and Planning Officer Simon Cole as well as Graham Smith who had had an initial plan produced of the area. A copy of this is held at the Town Hall. It shows 3 pitches (one full-size, one 9 a side and one 5-7 a side) this has been reduced from 4 pitches originally planned after objections from the owner. It may be possible to retain a 4<sup>th</sup> pitch in a different location on the plot. The plan was indicative of what could be suited there rather than the actual positioning. Negotiations have been very positive, and the main issue is whether the 5 houses proposed (along the Smallhythe Rd) would receive planning permission within the AONB if they were enabled by the sports facilities there. The likelihood is that they would receive planning permission as the community gain was significant.

The plan showed an indicative separate pavilion but in practice a new combined cricket/football pavilion would be preferable. The design would need to satisfy the planning requirements.

From the design perspective Ben Moyle advised that the FA would be likely to fund. Need should be demonstrated to the FA, but this should be achievable because of the population growth. Graham Smith has already lodged an expression of interest, but the full process can take 3 years.

This pitch arrangement would allow a healthy feed in of youngsters to the seniors.

Steve Parker said that provision needs to be made for the August/September overlap of the cricket and football season. He backed a multi-sport hub on the plot and it was agreed that this would release additional funding. It would, however, be restricted by the amount of land the owner is prepared to release.

#### d) Temporary arrangements

In addition to the 3G, the current Appledore Rd pitch should be considered for a temporary upgrade both in drainage and facilities. Portacabins would also be needed to house changing and officials' facilities. Connections to services would also be required. Graham Smith's opinion was that this may cost between £50 and £100 thousand and take up to two years to arrange, by which time the Smallhythe plot could be well advanced. *Town Clerk to refer to council to fund assessment of feasibility and likely costs.*

The pitch at Homewood school itself (110x60m) had also been offered as a potential option by the school. It was considered by the footballers to be a very boggy pitch. *Again, the clerk will investigate costs to have necessary drainage work done. This would not require facilities and any expenditure could be shared with Homewood – but it was believed that some work had been done recently.)*

e) Other Issues

- The community use agreement for the 3G between ABC and the TST is publicly available on the ABC website.
- The design for the recreation ground has been publicly led and the council has a duty to consider all sporting and recreational needs.

**5. Recommendations to Council.**

- a) Seek agreement for Homewood's request to have the first tranches of Section 106 funding diverted to Homewood as they had forward-funded the total cost of the pitch.
- b) Seek authority to fund feasibility studies on the Appledore Rd site and the Homewood pitch to assess whether these are suitable options for temporary home for the club

**6. AOB. None**

**7. Date of Next Meeting. TBA.**



## Report to Tenterden Town Council

11<sup>th</sup> February 2019

### Proposed Community Land Trust and Housing Needs Survey

Members of the Steering Group seeking to create a Community Land Trust (CLT) in Tenterden will be making a presentation. Brief details of each member of the Steering Group are attached.

The Council has taken steps to support the Steering Group in its work which the Group very much appreciate. Their presentation will describe why we need a Community Land Trust (CLT), where they have got to, and the next steps to be taken.

Their researches have revealed a pressing requirement for a Housing Needs Survey (HNS), not only for the proposed CLT, but for the better planning of the area. The Ashford Borough Council (ABC) Local Plan as finally amended, following changes derived from the revised National Planning Policy Framework, has significant changes to housing policy. The Steering Group will cover this in their presentation and how vital an HNS will be to the Town Council as a planning consultee. The cost of an HNS is likely to be in the region of £6000 plus VAT. Because it will be prudent to have such a survey carried out sooner rather than later the Steering Group suggest that the Council might wish to consider commissioning it itself. The Steering Group would be happy to take the project on if funded by the Council but as the Council will presumably be able to recover the VAT, that may be another reason to commission it directly.

There are different legal structures for a CLT. In every case there are mechanisms in place to ensure the assets of the organisation are used exclusively for the benefit of the community. In some legal structures there is a requirement for an 'asset lock' which is controlled by a 'custodian member'. If that need arises then the Town Council is the most obvious body to meet it. In other legal structures there is no need for an asset lock as it is inherent in the nature of the body. A charity being the most obvious example. The Steering Group will be taking legal advice as to the most suitable model for its purposes.

#### Recommended:

1. That the Council fund an HNS and either commission it directly from Action with Communities in Rural Kent or through the agency of the Steering Group creating a CLT for Tenterden by making them the necessary grant.
2. To provide if necessary, a collection point or points for such completed surveys
3. To be the 'custodian member' with the responsibility of securing the 'asset lock' within the CLT if such a role is required.
4. To include articles on the CLT and the Housing Needs Survey in a future newsletter

#### Appendix:

#### BRIEF CVs OF EACH MEMBER OF THE STEERING GROUP

**Mike Carter:** Having trained as a quantity surveyor with major contractors on large construction projects I became involved in all aspects of the housing market, whilst running my own development company. I have been in the construction trade for forty years now and have an overview from conception of a project through planning to project completion.

We have specialised in almost passive house standard construction whilst maintaining commercial viability.

