

TENTERDEN TOWN COUNCIL – EXTERNAL COMMITTEE

CHRISTMAS LIGHTS SUB-COMMITTEE

NOTES OF A MEETING ON 4th Oct 2018

Present: Cllr Sue Ferguson, Simon Robinson (TDCC & Rotary), Mike Bartlett (TDCC) Tash Mahoney & Seren Welch (Xmas Market), Tim Coombs (Event Electrics) and Phil Burgess.

1. **Election of Chairman.** Cllr Sue Ferguson was elected as chair.
2. **Apologies for Absence.** Cllr Alan Sugden, Scott Mitchell
3. **Minutes of the Previous Meeting.** Were agreed.
4. **Matters Arising.** Mike Bartlett had contacted Michelle Byrne at ABC to arrange a meeting. The previous meeting suggested that TTC attended also. The £4,000 grant currently paid to TDCC and last year split with TTC was significantly less than the assistance with lighting in Ashford and ABC may consider greater assistance towards the Tenterden display.
5. **a) Permanent changes to High Street Power. Quote1**
 - i) Boots Beds Tash & Seren had part-constructed a model of Aslan (Lion Witch and Wardrobe) for installation on the larger Boots bed. The structure was constructed in willow and would be illuminated. They may leave the feature there after Xmas for the darker months. Light festivals are often held in January/February in other towns. Tim Coombs queried the supply quoted as a single cable for splitting out later on would be more practical. The supply would feed stalls in the Swains layby. A query was also raised over the apparent duplication with single phase and 3 phase supplies. Tim would check the queries with Scott. *Expenditure recommended subject to clarification on above points.*
 - ii) NatWest Area Expenditure for power supplies along this stretch of the High Street was deferred.
 - iii) Ladbrokes Area Expenditure for power supplies along this stretch of the High Street was deferred.
 - iv) Power Supply outside Town Hall *The committee recommended acceptance of this quote subject to agreement between Scott and Tom Coombs on the best power combination.*
 - v) Inspection and Testing *Necessary aspect of the quotation – accepted pro-rata to work done.*
- b) Regular work to High Street Lights. Quote2.** *Acceptance recommended in full.*
- c) Potential Extras for Xmas 2018. Quote3.**
 - i) Additional Tree lighting on the High Street. The group felt the existing lighting was sufficient. No additional Lighting required
 - ii) Trenching outside William Caxton for Christmas Tree This job was not undertaken last year and was necessary to bring the tree to a position of prominence. *Expenditure recommended.*
 - iii) Temporary Work to provide power to Boots Bed 2018. *Expenditure Recommended*

6. **Potential Takeover of lamps from ABC.** The clerk reported that ABC and KCC were still in discussion over the ownership of the lamps although these are detailed (from the KCC perspective) on the Highways web site. Once this has been agreed, ABC has indicated that the refurbished lights would be available for takeover by TTC at no cost. This decision was conditional on TTC accepting all lights within the parish. This extends to ABC housing areas such as Longfield, and there are a surprising number outside the High Street. The committee was in favour of taking over these lights, however, this will need to be revisited once the annual expenditure for unmetered supply can be firmly established. This cost will be mitigated by the fact that reduced LED power consumption significantly reduces costs.
7. **Recommendations to council.**
a) Quotation Summary
That the following quotations should be accepted subject to any conditions in 5 above:
i) Boots Beds Power Supply for illuminated models and markets (Quote1 Pg1) **£15,800**
ii) Changes to the supply in the Town Hall Box and Overall testing (pro rata) (Quote1 Pg3) £795 + £500. **£1,295**
iii) Regular work on lights (Quote2) **£10,897**
iv) Additional expenses 2018 for work at Caxton and Temporary Boots bed work (Quote 3 sub-sets 2 and 3) £582 & £768. **£1350.**
v) Tree surgery work **????**
vi) Replacement lights for failures. (Expected to be in the region of £3000
Total Quote: Electrician £29,342 Tree Surgeon £???? Lights £3,000 =
b) Additional Recommendations
i) A log to be kept of light failures and replacement costings
ii) Any lighting work next year to require 3 quotations rather than the current preferred supplier situation.
8. **Any Other Business.** In March of this year, the lights had been removed from the trees. Concern was expressed over early reports that many existing lights had failed the testing procedure prior to installation this year. A log should be kept of failures so that it could be confirmed that removal of lights from the trees is the most cost-effective way of proceeding.
9. **Next Meeting** TBA

Meeting Closed at 6.15 p.m.