

Highways and Amenities Committee – Monday 13th March 2017

Ceremonial Beacon

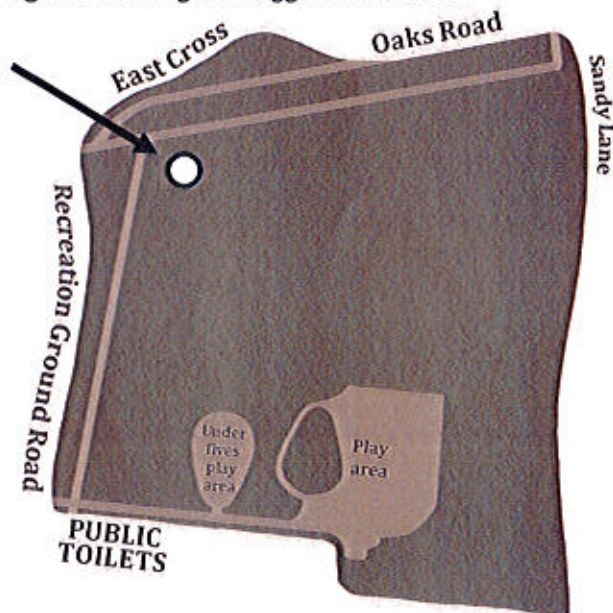
Agenda Item 8

The Lions Club of Tenterden wishes to donate a permanent ceremonial beacon (for use at jubilees etc.) to celebrate the centenary of the Lions movement and the 50th anniversary of the founding of the Tenterden branch.

Advice was sought from the Queen's Pageantmaster, who supplied the standard plans for a traditional beacon. These have been given to a blacksmith who has supplied a quote of £1,200.00 for the work. The Lions Club will meet this manufacturing cost, plus £100.00 for a plaque identifying it as being donated by them. The Town Council would need to pay for the installation of the beacon, which could involve outside contractors to sufficiently root the beacon into the ground.

It is suggested that a position of prominence near the High Street corner of Tenterden Recreation Ground be chosen as the location. This will allow ceremonial lighting events to be visible from the High Street, and will minimise possible vandalism (due to the relatively exposed position). Locating it on the Recreation Ground would allow for significant attendees at an event, if necessary.

Below is a diagram showing the suggested location:

