

# TENTERDEN TOWN COUNCIL

## INTERNAL COMMITTEE

### STANDING ORDERS & FINANCIAL REGULATIONS SUB-COMMITTEE

#### AGENDA

Date and time of meeting: Monday, 06 August 2018, 6.00 pm.

Location of meeting: Mayor's Parlour at the Town Hall

Membership: Cllrs Knowles, Mulholland, Nelson, Mrs Smith & Sugden

All members of the Town Council are invited to participate in Sub-Committee meetings. Members of the public are welcome to attend.



Phil Burgess, Town Clerk. Mailing date: Tuesday, 24 July 2018

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1. **APOLOGIES FOR ABSENCE.**
2. **ELECTION OF CHAIR**
3. **MINUTES.** To agree that the notes of the meeting held on 9<sup>th</sup> April are a correct record.
4. **MATTERS ARISING.**
5. **PROCEDURE FOR VOTING ON APPOINTMENTS.** To consider:
  - a) An addition to standing order 8A to set a maximum destruction period for voting slips.
  - b) To consider a reversion to show of hands in some circumstances.
6. **INTERNAL AND EXTERNAL COMMITTEES.** To consider a revision to the swapping procedure which has resulted in very similar membership for committees year on year.
7. **MANAGEMENT MEETINGS.** To consider re-instatement of these meetings to agree agenda content. *Note original membership was mayor plus deputy and chairs plus deputies.*
8. **MAYORAL SELECTION.** To consider a return to the "mayor elect" procedure or agreeing a mayor prior to the mayor-making meeting.
9. **CO-OPTION QUESTIONNAIRE.** To consider any changes required.
10. **ANY OTHER REQUIRED CHANGES TO STANDING ORDERS.**
11. **ANY OTHER BUSINESS.**
12. **NEXT MEETING.**