## 12:54

## **Tenterden Town Council**

Page 1

## Detailed Income & Expenditure by Budget Heading 24/10/2018

Month No: 6

|         |   | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent | Transfer<br>to/from EMR |
|---------|---|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|-------------------------|
| Interna | <u>!</u>                                  |                        |                       |                          |                          |                    |         |                         |
| 100     | Administration                            |                        |                       |                          |                          |                    |         |                         |
| 1076    | Precept                                   | 415,914                | 415,914               | 0                        |                          |                    | 100.0%  |                         |
| 1077    | Concurrent Function Grant                 | 3,360                  | 3,360                 | 0                        |                          |                    | 100.0%  |                         |
| 1078    | Council Tax Support Grant                 | 5,170                  | 5,170                 | 0                        |                          |                    | 100.0%  |                         |
| 1090    | Interest Received                         | 22,309                 | 35,000                | 12,692                   |                          |                    | 63.7%   |                         |
| 1100    | Grants/S106 Received                      | 0                      | 2,000                 | 2,000                    |                          |                    | 0.0%    |                         |
| 1110    | Wayleaves & Licences                      | 0                      | 600                   | 600                      |                          |                    | 0.0%    |                         |
| 1900    | Miscellaneous Income                      | 10                     | 0                     | (10)                     |                          |                    | 0.0%    |                         |
|         | Administration :- Income                  | 446,763                | 462,044               | 15,282                   |                          |                    | 96.7%   | 0                       |
| 4000    | Staff Costs                               | 98,232                 | 195,000               | 96,768                   |                          | 96,768             | 50.4%   |                         |
| 4005    | Refreshments                              | 137                    | 600                   | 463                      |                          | 463                | 22.9%   |                         |
| 4010    | Gifts                                     | 237                    | 200                   | (37)                     |                          | (37)               | 118.3%  |                         |
| 4050    | Insurance                                 | 13,352                 | 13,000                | (352)                    |                          | (352)              | 102.7%  |                         |
| 4055    | Councillor & Staff Training               | 2,533                  | 4,000                 | 1,467                    |                          | 1,467              | 63.3%   |                         |
| 4060    | Advertising & Publicity                   | 1,380                  | 5,000                 | 3,620                    |                          | 3,620              | 27.6%   |                         |
| 4065    | Website                                   | 195                    | 1,500                 | 1,305                    |                          | 1,305              | 13.0%   |                         |
| 4070    | Printing, Stationery, etc.                | 1,000                  | 1,000                 | (0)                      |                          | (0)                | 100.0%  |                         |
| 4075    | Photocopier                               | 2,120                  | 2,000                 | (120)                    |                          | (120)              | 106.0%  |                         |
| 4080    | Telephone/Fax/Internet                    | 1,106                  | 2,000                 | 894                      |                          | 894                | 55.3%   |                         |
| 4085    | Postage                                   | 377                    | 1,000                 | 623                      |                          | 623                | 37.7%   |                         |
| 4090    | Bank Charges                              | 135                    | 500                   | 365                      |                          | 365                | 27.1%   |                         |
| 4095    | Office Equipment & IT                     | 5,551                  | 4,000                 | (1,551)                  |                          | (1,551)            | 138.8%  |                         |
| 4100    | Subscriptions                             | 2,203                  | 2,000                 | (203)                    |                          | (203)              | 110.1%  |                         |
| 4105    | P.R. Consultancy                          | 6,336                  | 13,000                | 6,664                    |                          | 6,664              | 48.7%   |                         |
| 4115    | GDPR Expenses                             | 1,420                  | 0                     | (1,420)                  |                          | (1,420)            | 0.0%    |                         |
| 4120    | Election Expenses                         | 3,672                  | 0                     | (3,672)                  |                          | (3,672)            | 0.0%    |                         |
| 4150    | Local Council Awards Scheme               | 0                      | 500                   | 500                      |                          | 500                | 0.0%    |                         |
| 4155    | Participatory Budgeting                   | 0                      | 1,500                 | 1,500                    |                          | 1,500              | 0.0%    |                         |
| 4160    | Community Involvement                     | 1,206                  | 2,500                 | 1,294                    |                          | 1,294              | 48.3%   |                         |
| 4165    | Youth Projects                            | 6,000                  | 0                     | (6,000)                  |                          | (6,000)            | 0.0%    |                         |
| 4900    | Miscellaneous Expenditure                 | 0                      | 1,000                 | 1,000                    |                          | 1,000              | 0.0%    |                         |
|         | Administration :- Indirect Expenditure    | 147,193                | 250,300               | 103,107                  | 0                        | 103,107            | 58.8%   | 0                       |
|         | Movement to/(from) Gen Reserve            | 299,570                |                       |                          |                          |                    |         |                         |
| 110     | Professional Fees                         |                        |                       |                          |                          |                    |         |                         |
| 4205    | Consultant/Architect/Surveyors            | 24,325                 | 35,000                | 10,675                   |                          | 10,675             | 69.5%   |                         |
| 4210    | Other Professional Fees                   | 12,588                 | 0                     | (12,588)                 |                          | (12,588)           | 0.0%    |                         |
|         | Professional Fees :- Indirect Expenditure | 36,912                 | 35,000                | (1,912)                  | 0                        | (1,912)            | 105.5%  | 0                       |
|         | Movement to/(from) Gen Reserve            | (36,912)               |                       |                          |                          |                    |         |                         |