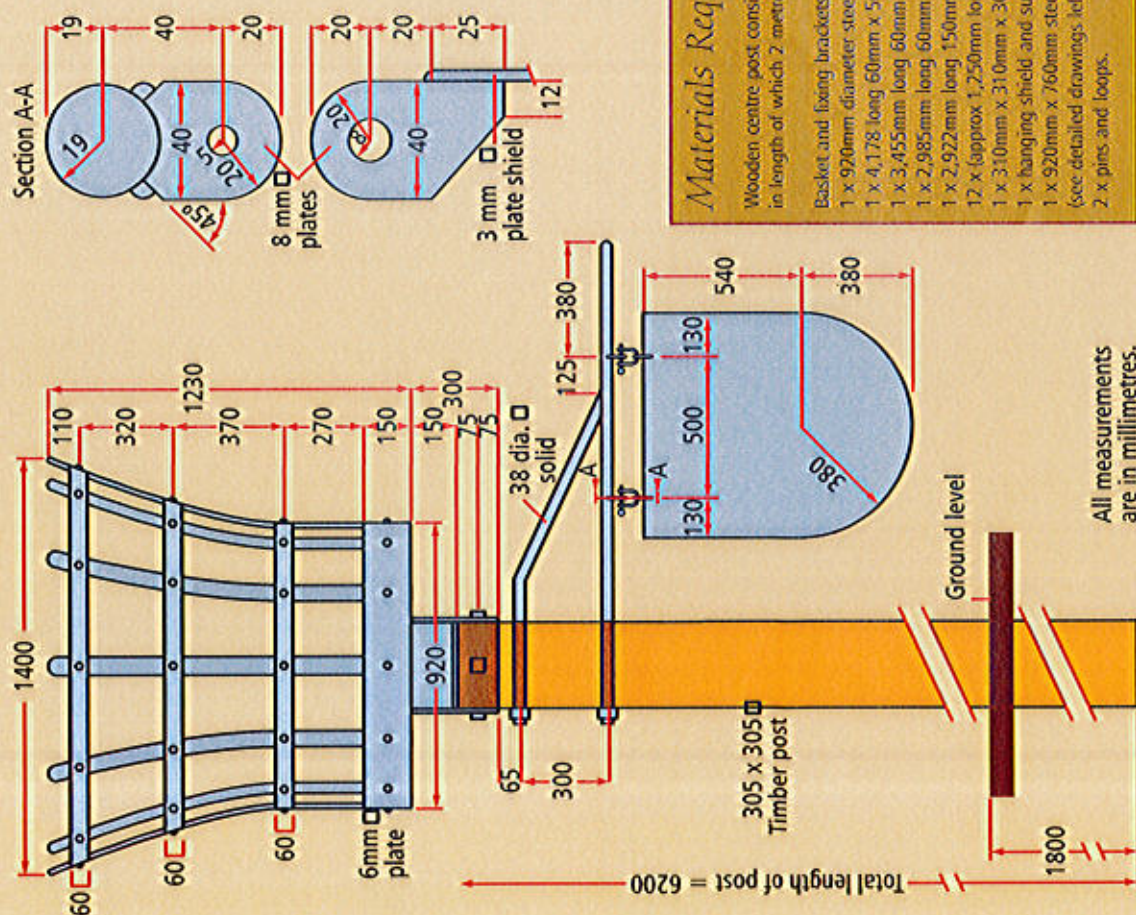


Proposal: That the Lions Club is given consent to donate a ceremonial beacon, to be located on the north western corner of Tenterden Recreation Ground. A maximum budget of £1,000.00 to be allocated to installation if necessary.

Phil Burgess
Town Clerk

Impact on Crime and Disorder:	None
Impact on Bio-diversity:	None
Budgetary Impact:	Maximum of £1,000.00 for installation costs.

Her Majesty The Queen's Diamond Jubilee Beacons June 2012



Beacon Brazier with Metal Shield

A beacon brazier can be a more permanent fixture, perhaps sited in a country park or on a hilltop. If necessary it can be dismantled and stored for future use. Wherever its exact location, the beacon could become a local tourist attraction.



Materials Required for Beacon Construction

Wooden centre post consisting of 305mm x 305mm wooden post, 6.25 metres in length of which 2 metres goes into the ground.

Basket and fixing brackets consisting of:

- 1 x 920mm diameter steel plate.
- 1 x 4,178 long 60mm x 5mm steel flat bar rolled into 1,330mm diameter ring.
- 1 x 3,455mm long 60mm x 5mm steel flat bar rolled into 1,100mm diameter ring.
- 1 x 2,985mm long 60mm x 5mm steel flat bar rolled into 950mm diameter ring.
- 1 x 2,922mm long 150mm x 5mm steel flat bar rolled into 930mm diameter ring.
- 12 x (approx 1,250mm long) 60mm x 5mm vertical bars (rolled to shape).
- 1 x 310mm x 310mm x 300mm high connection box welded to base of basket.
- 1 x hanging shield and support: 3.7m length of 38mm diameter solid steel rod.
- 1 x 920mm x 160mm steel plate 3mm thick 4 x connection brackets 8mm thick (see detailed drawings: left).
- 2 x pins and loops.



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Football Pitch Hire

Agenda Item 9

Currently Tenterden FC hire the football pitch at £12 per session and any individual bookings by other clubs are charged at £30 per session.

There has not been an individual charged booking (there have been 2 free charity matches recently) at the recreation ground for some while and our income from the football club is around £240 per annum.

The football club also hire the pavilion at the normal hourly rate of £6.25.

We are aware that other teams and fitness clubs use the pitch without permission but this is impossible to police. When this occurs the pavilion is not used.

At present the situation seems unfair to the football club. They are obviously the main user of the pitch but are currently the only ones who pay.

Proposal: That the charge to the football club for the pitch should be withdrawn, but the pavilion charge should remain in place.



Phil Burgess
Town Clerk

Impact on Crime and Disorder : None

Impact on Bio-diversity : None

Budgetary Impact : Loss of rental income

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Ashford Rd Paving - Update

Agenda Item 10

There has been a long-standing problem with the paving on Ashford Rd on the stretch between number 5 and the Mail Sorting Office. The problem is caused by vehicles crossing the pavement to reach commercial properties on that stretch of road. The pavement is the responsibility of KCC, but the hard areas to the front of the retail properties belong to those properties.

