

TENTERDEN TOWN COUNCIL



MINUTES OF THE INTERNAL COMMITTEE **MEETING HELD AT TENTERDEN TOWN HALL ON 19TH FEBRUARY 2018**

Councillors Present: H. Edwards, M. Hickmott, R. Isworth (Vice-Chair), Dr. L. Lovelidge (Chair), R. Lusty, J. Nelson and A. Sugden. Substitute: Mrs. S. Ferguson

Officers Present: Town Clerk Mr. P Burgess, Deputy Town Clerk Mrs. C. Gilbert and Administrative Assistant Ms. S. Ratcliffe.

Others Present: Cllrs. M. Carter, Mrs. J. Curteis, Miss N. Gooch, C. Knowles and K. Mulholland (not members of this committee), Cllr. P. Clokie (ABC) and one member of the public.

0192 **APOLOGIES FOR ABSENCE.** Non-member: Cllr. Mrs. P Smith.

0193 **DECLARATIONS OF INTEREST.** Cllrs. C. Knowles, K. Mulholland, A. Sugden and Miss N. Gooch declared an interest in Item 10 - the Royal British Legion (RBL). Cllr. Knowles is a member of the RBL Committee, however, Cllrs. Mulholland, Sugden and Miss. Gooch were ordinary members.

0194 **MINUTES.** The minutes of the meeting held on 29th January 2018 were agreed and signed as a correct record.

0195 **MATTERS ARISING.** None

0196 **PERSONAL REPRESENTATIONS FROM MEMBERS OF THE PUBLIC.** None.

0197 **COUNCILLORS' QUESTIONS.** Cllr. Mrs. Sue Ferguson requested that information on the Focus Groups, under the Regeneration Project on the Town Council's website was kept up to date.

0198 **SUB-COMMITTEE & WORKING GROUPS REPORTS.**

- (a) Town Hall Focus Group. Nothing to report. The next meeting is due to take place early March.
- (b) Recreation Ground Focus Group. Cllr. Sugden reported that two focus group meetings had taken place so far. Ground Control were due to meet with Ashford Borough Council for pre-planning advice on Friday 23rd February, with The Town Clerk and Cllr. Sugden observing. A third meeting of the focus group would take place once the advice was received.
- (c) Public Engagement Sub-Committee. Nothing to report. The next meeting is due to take place on 27th February 2018.
- (d) Committee Structure Sub-Committee. Nothing to report. No further meetings arranged.

- 0199 **ST MICHAELS RECREATION GROUND.** Cllr. Mulholland reported that Wittersham had cut their hedge to half height to increase the view and openness. Cllr. Edwards reported that cutting the hedge was the better option, however, if this did not work, he suggested it went to the Annual Town meeting. It was **RESOLVED** to cut the hedge to half height as soon as possible; remove the current shelter and install an open sided shelter between the skate ramp and play area.
- 0200 **FOLK FESTIVAL VIP RECEPTION & CHARITY CONCERT.** It was **RESOLVED** to classify the VIP reception as a Civic Event and host a pre-Concert Reception for Cinque Port Mayors.
- 0201 **REMEMBRANCE DAY & FIRST WORLD WAR CENTENARY.** It was **RESOLVED** to make Remembrance Day a Civic Event and a budget of £2,000 was set to cover this. It was agreed to **DEFER** setting a budget for the Centenary celebrations as a grant may be available from Ashford Borough Council.
- 0202 **TENDER FOR TOWN HALL CLEANING CONTRACT.** It was **RESOLVED** to accept the tender from Tenterden Twilight Commercial Cleaning and to investigate the cost effectiveness of their offer to supply cleaning materials.
- 0203 **RECREATION GROUND MEN'S TOILETS.** It was **NOTED** that a steel door, steel frame and lock had been purchased on the authority of the Town Clerk and the Chair of this Committee at a cost of £1,300.00.

The Committee moved into closed session. *Under the Public Bodies (Admissions to meetings) Act 1960, the public and press will be excluded from the closed meeting session due to the confidential nature of this part of the meeting which involves the discussion of confidential staffing matters and confidential financial negotiations.*

0204 **TENT1a LEGAL ISSUES.** Confidential document 596M refers.

End of closed session.

0205 **CORRESPONDENCE.** None

0206 **MINOR MATTERS.** None

0207 **ANY OTHER URGENT BUSINESS PREVIOUSLY NOTIFIED TO THE CHAIRMAN.**

- (a) WW1 Walk Around Tenterden. Cllr. Mrs. Ferguson reminded Councillors of the WW1 Walk Around Tenterden which will take place on Saturday, 23rd February 2018 between 10am and 2pm. Registering will take place in the Town Hall Foyer.

The meeting opened at 7:44pm and closed at 8:07pm.

The foregoing Minutes and Reports were confirmed and signed at the Internal Meeting held on the 12th day of March 2018.

Chairman _____ (12.03.2018)