#### 12:54

## **Tenterden Town Council**

Page 2

## Detailed Income & Expenditure by Budget Heading 24/10/2018

Month No: 6

|      |                                   | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent | Transfer<br>to/from EMR |
|------|-----------------------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|-------------------------|
| 120  | Civic                             |                        |                       |                          |                          |                    |         |                         |
| 1260 | General Civic Events Income       | 45                     | 0                     | (45)                     |                          |                    | 0.0%    |                         |
|      | Civic :- Income                   | 45                     | 0                     | (45)                     |                          |                    |         | 0                       |
| 4250 | Robes & Uniforms                  | 162                    | 600                   | 438                      |                          | 438                | 26.9%   |                         |
| 4255 | Mayor's Sunday                    | 1,609                  | 2,000                 | 391                      |                          | 391                | 80.4%   |                         |
| 4260 | General Civic Exps & Events       | 471                    | 1,000                 | 529                      |                          | 529                | 47.1%   |                         |
| 4265 | Mayoral Engagements               | 2,084                  | 3,000                 | 916                      |                          | 916                | 69.5%   |                         |
|      | Civic :- Indirect Expenditure     | 4,325                  | 6,600                 | 2,275                    | 0                        | 2,275              | 65.5%   | 0                       |
|      | Movement to/(from) Gen Reserve    | (4,280)                |                       |                          |                          |                    |         |                         |
| 180  | May Fayre                         |                        |                       |                          |                          |                    |         |                         |
| 1180 | May Fayre Income                  | 995                    | 0                     | (995)                    |                          |                    | 0.0%    |                         |
|      | May Fayre :- Income               | 995                    | 0                     | (995)                    |                          |                    |         | 0                       |
| 4350 | May Fayre Expenditure             | 1,308                  | 0                     | (1,308)                  |                          | (1,308)            | 0.0%    |                         |
|      | May Fayre :- Indirect Expenditure | 1,308                  | 0                     | (1,308)                  | 0                        | (1,308)            |         | 0                       |
|      | Movement to/(from) Gen Reserve    | (313)                  |                       |                          |                          |                    |         |                         |
| 200  | Town Hall                         |                        |                       |                          |                          |                    |         |                         |
| 1200 | Lettings & Rental                 | 4,497                  | 15,000                | 10,503                   |                          |                    | 30.0%   |                         |
| 1205 | Wedding Income                    | 1,590                  | 4,500                 | 2,910                    |                          |                    | 35.3%   |                         |
|      | Town Hall :- Income               | 6,087                  | 19,500                | 13,413                   |                          |                    | 31.2%   | 0                       |
| 4450 | Cleaning & Materials              | 4,834                  | 12,000                | 7,166                    |                          | 7,166              | 40.3%   |                         |
| 4455 | Repairs & Maintenance             | 11,108                 | 8,000                 | (3,108)                  |                          | (3,108)            | 138.9%  |                         |
| 4460 | Rates                             | 6,539                  | 11,000                | 4,461                    |                          | 4,461              | 59.4%   |                         |
| 4465 | Gas                               | 1,531                  | 3,500                 | 1,969                    |                          | 1,969              | 43.8%   |                         |
| 4470 | Electricity                       | 1,582                  | 3,000                 | 1,418                    |                          | 1,418              | 52.7%   |                         |
| 4475 | Water & Sewage                    | 379                    | 600                   | 221                      |                          | 221                | 63.1%   |                         |
| 4480 | Flower Boxes & Baskets            | 1,533                  | 2,000                 | 467                      |                          | 467                | 76.6%   |                         |
| 4485 | Flags & Accessories               | 253                    | 500                   | 247                      |                          | 247                | 50.6%   |                         |
| 4490 | Wedding Expenditure               | 358                    | 1,000                 | 643                      |                          | 643                | 35.8%   |                         |
| 4495 | Security Cover                    | 456                    | 1,000                 | 544                      |                          | 544                | 45.6%   |                         |
| 4500 | Premises Expenses                 | 295                    | 500                   | 205                      |                          | 205                | 59.0%   |                         |
| 4900 | Miscellaneous Expenditure         | 172                    | 0                     | (172)                    |                          | (172)              | 0.0%    |                         |
|      | Town Hall :- Indirect Expenditure | 29,039                 | 43,100                | 14,061                   |                          | 14,061             | 67.4%   | 0                       |
|      | I                                 |                        |                       |                          |                          |                    |         |                         |