This issue has been reported 6 times to KCC within the last year and the repairs have been either a temporary patch or replacement concrete slabs which are broken again within days of fitting.

On each occasion recently I have asked for a more permanent solution to the issue as there seems little point in expenditure on very short term solutions.

My latest contact with KCC (via Cllr. Hill's secretary) has brought the following response. KCC are proposing to investigate the possibility of a crossing licence and dropped kerb at the expense of the business owners there. If this option is not viable they will approach ABC for permission to apply tarmac to the pavement area instead of concrete slabs (this is part of the conservation area). Tarmac will also require a stronger sub-base to avoid the surface dipping with the weight of vehicles.

Proposal: Information only. Town Clerk to chase up within a month.



Phil Burgess
Town Clerk

Impact on Crime and Disorder : None
Impact on Bio-diversity : None
Budgetary Impact : None

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Spires Extra Care Scheme – Crossing Requested

Agenda Item 11

Please see the e-mail request below requesting the Town Council's support for an additional crossing near the Spires Extra care scheme (just south of Wayside Avenue) on the Ashford Rd.

Proposal: That the council should agree to support the request.



Phil Burgess
Town Clerk

Impact on Crime and Disorder : None
Impact on Bio-diversity : None
Budgetary Impact : None

Town Hall

From: [REDACTED]
Sent: 01 February 2017 11:20
To: Town Hall
Subject: Website query

The following information was submitted from a form on tenterdentowncouncil.gov.uk:

Name: Alex Mash
Email: alexander.mash@wkhna.org.uk
Telephone: 01580 264432

Message: Dear all, I would like to introduce myself as the manager of the new extra care scheme in St Michaels called Spires, and discuss whether you would consider supporting a repair or improvement to the existing pedestrian island crossing opposite the new Extra Care scheme here. I've had complaints of some of the residents using the private roads/laybys next to the scheme to walk towards Tenterden and after talking to them, the main reason is because of the dangerous crossing on the pavement across from the scheme itself; it puts the residents at a very high risk of falls and slips. When spoken with, they all recognise that using private land is not okay, however due to how vulnerable most are on their feet, feel they have little choice in light of the quality of the crossing provided. I've contacted Kent County Council who asked I make an initial contact with yourselves, as they cannot agree changes without local community support. Whilst there is a crossing further up the road near the fuel garage in St Michaelaels, the amount of walking required to get up to the station and then back down again just to visit the Shop Around The Clock etc is too much for them to be able to manage. Kindest regards, Alex Mash

Send: Submit Query

Highways and Amenities Committee – Monday 13th March 2017

Utility Vehicle

Agenda Item 12

At the meeting on 30th January 2017, the following was agreed:

- 3130 **MAINTENANCE EQUIPMENT.** The Site Manager reported the importance of obtaining a second buggy, as the existing vehicle could only transport two of the four members of the Maintenance Team at a time. Cllr. Thorpe advised that lease-hiring a buggy could be a cheaper option. A budget of £16,687.93 for a new buggy was **AGREED**, subject to Cllr. Thorpe finding quotations for leasing; whichever option presented the best value would be pursued.

A quotation has been received from Burden Bros Agri Ltd and it shows that over a five-year period, the total amount payable would be £22,390.20 plus VAT. This quotation includes a monthly maintenance plan and annual servicing and is based on 250 hour's usage per annum. At the end of the lease, additional hours above this quoted usage would be charged at a rate of £4.00 per hour in addition to any unnecessary wear and tear on the buggy.

The Council's current buggy, which is now 6 years old, is serviced once a year at a cost of approximately £200. Therefore (including five years servicing on top of the purchase price above), the cost of lease hiring would be £4,702.27 more expensive than purchasing the buggy.

In light of the above, the Town Clerk is pursuing the option of purchasing a new buggy at a cost of £16,687.93.

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Additional Maintenance Equipment
Agenda Item 13

As a result of the Caretaker Scheme, additional maintenance equipment is required in order for the Maintenance Team to adequately cover the work required.

1. Three suppliers have been approached for quotations on the following items:

2 x Hedge Cutters
1 x Pole Hedge Cutter
2 x Strimmers
1 x Leaf Blower
1 X Backpack weed sprayer

Quotations:

Contractor A	-	£2,305.59
Contractor B	-	£2,327.99
Contractor C	-	£3,317.90

All exclusive of VAT

2. Two additional non ride-on mowers (with grass collection boxes) are required for the substantial grass cutting that will need to be carried out. The current SCAG mower will not pass between the gravestones at the cemeteries. The cost of purchasing two Husqvarna LC253S mowers would be £637.50 plus VAT.

