

# TENTERDEN TOWN COUNCIL



## **MINUTES OF A HIGHWAYS & AMENITIES COMMITTEE MEETING HELD IN THE BARN AT THE REAR OF THE WOOLPACK HOTEL ON 7<sup>th</sup> NOVEMBER 2016**

**Councillors Present:** M. Carter, Mrs. J. Curteis, Mrs. S. Ferguson, Miss N. Gooch, Mrs. E. Hannett (Chairman), M. Hickmott, R. Isworth, Dr. L. Lovelidge, K. Mulholland, J. Nelson, Mrs. P. Smith and A. Sugden.

**Officers Present:** Town Clerk Mr. P. Burgess and Deputy Town Clerk Mr. R. Parham.

3090 **APOLOGIES FOR ABSENCE.** Cllr. Thorpe.

3091 **DECLARATIONS OF INTEREST.** None.

3092 **MINUTES.** The minutes of the meetings held on 26<sup>th</sup> September and 17<sup>th</sup> October 2016 were confirmed and signed as correct records.

3093 **MATTERS ARISING.** None.

3094 **PERSONAL REPRESENTATIONS FROM MEMBERS OF THE PUBLIC.** None.

3095 **SUB-COMMITTEE REPORTS.**

- (a) Recreation Ground Reordering. The results of the public consultation run by the Lipton Group were awaited.
- (b) Sports Review. The results of the public consultation run by the Lipton Group were awaited.
- (c) Parking Forum. Cllr. Mulholland reported that the parking forum had met on 31<sup>st</sup> October 2016, and that the Town Clerk had distributed the minutes to Councillors. The remit of the forum was to look at strategy as a whole, rather than individual minutiae. The forum was considered very useful and it was anticipated that the forum would meet every 6 – 12 months in future.
- (d) East Cross Garden. The sub-committee had met on 26<sup>th</sup> October 2016. The minutes had been circulated and the following specifications were **RESOLVED:**
  - (i) Removal of existing steps at north west corner of the gardens and extension of the low brick wall and shrub beds to block this access off (the steps were not used). The end of the brick wall should echo the curve in the north east corner.
  - (ii) Removal of existing shrubs to the west of the circle area and adjoining paths, and return them to grass or replace them with a single shrub type.
  - (iii) Improvement of the access from the north side of the garden to be compliant with the Disability Discrimination Act (i.e. 12:1 gradient). This would involve part of the southern footpath which belonged to Kent County Council.
  - (iv) Removal of an ash tree to the south east of the circle.

- (v) Crown-lifting work on ornamental ash trees, removing lower branches.
  - (vi) Widening of the eastern path to 2.5 metres between the circle area and the fairings to allow a sight line through to the west of the garden.
  - (vii) Removal of the eastern flower border apart from the rose bushes at each end, and replacing it with turf.
  - (viii) Establishing ownership of the north-south path bordering the fairings (believed to be owned collectively by the shops) and canvass the shop owners to see if they would contribute towards tying the path in with the garden hard surfacing.
  - (ix) A watering point should be installed near the boots flower beds.
  - (x) A plaque should be installed highlighting the involvement of Great Dixter Gardens in providing plants for the Boots beds and East Cross. The work of the volunteer gardeners should also be included on this.
  - (xi) Groundworks and Walling: Maylands Consulting should be engaged to create a specification for tender and give their recommendations for a durable material such as Indian Sandstone. The whole hard surface area should be in the same material. Members of this committee would approve the final surface from samples supplied.
  - (xii) Bird Boxes would be attached to some of the trees to encourage wildlife.
  - (xiii) Estimated expenditure should be earmarked for the 2017/18 year. These works would be carried out in close consultation with Kent County Council.
- (e) Recreation Ground Terms and Conditions. The proposed changes to the terms and conditions of hire were agreed, subject to the addition of a clause specifically prohibiting the use of microphones for calling on riders at funfairs, and another specifying a decibel limit for "wind-down" music at the end of an event.

3096 **FINANCIAL REPORT**. The income and expenditure report to 30<sup>th</sup> September 2016 was **APPROVED**.

3097 **STREET FURNITURE**. It was **AGREED** to install litter bins at the junction of East Hill and Appledore Road (at a cost of £400.00+VAT) and the junction of Coombe Lane with Station Road (at a cost of £110.00+VAT).

3098 **NO-SMOKING AREAS**. Consideration was given to the possibility of designating some public spaces (such as the recreation grounds, Millennium Garden, Sayers Lane, etc., as non-smoking areas. It was reported that this possibility had been fed to the Lipton Group for them to source opinion in the next phase of public consultation, and the idea could then be brought back for full consideration.

3099 **WASTE FACILITY**. It was **NOTED** that the planning application had been amended in respect of the material and dimensions of the fence around the compound.

3100 **MINOR MATTERS**.

- (a) Kent Police. Four weekly rural policing updates were **NOTED**.
- (b) Kent Police and Crime Commissioner. Notice of an online survey on policing was **NOTED**.

- (c) NHS South East Commissioning Support Unit. An E-mail promoting a new health and wellbeing initiative was **NOTED**.
- (d) Kent County Council. A two-week road closure for sewer work on Ox Lane, starting on 7<sup>th</sup> November 2016, was **NOTED**.
- (e) Ashford Borough Council. A briefing regarding Aspire Landscape Management, now dealing with in-house services, was **NOTED**.

3101 **ANY OTHER BUSINESS**. None.

**The meeting opened at 9.09pm and closed at 9.44pm.**

The foregoing Minutes and Report were confirmed and signed at a meeting of the Highways & Amenities Committee held on the 19<sup>th</sup> day of December 2016.

Chairman \_\_\_\_\_ (19.12.2016)