

TENTERDEN TOWN COUNCIL



MINUTES OF THE INTERNAL COMMITTEE **MEETING HELD AT TENTERDEN TOWN HALL ON 10TH SEPTEMBER 2018**

Councillors Present: M. Freeman, M. Hickmott, J. Nelson, Mrs. P. Smith and Mrs. C. Walder. Substitutes: Cllrs. Mrs. J. Curteis and M Carter.

Officers Present: Town Clerk Mr. P Burgess, Administrative Assistant Ms. S. Ratcliffe and Accounts Clerk Mrs. J. McCollum.

Others Present: Cllrs. J. Crawford, Mrs. S. Ferguson, Miss. N. Gooch, K. Mulholland and A. Sugden (not members of this Committee) and one member of the public.

0301 **APOLOGIES FOR ABSENCE.** Cllrs. H. Edwards, R. Isworth (Vice-Chair) and Dr. L. Lovelidge (Chair), and non-member Cllr. C. Knowles.

0302 **APPOINTMENT OF TEMPORARY CHAIRMAN FOR THE MEETING.** Due to the Chair Cllr. Dr. L. Lovelidge and Vice-Chair Cllr. R. Isworth both being absent, Cllr. M. Hickmott was voted as temporary Chairman for this meeting.

0303 **DECLARATIONS OF INTEREST.** None.

0304 **MINUTES.** The minutes of the meeting held on 13th August 2018 were agreed and signed as a correct record.

0305 **MATTERS ARISING.** None

0306 **PERSONAL REPRESENTATIONS FROM MEMBERS OF THE PUBLIC.** None.

0307 **COUNCILLORS' QUESTIONS.** None.

0308 **SUB-COMMITTEE & WORKING GROUPS REPORTS.** None.

0309 **ICE CREAM CONCESSIONS.** It was **RESOLVED** that the Recreation Ground ice cream concession should be put out to competitive tender each year.

0310 **REPRESENTATIONS FROM THE PUBLIC AT MEETINGS.** It was agreed to **REFER** this proposal to the Public Engagement Sub-Committee.

0311 **SUB-COMMITTEE AMALGAMATIONS.** It was **RESOLVED** to merge the following sub-committees:

- (i) Archives and Regalia & Regalia (design of badges)
- (ii) Standing Orders and Financial Regulations & Committee Structure

0312 **ST MICHAEL'S PLAY AREA.** It was **RESOLVED** to approve the repair of the 'Wet Pour' at a cost of £1,388.00. Cllr. Carter also requested that an additional quote be obtained for the complete replacement of the entire 'Wetpour' surface.

0313 **HONOUR BOARDS.** It was **RESOLVED** to keep the existing honour boards as they are and to add the new names using traditional methods. Cllr. Carter suggested contacting English Heritage for further advice.

0314 **RECREATION GROUND ACCESS.** It was **RESOLVED** to purchase wooden and collapsible posts at an approximate cost of £390 in total in order to restrict access to the Recreation Ground.

0315 **PROJECT OVERVIEW.** It was **RESOLVED** to form a new Sub-committee to look at the overall Town Council finances with an emphasis on current on-going projects. It was also **RESOLVED** to merge the Section 106 Sub-committee with this new sub-committee.

The following members were appointed to the Sub-committee:

Cllrs. Carter, Crawford, Miss. Gooch, R. Isworth, Mrs. Smith and Mrs. Walder.

0316 **FRAMING OF THE FORMER MAYOR'S PORTRAIT.** It was **RESOLVED** to frame the portrait at a cost of between £80 and £100.

0317 **CORRESPONDENCE.** None.

0318 **MINOR MATTER.** None.

0319 **ANY OTHER URGENT BUSINESS PREVIOUSLY NOTIFIED TO THE CHAIRMAN.** None.

The meeting opened at 8:45pm and closed at 9:05pm.

The foregoing Minutes and Reports were confirmed and signed at the Internal Meeting held on the 8th day of October 2018.

Chairman _____ (08.10.2018)