- Proposals:**
1. That the quotation from Contractor A should be accepted.
 2. That the two mowers be purchased at the cost of £637.50 plus VAT.

C. Guiser

Claire Gilbert
Administrative Assistant

Impact on Crime and Disorder : None
Impact on Bio-diversity : None
Budgetary Impact : From start-up funding from ABC & KCC

Tenterden Town Council

QUOTATION

Account..... 100H
 Depot..... H
 Order No....
 Cust Adv No. .
 Rep Code.... **
 Cash Sales Parts

Page No	1	Date	20/02/2017	Quote No	QH1561	
Part Number	Description	Qty	Unit	Price	Disc%	Amount
SH-BCFS240C-E	37CC ERGOCOWHORN	2	EACH	625.00	27.00	912.50
SH-BG86C-E	ERGO START 27.2 CC BLOWER	1	EACH	266.67	27.00	194.67
SH-HTHL92KC-E	HL92KC-E SHORT SHAFT	1	EACH	600.00	27.00	438.00
SQ-42550194950	SG51 MANUAL SPRAYER 12	1	EACH	66.67	27.00	48.67
SH-HTHS87R30	30" PRO SINGLE SIDE	2	EACH	487.50	27.00	711.75
						2305.59
V.A.T.						461.11
Total						2766.70
=====						
Rate	Goods	V.A.T.				
20.00	2305.59	461.11				

TENTERDEN TOWN COUNCIL
TOWN HALL, 24, HIGH STREET,
TENTERDEN
NR ASHFORD
KENT TN30 6AN

QUOTATION

Account..... 712871
Depot..... 7
Order No....
Cust Adv No.
Rep Code.... GC
PARTS SALES G&P

Page No	1	Date	20/02/2017	Quote No	Q73812
Part Number	Description	Qty	Unit	Price	Amount
* hl92k not due into stihl till april/may*					
ZS-41472000035	FS240CE BRUSHCUTTER	2	EACH	455.00	910.00
	OPERATOR MANUAL				
ZS-42410111741	BG86CE HANDHELD BLOWER	1	Each	182.00	182.00
ST-42550194950	SG51 MANUAL SPRAYER 12	1	EACH	50.00	50.00
ZS-42432000007	HL92KCE 0-145 DEG TRIM	1	EACH	460.00	460.00
ZS-42370112960	HS87R-30 HEDGE TRIMMER	2	EACH	360.00	720.00
	OPERATORS MANUAL RECEIVED				
		1	Each	5.99	5.99
PARTS VAN DELIVERY					
					2327.99
V.A.T.					465.60
Total					2793.59
=====					
Rate	Goods	V.A.T.			
20.00	2327.99	465.60			

good morning I have looked at your list of tools and worked out the best prices for you

HS87 hedge cutter £497.25 EACH X2
FS 240 C-E STRIMMER £637.50 EACH X2
BG86 BLOWER £272 X1
HL92 KC-E POLE HEDGE CUTTER £612 X1
SG51 SPRAYER £72 X1

TOTAL £3,317.90 plus VAT

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Play Equipment and Wetpour Matting
Agenda Item 14

The attached quotation was requested late last year then postponed for the public consultation. Two other quotations were requested at the time and representatives of those companies attended site but despite reminders only one quotation has been forthcoming. The price of the attached quotation compares favourably with previous similar payments.

Repairs are required to the edges of the “wetpour” rubberised matting surrounding the play equipment on the Recreation Ground as it is pulling away from the edges and will present a trip hazard if the deterioration continues. The very popular old Wicksteed rocking horse also needs repair.

In addition to this, contractors were asked to quote to replace the sprung skateboard ride which is rarely used.

As the wetpour fixes are a safety issue they should go ahead. Councillors may wish to consider whether the installation of the bird’s nest swing should be postponed until the re-ordering of the recreation ground. This equipment can, however, be moved if necessary and this swing is popular with older children who are less well served on the recreation ground.

Funds are available from an earmarked Play Equipment reserve. Total quotation (exclusive of VAT) £10195

Proposal: That the safety repairs should be undertaken as quoted and the bird’s nest swing installed in place of the skate-board ride.