**John Cowell:** I have spent 40 years in the property and construction industry, on the Board of a major Kent based main contractor, as a consultant to contractors and all professional service providers to the development process. Additionally, I have a small portfolio of investment property which have development plans and have worked as a site finder for another family development company. My core skills are in marketing, community relations, PR and Bid submissions within the local Kent and London markets and I am a keen advocate of localism and sustainable development.

**Mark Ellender:** (Chair) I qualified as a solicitor in 1979 and have spent most of my career in Local Government. I was Head of Legal and Democratic Services at Canterbury City Council for nearly thirteen years before I retired. I have experience of contributing to major projects both professionally and as part of the City Council's management team. Earlier in my career I advised specifically on housing and planning issues.

**Justin Nelson:** I am one of the two representatives from the town council on the CLT steering group. I have lived in Tenterden since 1984 and have a legal background going back to 1979, when I qualified as a solicitor.

**Richard Powell:** A Chartered Town Planner with experience spanning five different Councils, culminating at Director level. Amongst other services I have been responsible for both planning and housing. Prior to retirement in 2012 I worked for several years as a Consultant to the Local Government Association's Healthier Communities programme advising local authorities across the country.

**Martin Vink:** A qualified Town Planner since 1979 with a career in Local Government development planning. I have lived in Tenterden for nearly 30 years and I am active in several community projects in the town. I have experience of facilitating and delivering housing projects as Planning Development Manager and as a member of the local Borough Council rural housing group delivering local needs housing sites across the borough in partnership with Housing Associations and rural communities.

**Andrew Weaver:** Before retiring in 2015, I was a career local government officer specialising in housing and was a senior manager for many years, responsible for housing needs (homelessness, housing waiting list, and social housing allocations), housing strategy and affordable housing development. I was responsible for several major projects and was a member of a local authority Corporate Management Team. I also spent several years as a senior housing specialist in the Audit Commission.



**External Committee 11<sup>th</sup> February 2019**

**Hanging Baskets and Floral Displays**

**Agenda Item 9**

For some years now, we have purchased ready-prepared hanging baskets from a local supplier. These have produced a fantastic display, but they do require daily watering to ensure a good result.

An alternative supplier has come to our notice, who will rent the baskets to the council. In other words, the baskets (plastic) will be delivered full at the start of the season and taken away at the end.

The brochure is available in the Town Hall should councillors wish to view the product.

The main difference between these and standard baskets is that they have a slow-watering reservoir in the planter itself. They require water and feed only once per week.

During the busy growing season, 2 hours per day is required to fill the bowser and water all hanging baskets. If the watering were reduced to 1 day per week, the weekly labour cost saving would be £146.

The excess charge (per season) for the specialist planters is £612.50 which would be recouped in just over 4 weeks.

The proposal represents good value on the following grounds:

1. No storage requirement
2. Annual saving of over £3,000 and an opportunity to divert resources to other maintenance duties.

**Proposal: That TTC should adopt this scheme.**



Phil Burgess  
Town Clerk

Impact on Crime and Disorder	: None
Impact on Bio-diversity	: None but ecologically sound
Budgetary Impact	: Beneficial

# QUOTATION

To: -

**Phil Burgess**

Tenterden Town Council

Town Hall

24 High Street

Tenterden

Kent

TN30 6AN

Quotation No.: -

AM190111-

TENTERDEN-

Summer

Date: 11/01/2019

Dear Phil

We thank you for your enquiry and have pleasure in advising prices as follows: -

Qty	Part No.	Description	Price	Total
50	PCH17-BCP	Hanging Basket 430mm Black Contractor Planted	£31.00	£1,550.00
1	CARRIAGE	Carriage: Deliver, Install, Remove & Collect	£250.00	£250.00
Sub Total				£1,800.00
VAT @			20.0%	£360.00
<b>TOTAL</b>				<b>£2,160.00</b>

Subject to Plantscape Terms and Conditions of Business



## External Committee 11<sup>th</sup> February 2019

### Christmas Litter collections

#### Agenda Item 10

Agenda item request from Cllr Mrs Ferguson.

We need to give some thought to the Christmas rubbish – refuse and recycling well before next Christmas at the end of the year.

For 3 weeks over Christmas and the New Year Tenterden looked a mess for several days each week, rubbish, black sacks, wheelie bins lying around for days each week. The Biffa rubbish collection team do a great job in the borough for ABC but they obviously need some time off at Christmas – Christmas Day, Boxing Day and New Year's Day. They worked 3 Saturdays over Christmas but that meant it took 3 weeks to catch up the lost days

History: as everyone knows Tenterden rubbish collection is on a Monday.

Week one (Christmas day week) Christmas Day was on Tuesday so our rubbish (recycling) was picked up as normal

Week two (New Year) by this week they were two days behind and instead of Monday our rubbish collection was on Wednesday rather than Monday so we had lots of rubbish in our streets Monday, Tuesday and Wednesday – people put their rubbish out on Monday (or even Sunday or earlier) for a Wednesday pick up

Week three, by this week they were one day behind and rubbish day in Tenterden was on Tuesday rather than Monday so again we had lots of rubbish in our streets Monday and Tuesday – people put their rubbish out on Monday (or even Sunday or earlier) for a Tuesday pick up.

