

*Contract Name:* **Tenterden Recreation Ground**  
*Client:* **Tenterden Town Council (TTC)**

*Report:* **Progress Report**  
*Report Nr:* **8**  
*Reporting Period:* 19/03/2018 – 14/05/2018  
*Circulation:* Phil Burgess (*TTC Town Clerk*)  
Alan Sugden (*TTC Councillor*)  
Ken Mullholland (*TTC Councillor*)  
Focus Group Members

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### **1.0 Meetings / Site Visits & Communication**

- 11th April 2018 - Meeting with Chris Donkin at LTA in Lewisham regarding the tennis court operational models and technical details followed by subsequent email correspondences.
- 12<sup>th</sup> April 2018 – Pre-planning advice discussion and submission to Kent County Council, Highways for the proposed car park access road and the siting of the disable bays.
- 17<sup>th</sup> April 2018 – 3<sup>rd</sup> Focus Group Meeting held
- Confirmation on the ABC Leisure Centre Lease.

### **2.0 Information issued**

- 23<sup>rd</sup> March – ABC Pre-planning advice letter to the focus group members
- 19<sup>th</sup> April – Budget Cost to TTC
- Project information and drawings to Kent County Council, Highways for the Pre-planning advice.
- 01<sup>st</sup> May 2018 – 3<sup>rd</sup> Focus Group meeting notes
- Clarifications for the budget cost queries

### **3.0 Planned Actions**

- Develop Final Master Plan
- Meeting with Tenterden regarding the budget cost and construction – Date TBC

### **4.0 Outstanding Actions**

- Final Master Plan
- Update Budget cost to suit final master plan
- 4<sup>th</sup> Focus Group Meeting – date TBC

### **5.0 Information Required**

- Update on the Football Pitch relocation