

# TENTERDEN TOWN COUNCIL

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2<sup>nd</sup> October 2018

## **INTERNAL COMMITTEE**

Notice is given that a meeting of the **INTERNAL** Committee will be held in the Assembly Room at the Town Hall on **MONDAY 8<sup>TH</sup> OCTOBER 2018** following meetings of the Planning and External Committees which start at **7.00pm**.

All members are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting.

 Phil Burgess, Town Clerk.

Councillors Serving: (1) H. Edwards (2) M. Freeman (3) M. Hickmott, (4) R. Isworth (Vice-Chair), (5) Dr L. Lovelidge (Chair), (6) J. Nelson & (7) Mrs P. Smith & (8) Mrs C. Walder.  
Substitutes in the event of members' absence: Cllrs M. Carter, Mrs J. Curteis & C. Knowles.

## **AGENDA**

1. **APOLOGIES FOR ABSENCE.**
2. **DECLARATIONS OF INTEREST.**
3. **MINUTES.** To consider and, if approved, confirm and sign the minutes and reports of the meeting held on 10<sup>th</sup> September 2018 as a correct record.
4. **MATTERS ARISING.**
5. **REPRESENTATION FROM MEMBERS OF THE PUBLIC.**  
*Members of the public may make personal representations at this meeting by giving written notice of a request to speak and indicating briefly the matter of interest or relevant agenda item to the Town Clerk or Deputy Town Clerk no later than 12 noon on the day of the meeting. Provided always that speakers are resident in a ward of the Council and, give their full name and address prior to speaking, the committee Chairman may (or may choose not to) invite individuals to speak at the relevant point in the meeting. Speeches may not exceed three minutes duration and speakers may not participate in any subsequent debate between committee members. At the Chairman's discretion, only one speech may be made in support of each side of any contentious issue.*
6. **COUNCILLORS' QUESTIONS.**  
*At the Chairman's discretion, Councillors may ask a question about any item relevant to this committee that is not on the agenda. Every question shall be put and answered without discussion. An answer may take the form of a direct oral answer or reference to a Town Council publication. Where a reply cannot be conveniently given at this meeting, an oral or written answer may be circulated at a later date. All councillors present will be permitted to contribute to the debate on agenda items but only members of this committee will be permitted to vote.*
7. **SUB-COMMITTEE & WORKING GROUP REPORTS.**
  - (a) Public Engagement Sub-Committee. To note the residents survey press release and summary of key findings issued on 18<sup>th</sup> September 2018. \* A list of recommendations to the Town Council will be presented at the 12<sup>th</sup> November 2018 meeting.
8. **SUB-COMMITTEE SCHEDULING.** To consider adopting a three-month advance schedule for all sub-committee meetings. \*
9. **ANNUAL RETURN 2017-18.** To note the report of the External Auditor. \*
10. **MILLENNIUM GARDEN.** To consider use of the Millennium Garden for the Christmas Market on 23<sup>rd</sup> to 25<sup>th</sup> November 2018. \*

11. **WORLD POLIO DAY.** To consider a proposal from the Tenterden Rotary of floodlighting the Town Hall in purple for World Polio Day on 24<sup>th</sup> October 2018. \*
12. **PETS AS PRIZES – RECREATION GROUND TERMS & CONDITIONS.** To consider adding a clause to the Terms & Conditions of Hire of pets as prizes are not permitted.
13. **CORRESPONDENCE.** None
14. **MINOR MATTERS.**
  - (a) The Pebbles, 55 High Street. To note the installation of a new electricity cable to land off Six Fields Path via the alleyway by The Pebbles. This was covered under the Deed of Easement. \*
15. **ANY OTHER URGENT BUSINESS PREVIOUSLY NOTIFIED TO THE CHAIRMAN.**

*No decision may lawfully be made under this item but matters which involve no more than an exchange of information may be discussed.*

End.

*\*Attachments and tabled documents can be obtained from the Town Clerk's office or downloaded from [www.tenterdentowncouncil.gov.uk](http://www.tenterdentowncouncil.gov.uk).*