

TENTERDEN TOWN COUNCIL

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20th September 2016

MEETING OF THE TOWN COUNCIL

Notice is given that a meeting of the Town Council will be held in the Assembly Room at the Town Hall on **MONDAY 26th SEPTEMBER 2016 at 7:00pm.**

All Councillors are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder. For this meeting robes will be worn.

A handwritten signature in black ink, appearing to read 'Robert Parham'.

Robert Parham, Deputy Town Clerk.

Councillors Serving:

(1) M. Carter, (2) Mrs. J. Curteis, (3) H. Edwards, (4) Mrs. S. Ferguson, (5) Miss N. Gooch, (6) Mrs. E. Hannett, (7) M. Hickmott, (8) R. Isworth, (9) C. Knowles, (10) Dr. L. Lovelidge, (11) R. Lusty, (12) K. Mulholland, (13) J. Nelson (Deputy Town Mayor), (14) Mrs. P. Smith (Town Mayor), (15) A. Sugden and (16) T. Thorpe.

AGENDA

1. **APOLOGIES FOR ABSENCE.**
2. **DECLARATIONS OF INTEREST.**
3. **MINUTES.** To consider and, if approved, confirm and sign the minutes of the meeting held on 15th August 2016 as a correct record.
4. **MATTERS ARISING.**
5. **QUESTIONS FROM MEMBERS OF THE PUBLIC AND COUNCILLORS.**
Residents may speak as of right on any matter for no more than 3 minutes subject to stating their full name and address before speaking.
6. **COMMITTEE REPORTS.** To receive, and if approved, adopt the decisions, recommendations and reports of the committees as described hereunder;
*Subject to any specific questions or objections, the Minutes and Reports of the under-mentioned Committees will be taken as *read and, if duly seconded at this meeting, the **delegated decisions** within those minutes will be approved and adopted as part of the proceedings of this section of the Town Council meeting. The following committee recommendations listed below shall now be voted on by a show of hands; *if circulated to Councillors no later than the day of service of the summons to attend the scheduled meeting.*

Finance & General Purposes; 5th September 2016.

Committee recommendations:

Minute 3553 (d)- Standing Orders, Financial Regulations & Donations. To amend the complaints procedure to include an addition to paragraph 2d (employee conduct) as follows: "Where the complainant is a Councillor, the complaint must be made in writing on the official pro-forma to clearly identify it as a formal complaint in order to invoke this procedure", and to remove the redundant Standing Order 14b (relating to complaints against Councillors).

Minute 3555 - Armed Forces Covenant. To sign the Armed Forces Covenant, pledging fair treatment for past and present members of the armed forces and their families.

Minute 3557 - Refreshments for Council-Organised Events. To allocate a budget of £50.00 per event for refreshments at events organised by the Town Council. If this amount was insufficient for an event, the issue would be assessed on a case-by-case basis.

Minute 3558 - Staffing Matters. To employ a part-time member of staff to man the Tourist Information Centre at weekends.

Highways & Amenities; 15th August and 5th September 2016.

Committee recommendations:

Minute 3068 - St. Michaels Recreation Ground Access. To accept a quote of £24,421.00 from Initial Systems Ltd. for works to create the access to St. Michaels Recreation Ground.

Minute 3069 - Caretaker Scheme. ABC had reported that the inclusion of Cranbrook Road cemetery in the maintenance contract was not negotiable, but had increased its offer to £34,854.00 per annum. A break clause after three years would be included in the contract. It was therefore recommended that the contract should be taken on. It would be required that the cemetery would be handed over in a good state of maintenance at the outset of the contract.

Planning; 15th August and 5th September 2016.

Public Buildings; 5th September 2016.

Tourism & Business; 15th August 2016.

Committee recommendations:

Minute 0195 - The Great British High Street Competition. To work toward entering Tenterden into the competition in 2017, in order to give the necessary time and funding to the campaign to ensure success.

Minute 0196 - Cycling Provision. To actively seek ways to improve cycling facilities in Tenterden and (without incurring any expense) in the surrounding area.

7. **APPOINTMENT OF MEMBERS TO STANDING COMMITTEES.** To appoint Cllr. Mrs. Ferguson to the Tourism & Business Committee.
8. **COMMUNITY WARDEN.** Report.
9. **KENT POLICE.** Report.
10. **REPORTS FROM APPOINTED TRUSTEES AND FROM COUNCIL REPRESENTATIVES ON OTHER ORGANISATIONS.**
11. **MAYORAL ANNOUNCEMENTS.**

End.