

# TENTERDEN TOWN COUNCIL



## **MINUTES OF THE EXTERNAL COMMITTEE** **MEETING HELD AT TENTERDEN TOWN HALL ON 11<sup>TH</sup> FEBRUARY 2019**

**Councillors Present:** Cllrs. M. Carter, J. Crawford (Chair) Mrs. J. Curteis, Mrs. S. Ferguson, C. Knowles, A. Sugden and Substitute: J. Nelson.

**Officers Present:** Town Clerk Mr. P. Burgess, Deputy Town Clerk Mrs. C. Gilbert and Administrative Assistants Ms. S. Ratcliffe and Mrs. L. Owers.

**Others Present:** Cllrs. H. Edwards, M. Freeman and R. Isworth and six members of the public.

0290 **APOLOGIES FOR ABSENCE:** Cllrs. Miss. Gooch and Mulholland (Committee members) and Cllrs. Hickmott, Dr. L. Lovelidge, Mrs. Smith and Mrs. Walder (not members of this Committee).

0291 **DECLARATIONS OF INTEREST.** None.

0292 **MINUTES.** The minutes and reports of the meeting held on 14<sup>th</sup> January 2019 were confirmed and signed as a correct record.

0293 **MATTERS ARISING.**

Minute 0195 – A Boards. It was **NOTED** that the process of removing non-compliant A-Boards on the High Street had begun.

0294 **REPRESENTATIONS FROM MEMBERS OF THE PUBLIC.** None.

0295 **COUNCILLORS' QUESTIONS.** None.

0296 **SUB-COMMITTEE & WORKING GROUP REPORTS.**

(a) Tourism and Business Sub-committee. A report of the meeting held on 22<sup>nd</sup> January 2019 was **NOTED**. Cllr. Nelson commented that the formatting of the minutes required checking.

(b) Caretaker Scheme Sub-committee. It was **RESOLVED** to accept the offer from ABC and relinquish responsibility for Cranbrook Road Cemetery from 1<sup>st</sup> April 2019.

(c) Sports Review. The recommendations of the Sports Review were reviewed and the following recommendations **RESOLVED**:

(i) the first tranches of Section 106 payments should be paid to the Tenterden Schools Trust;

- (ii) request a survey of the condition of the grass pitch at Homewood to be carried out as part of the tender for the works needed.
- (d) Cinema Focus Group. The minutes for the meeting held on 29<sup>th</sup> January 2019 were not ready therefore the report will be deferred to the next External meeting on 11<sup>th</sup> March 2019.
- (e) May Fayre Sub-committee. Cllr. Edwards gave a report further to the meeting on 9<sup>th</sup> January 2019. Cllr. Edwards reported that the Chair Cllr. Hickmott has everything on schedule. The cavalcade will start the proceedings again and an invitation has been extended to the two Freemen to officiate the opening. With regard to the decision not to have a dog show this year, several detrimental comments had been received last year from members of the public. Cllr. Edwards reported that a dog show has not always been part of the May Fayre; it started four years ago, but this year the Committee have omitted the show due to no organisers being available. The confusion over potential organisers would be discussed at the next May Fayre meeting. The rest of the May Fayre will be the same as previous years and hopefully the weather will be as good as last year.
- (f) Kiln Field & Wildlife Venues. Cllr. Knowles reported that a successful site visit took place on 29<sup>th</sup> January 2019. The Town Clerk reported that the Kent Wildlife representative has agreed to provide a short-term management plan to start with and then a fuller one to transfer to a wildlife venue. Once initial work has been undertaken schools will be invited for more community involvement.

0297 **COMMUNITY LAND TRUST**. The Committee received and reviewed the recommendations of the Community Land Trust (CLT) and the following decisions were made.

- (a) The decision on commissioning a Housing Needs Survey was **DEFERRED** until after the next Community Land Trust meeting, so that the CLT can engage with ABC to offer them the opportunity of funding the survey.
- (b) It was **RESOLVED** to provide, if necessary, a collection point/or points for such completed surveys.
- (c) The decision to be the 'custodian member' with the responsibility of securing the 'asset lock' within the CLT if such a role is required, was **DEFERRED** until after Mr. M. Ellender has provided additional information.
- (d) It was **RESOLVED** to include articles on the CLT and the Housing Needs Survey in a future newsletter.

Cllr. Nelson abstained from voting.

0298 **HANGING BASKETS AND FLORAL ARRANGEMENTS**. The decision that Tenterden Town Council should adopt specialist planters for our hanging baskets was **DEFERRED** until further enquiries have been made to ensure that the current brackets are suitable. Kent County Council and Ashford Borough Council will also be contacted for approval.

0299 **RUBBISH COLLECTION OVER THE CHRISTMAS HOLIDAYS**. Cllr. Mrs. Ferguson highlighted the issues with rubbish collection over Christmas with

particular reference to the High Street. It was **RESOLVED** to send a copy of the proposals to the relevant officer at ABC and ask for their comments.

0300 **CROSSING ARRANGEMENTS NEAR TESCO.** It was **RESOLVED** that the Town Clerk will investigate who owns the Road leading into Tesco and the viability of a pedestrian crossing being installed.

0301 **COOMBE LANE CEMETERY.** It was **RESOLVED** to authorise expenditure for a valuation of the cemetery by the Town Council's land agent at their usual charging rate.

0302 **CORRESPONDENCE.**

(a) A letter from the Rotary Club in support of the grant application from St. Mildred's Church was **NOTED**.

0303 **MINOR MATTERS.** None.

0304 **ANY OTHER URGENT BUSINESS PREVIOUSLY NOTIFIED TO THE CHAIRMAN.** None.

**The meeting opened at 7.30pm and closed at 8.20pm.**

The foregoing Minutes and Reports were confirmed and signed at the External Meeting held on the 11<sup>th</sup> day of March 2019.

Chairman \_\_\_\_\_ (11.03.2019)