## 12:54

## **Tenterden Town Council**

Page 3

## Detailed Income & Expenditure by Budget Heading 24/10/2018

Month No: 6

|      |   | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent | Transfer<br>to/from EMR |
|------|---|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|-------------------------|
| 210  | Pavilion                                      |                        |                       |                          |                          |                    |         |                         |
| 1200 | Lettings & Rental                             | 1,712                  | 3,000                 | 1,288                    |                          |                    | 57.1%   |                         |
|      | Pavilion :- Income                            | 1,712                  | 3,000                 | 1,288                    |                          |                    | 57.1%   | 0                       |
| 4455 | Repairs & Maintenance                         | 988                    | 2,000                 | 1,012                    |                          | 1,012              | 49.4%   |                         |
| 4470 | Electricity                                   | 461                    | 600                   | 139                      |                          | 139                | 76.8%   |                         |
| 4475 | Water & Sewage                                | 492                    | 500                   | 8                        |                          | 8                  | 98.4%   |                         |
|      | Pavilion :- Indirect Expenditure              | 1,940                  | 3,100                 | 1,160                    | 0                        | 1,160              | 62.6%   | 0                       |
|      | Movement to/(from) Gen Reserve                | (228)                  |                       |                          |                          |                    |         |                         |
| 220  | Storage Facility                              |                        |                       |                          |                          |                    |         |                         |
| 4455 | Repairs & Maintenance                         | 1,069                  | 1,000                 | (69)                     |                          | (69)               | 106.9%  |                         |
| 4460 | Rates   | 548                    | 1,000                 | 452                      |                          | 452                | 54.8%   |                         |
| 4470 | Electricity                                   | 28                     | 0                     | (28)                     |                          | (28)               | 0.0%    |                         |
|      | Storage Facility :- Indirect Expenditure      | 1,644                  | 2,000                 | 356                      | 0                        | 356                | 82.2%   | 0                       |
|      | Movement to/(from) Gen Reserve                | (1,644)                |                       |                          |                          |                    |         |                         |
| 230  | Pebbles                                       |                        |                       |                          |                          |                    |         |                         |
| 1200 | Lettings & Rental                             | 17,625                 | 35,300                | 17,675                   |                          |                    | 49.9%   |                         |
|      | Pebbles :- Income                             | 17,625                 | 35,300                | 17,675                   |                          |                    | 49.9%   | 0                       |
| 4455 | Repairs & Maintenance                         | 0                      | 8,000                 | 8,000                    |                          | 8,000              | 0.0%    |                         |
|      | Pebbles :- Indirect Expenditure               | 0                      | 8,000                 | 8,000                    | 0                        | 8,000              | 0.0%    | 0                       |
|      | Movement to/(from) Gen Reserve                | 17,625                 |                       |                          |                          |                    |         |                         |
| 240  | Public Toilets                                |                        |                       |                          |                          |                    |         |                         |
| 1210 | Public Toilets income                         | 121                    | 200                   | 79                       |                          |                    | 60.5%   |                         |
|      | Public Toilets :- Income                      | 121                    | 200                   | 79                       |                          |                    | 60.6%   | 0                       |
| 4600 | Station Road Toilets                          | 9,919                  | 20,000                | 10,081                   |                          | 10,081             | 49.6%   |                         |
| 4605 | Recreation Ground Toilets                     | 12,420                 | 20,000                | 7,580                    |                          | 7,580              | 62.1%   |                         |
| 4610 | St Michaels Rec Ground Toilets                | 3,344                  | 10,000                | 6,656                    |                          | 6,656              | 33.4%   |                         |
|      | Public Toilets :- Indirect Expenditure        | 25,684                 | 50,000                | 24,316                   | 0                        | 24,316             | 51.4%   | 0                       |
|      | Movement to/(from) Gen Reserve                | (25,563)               |                       |                          |                          |                    |         |                         |
| 260  | General Public Buildings                      |                        |                       |                          |                          |                    |         |                         |
| 4670 | Defibrillator Costs                           | 50                     | 500                   | 450                      |                          | 450                | 10.0%   |                         |
| Gene | eral Public Buildings :- Indirect Expenditure | 50                     | 500                   | 450                      | 0                        | 450                | 10.0%   | 0                       |
|      | Movement to/(from) Gen Reserve                | (50)                   |                       |                          |                          |                    |         |                         |
|      |   |                        |                       |                          |                          |                    |         |                         |

