

TENTERDEN TOWN COUNCIL

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5th February 2019

INTERNAL COMMITTEE

Notice is given that a meeting of the **INTERNAL** Committee will be held in the Assembly Room at the Town Hall on **MONDAY 11TH FEBRUARY 2019** following meetings of the Planning and External Committees which start at **7.00pm**.

All members are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting.

 Phil Burgess, Town Clerk.

Councillors Serving: (1) H. Edwards (2) M. Freeman (3) M. Hickmott, (4) R. Isworth (Vice-Chair), (5) Dr L. Lovelidge (Chair), (6) J. Nelson & (7) Mrs P. Smith & (8) Mrs C. Walder.
Substitutes in the event of members' absence: Cllrs M. Carter, Mrs J. Curteis & C. Knowles.

AGENDA

1. **APOLOGIES FOR ABSENCE & SUBSTITUTING COUNCILLORS.**
2. **DECLARATIONS OF INTEREST.**
3. **MINUTES.** To consider and, if approved, confirm and sign the minutes and reports of the meeting held on 14th January 2019 as a correct record.
4. **MATTERS ARISING.**
5. **REPRESENTATION FROM MEMBERS OF THE PUBLIC.**
Members of the public may make personal representations at this meeting by giving written notice of a request to speak and indicating briefly the matter of interest or relevant agenda item to the Town Clerk or Deputy Town Clerk no later than 12 noon on the day of the meeting. Provided always that speakers are resident in a ward of the Council and, give their full name and address prior to speaking, the committee Chairman may (or may choose not to) invite individuals to speak at the relevant point in the meeting. Speeches may not exceed three minutes duration and speakers may not participate in any subsequent debate between committee members. At the Chairman's discretion, only one speech may be made in support of each side of any contentious issue.
6. **COUNCILLORS' QUESTIONS.**
At the Chairman's discretion, Councillors may ask a question about any item relevant to this committee that is not on the agenda. Every question shall be put and answered without discussion. An answer may take the form of a direct oral answer or reference to a Town Council publication. Where a reply cannot be conveniently given at this meeting, an oral or written answer may be circulated at a later date. All councillors present will be permitted to contribute to the debate on agenda items but only members of this committee will be permitted to vote.
7. **SUB-COMMITTEE & WORKING GROUP REPORTS.**
 - (a) Town Hall Focus Group. Report of a meeting with Price Whitehead over the Town Hall refurbishment tenders.
 - (b) Project Overview sub-committee. Report of a meeting on 6th February.
8. **STANDING COMMITTEE SCHEDULE.** To consider holding Planning committee meetings on separate nights. *
9. **"PROOF OF LIFE" CERTIFICATES.** To consider a charge for this service.*
10. **HORSE CHESTNUT TREE ON RECREATION GROUND.** To consider the reduction or removal of the Horse Chestnut tree located near Recreation Ground Road traffic lights. *

11. **WEDDINGS AT THE TOWN HALL.** A report on current income and expenditure involved in wedding hosting, and to consider a revision to the pricing structure. *
12. **SITING OF LIBRARY.** To consider an informal request from Cllr Mike Hill of KCC that the library could be sited within a re-ordered Town Hall. *
13. **MAINTENANCE FACILITY.** To review the four quotations obtained and appoint Consultants. *
14. **ST. MICHAELS RECREATION GROUND.** To consider additional equipment for the Recreation Ground in response to an offer of Section 106 funds (details to be tabled).
15. **CORRESPONDENCE.** None
16. **MINOR MATTERS.** None
17. **ANY OTHER URGENT BUSINESS PREVIOUSLY NOTIFIED TO THE CHAIRMAN.**

No decision may lawfully be made under this item but matters which involve no more than an exchange of information may be discussed.

End.

**Attachments and tabled documents can be obtained from the Town Clerk's office or downloaded from www.tenterdentowncouncil.gov.uk.*