

SELECTIVE NEIGHBOURHOOD PLAN WORKING GROUP MEETING HELD ON 1st May 2019

Notes of a meeting of the Selective Neighbourhood Plan Working Group.

Present:

Cllrs. John, Crawford, Jean Curteis and Kate Walder and, non-council members: Richard Archer, Jim Boot, Richard Masefield, Nic Phillips, Sue Quinton and Graham Smith.

Apologies:

Joshua Franklin and Siggi Nepp.

1. Launch Preparations

- a) The Launch presentations are in progress. There will be a full rehearsal before the first launch event at St. Mildred's on Tuesday 7th May at 10.00. Nic Phillips advised that the Camera Club were having a meeting that evening and he would ask them if they would allow us to have some lights for the Launches. If they were not able to loan them then maybe we could make a donation to the Camera Club.
- b) The facilities at St. Mildred's Church were discussed. There were various discussions on the facilities available. Nic Phillips suggested that it might be a good idea to put some greenery in the church. Kate Walder offered to bring 20 small trees.
- c) Promotion – leaflets, banner etc. 5000 leaflets had been distributed and a banner was put up on the Recreation Ground on 30th April 2019. The launch meetings had been promoted on Facebook and Instagram. The Press Release and Launch leaflet had been put on the Tenterden Town Council website. Richard Masefield suggested that people should where possible take photographs so that these could go into a scrapbook. Nic Phillips suggested that maybe we should involve the Camera Club to help to do a project and to do a portfolio.
- d) Name badges would be produced for Members of the Steering Group and Working Groups.
- e) Catering. The catering was being organised by Jean Curteis. There would be a cold finger buffet and fruit juices and water available.
- f) VIP attendees – Damian Green would be attending the Launch on the Saturday and Simon Cole and Ian Grundy would be attending the Launch meeting on the Wednesday. The Sussex Express will be sending a photographer.
- g) Nic Phillips suggested that there would need to be somebody at the door to complete registration forms when they leave. Kate Walder said she would ask her daughter to do. Sue Quinton suggested that it would be a good idea to have a box to put all the forms in.

2. Recruitment for Steering Committee & Working Groups

There are three more spaces for three more members. Jim Boot advised that once we have appointed an Officer we could then appoint a Secretary. John Crawford suggested that an Officer should be appointed at the next NHP meeting.

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3. **Action Plan for Working Groups**

Jim Boot advised on the action plan for working groups.

Cycling, Walking and Riding Group will do an audit of rights of way.

Biodiversity and Wildlife will undertake a review of existing wildlife and a map of the sites.

Landscape Character – a report has been produced for the Local Plan and guidance on the environment is in place. It is a technical piece of work. Ashford locality will provide a technical support package. They do a lot on landscape character so it would be worth applying to them. They have a desktop study and analysis and a good background paper. Jim Boot has a report for the greenspaces group and there would be assessments of greenspaces and those disregarded e.g. proximity to the town etc. and guidance will be produced.

Communications and Engagement – Jim Boot has some useful guidance on what to do.

4. **Budget Preparation**

John Crawford advised that a Treasurer should ideally be appointed at the next meeting.

5. **“Locality” Grant**

The “Locality” Grant is not open yet. Once our budget needs are known, then application will be submitted.

6. **Outstanding Questions with Ashford Planning Unit**

The questions asked to Ian Grundy and Simon Cole regarding the LGS Designation Guidance for Protected and Semi Protected Areas were summarised in a document, which was circulated to the Committee by John Crawford. It was agreed that Non Statutory Designated Areas provided insufficient protection to important green spaces, including Turner’s Field and the Recreation Grounds. Jim Boot agreed we should produce a long list of green spaces and then whittle them down to the core green spaces based on evidence collected.

7. **Any other Business**

Jim Boot advised that The Community Land Trust has a policy within the Ashford Borough Council Local Plan. John Crawford advised that we have representatives on the CLT but is not run by the Tenterden Town Council.

All committee members would be required to sign a Code of Conduct and declaration of interest.

It was agreed that future meetings would take place on the last Thursday of every month at 4 p.m.