## 12:54

## **Tenterden Town Council**

Page 4

## Detailed Income & Expenditure by Budget Heading 24/10/2018

Month No: 6

|            |  | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent | Transfer<br>to/from EMR |
|------------|--|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|-------------------------|
| 300        | Highways & Amenities Internal              |                        |                       |                          |                          |                    |         |                         |
| 1300       | Recreation Ground Income                   | 6,000                  | 7,500                 | 1,500                    |                          |                    | 80.0%   |                         |
| 1310       | Football Pitch                             | 0                      | 200                   | 200                      |                          |                    | 0.0%    |                         |
| 1320       | Tennis Courts                              | 743                    | 1,000                 | 257                      |                          |                    | 74.3%   |                         |
| 1330       | Bowling Green                              | 0                      | 200                   | 200                      |                          |                    | 0.0%    |                         |
|            | Highways & Amenities Internal :- Income    | 6,743                  | 8,900                 | 2,157                    |                          |                    | 75.8%   | 0                       |
| 4245       | PPE & Clothing                             | 368                    | 1,000                 | 632                      |                          | 632                | 36.8%   |                         |
| 4455       | Repairs & Maintenance                      | 874                    | 0                     | (874)                    |                          | (874)              | 0.0%    |                         |
| 4700       | Vehicle/Mach. Repairs & Maint              | 853                    | 900                   | 47                       |                          | 47                 | 94.8%   |                         |
| 4705       | Vehicle/Mach. Purchases                    | 111                    | 1,000                 | 889                      |                          | 889                | 11.1%   |                         |
| 4710       | Fuel                                       | 370                    | 200                   | (170)                    |                          | (170)              | 185.1%  |                         |
| 4715       | General Grounds Maintenance                | 2,797                  | 6,000                 | 3,203                    |                          | 3,203              | 46.6%   |                         |
| 4720       | Vehicle Insurance                          | 565                    | 250                   | (315)                    |                          | (315)              | 226.1%  |                         |
| 4725       | Bench Expenditure                          | 0                      | 500                   | 500                      |                          | 500                | 0.0%    |                         |
| 4730       | Children's Play Areas                      | 199                    | 5,000                 | 4,801                    |                          | 4,801              | 4.0%    |                         |
| 4735       | Tools & Sundries                           | 420                    | 500                   | 80                       |                          | 80                 | 84.0%   |                         |
| 4740       | Pest Control                               | 0                      | 300                   | 300                      |                          | 300                | 0.0%    |                         |
| 4755       | Trees                                      | 1,600                  | 2,500                 | 900                      |                          | 900                | 64.0%   |                         |
| 4760       | Town Beacon                                | 1,231                  | 0                     | (1,231)                  |                          | (1,231)            | 0.0%    |                         |
| Highways 8 | Amenities Internal :- Indirect Expenditure | 9,388                  | 18,150                | 8,762                    | 0                        | 8,762              | 51.7%   | 0                       |
|            | Movement to/(from) Gen Reserve             | (2,644)                |                       |                          |                          |                    |         |                         |
|            | Internal :- Income                         | 480,091                | 528,944               | 48,853                   |                          |                    | 90.8%   |                         |
|            | Expenditure                                | 257,484                | 416,750               | 159,266                  | 0                        | 159,266            | 61.8%   |                         |
|            | Movement to/(from) Gen Reserve             | 222,608                |                       |                          |                          |                    |         |                         |
|            | Grand Totals:- Income                      | 480,091                | 528,944               | 48,853                   |                          |                    | 90.8%   |                         |
|            | Expenditure                                | 257,484                | 416,750               | 159,266                  | 0                        | 159,266            | 61.8%   |                         |
|            | Net Income over Expenditure                | 222,608                | 112,194               | (110,414)                |                          |                    |         |                         |
|            | Movement to/(from) Gen Reserve             | 222,608                |                       |                          |                          |                    |         |                         |