Phil Burgess
Town Clerk

Impact on Crime and Disorder : None
Impact on Bio-diversity : None
Budgetary Impact : From earmarked reserve

Mr. Phil Burgess
Town Clerk
Tenterden Town Council
Town Hall
24 High Street
Tenterden
Kent
TN30 6AN



18th October 2016

Ref 001217

Dear Phil

Re: Recreation Ground Play Area

Thank you for the opportunity to quote on your play area remedial works, please find associated costs as follows:

Wicksteed climbing unit and rotator base:

- Cut back existing perimeter of wetpour base 39 lin mtrs x approx. 400mm and dispose of all arising to a licensed tip
- Prime all new cut edges and PCC in readiness for new wetpour border
- Supply and install new black EPDM complete with white colour fleck

Subtotal for above works	£1,336.80
VAT	£267.36
Total cost of works	£1,604.16

Skate board rocker base:

- Remove and dispose of to a licensed tip the existing skate board spring rocker
- Supply and install new steel framed birds nest swing
- Cut back existing perimeter of wetpour base 23 lin mtrs x approx. 100mm and dispose of all arising to a licensed tip
- Prime all new cut edges and PCC in readiness for new wetpour border
- Supply and install new edge repair in colour EPDM
- Supply and install new colour wear strip under new basket swing (approx. 2mtrs x 4mtrs)
- Supply and install 3no swing barriers (these will be EPDM play panels)

Subtotal for above works	£5,578.00
VAT	£1,115.60
Total cost of works	£6,693.60

Flat seat swings – Double bay:

- Cut back existing perimeter of wetpour base 28 lin mtrs x approx. 100mm and dispose of all arising to a licensed tip
- Prime all new cut edges and PCC in readiness for new wetpour border
- Supply and install new colour EPDM wetpour border

Subtotal for above works	£616.00
VAT	£123.20
Total cost of works	£739.20

Wicksteed Seesaw Base:

- Remove and dispose of to a licensed tip the existing wetpour base
- Supply and install new black EPDM rubber at a minimum depth of 40mm (base and wearing course)
- Supply and install 2no colour inset wear pads under seesaw

Subtotal for above works	£1,505.00
VAT	£301.00
Total cost of works	£1,806.00

Wicksteed Seesaw rocking horse:

- Supply and install 2no new timbers to the base of the rocking horse (adjacent to foot boards)
- Rub down and repaint all surfaces

Subtotal for above works	£580.00
VAT	£116.00
Total cost of works	£696.00

Provisions throughout duration of works:

- Skips/Heras Fence...

Subtotal for above works	£580.00
VAT	£116.00
Total cost of works	£696.00

General Notes:

- All supply prices shown are fully inclusive of delivery of materials and labour
- All safety surfacing installed to BSEN:1177
- All play equipment is supplied and installed to BS:EN1176
- Quotation is valid for 30 days from date of issue

Payment is based on 30 days from date of invoice and subject to vat at 20%
Full T&Cs available upon request

We trust that the foregoing meets with your acceptance. If we can be of any further assistance
please do not hesitate to contact the undersigned.

Yours faithfully

Vita Play Limited



Simon White
Director

TENTERDEN TOWN COUNCIL

Highways & Amenities Committee - background for agenda item 15 on 13 March 2017

RESPONSIBILITY FOR ORGANISING THE TWICE-YEARLY "TENTERDEN CLEAN-UP"

Background

Over the past few years, a twice-yearly litter-pick around Tenterden has been organised by the (very) small membership of Transition Town Tenterden (T3), with the support (and co-branding) of the town council). It has now been suggested (by T3) that the town council should take over the organisation, and brand the event as a specifically town council initiative. This should encourage wider take-up and involvement by residents and will certainly raise the profile of the town council locally.

Proposal

I propose that -

1. The town council (specifically, the Town Hall office) takes over the organisation and promotion of the twice-yearly event with immediate effect
2. The town council expresses its thanks to T3 – specifically, Jeff Hickmott and Carolyn Hickmott – for establishing the event and organising it in the past
3. The next clean-up be arranged for Sunday 07 May 2017

Crime and disorder reduction impact: None envisaged

Biodiversity conservation impact: None envisaged, except that removing litter will benefit wildlife.

Budget: Minimal (publicity only)

Cllr Justin Nelson - 05 March 2017