Normal rubbish collections then returned to normal

How was this publicised?

Well before Christmas Ashford BC delivered information about the Christmas collections to each resident's house via the Ashford You magazine from ABC. Information about the correct collection days was also on the noticeboard, in the Kentish Express, on social media, & elsewhere but some people said they didn't see any information at all.

So what went wrong?

- The leaflet went out too early (end November/early December),
- Being inside a magazine it meant people had to pick it up, open it, read it to see it
- The message wasn't reinforced enough nearer the time
- You could say I suppose that nothing went wrong – it was only 3 weeks & we have to put up with it, I suppose that depends on whether you were bothered about all the rotting piles of rubbish lying around for days, particularly in the High Street

Conclusion – what can we do

We need a better way of getting information to people in Tenterden. We need a poster with Tenterden collection dates on it only, not just a Borough one with dates galore for all areas. Perhaps sticky labels could be put on the bins by Biffa with Tenterden specific information on it.

**Proposals:**

Before Christmas this year:

1. Can we ask ABC for a specific Tenterden leaflet
2. Can we ask ABC for sticky labels (or similar) to be put on the wheelie bins (not sure of the solution for people who use rubbish sacks)
3. Can TTC prepare laminated posters to be put on wooden stakes on the High Street greens (and other areas where rubbish accumulates) with the collection dates on them (the High Street greens were by far the worst place for rubbish accumulation.

Town Clerks note. Publicity through social media and notice boards would also be undertaken.



Phil Burgess  
Town Clerk

Impact on Crime and Disorder : None  
Impact on Bio-diversity : None  
Budgetary Impact : Minor



**External Committee 11<sup>th</sup> February 2019**

**Zebra Crossing request**

**Agenda Item 11**

Cllr Walder has requested that the possibility of a zebra crossing near Tesco be investigated. This would serve those travelling from the Smallhythe side of the Tesco entrance.

There is already a path in place from the Taylor Wimpey development on Tent1a to the Tesco store. This path will require steps to be installed as the level difference is too great for a ramp. This is subject to discussion between ABC and Tesco to complete the path on Tesco land.

Paved access to the south side of the Tesco entrance road is available from Tent1a along the Smallhythe Rd. Refuges also exists at 2 points within the access road to allow safe crossing. The split of ownership of the road is not known at this point but it is likely to be part-owned by both KCC and Tesco.

**Proposal: That council should consider whether further enquiries are required to improve accessibility at this point.**



Phil Burgess  
Town Clerk

Impact on Crime and Disorder	: None
Impact on Bio-diversity	: None
Budgetary Impact	: Either KCC or Tesco responsibility

**External Committee 11<sup>th</sup> February 2019**

**Coombe Lane Cemetery Valuation**

**Agenda Item 12**

I have approached the church with a request that a formal valuation of the cemetery is undertaken. This has been agreed provided liaison takes place between TTC and St Mildred's throughout the process.

The results of this valuation would inform a council decision over the potential purchase of the land in order that it can be protected in perpetuity. The valuation should be carried out objectively favouring neither party and be available to both parties.

**Proposal: That the council authorise expenditure for a valuation by our land agent at their usual charging rate.**



Phil Burgess  
Town Clerk

Impact on Crime and Disorder	: None
Impact on Bio-diversity	: None
Budgetary Impact	: Moderate



FAO Tenterden Town Council

Tenterden Rotary Club,  
Church Street,  
Tenterden

11 January 2019

Dear Phil,

We would be grateful if this communication could be passed to the Town Council at the earliest opportunity.

Having looked at the proposed plans and heard Lindsay Hammond speak about the changes on several occasions, Tenterden Rotary Club would like to support the proposed alterations to St Mildred's Church.

Although Rotary International is not a religious affiliated organisation, our members have worked closely with the Churches in Tenterden on a number of community projects. These include: The Tenterden Social Hub, Tenterden Community Hub, Singing for Health and Christmas activities including the Town Carol Service.

St Mildred's is a beautiful church with a wealth of history and is also one of the biggest community spaces in the Town. We feel that the proposed changes would help develop the flexibility of layout and settings within the Church making it more accessible for a range of different services and presentations while still preserving its original religious and cultural heritage.

Recent services and events in the Church have included the 70<sup>th</sup> celebration of the NHS, concerts, the late night Christmas shopping service and our own Rotary Polio Information evening. All of these events were very well attended and clearly there is support from the local community for the Church and its staff. If by changing some of the layout and setting, congregation and audience viewing and participation could be enhanced this can only be of added value.

We also feel that tourists are attracted to the Church and again improvements in the use of space and setting can only enhance their visitor experience.

While any building work will be temporarily disruptive, we believe that the overall improvements will be worthwhile in providing enhanced access and increased use of the Church for both Town residents and visitors.

Sarah Williams  
President