

TENTERDEN TOWN COUNCIL

MAY FAYRE SUB-COMMITTEE

MINUTES OF THE MEETING HELD 19th April 2018 at 7pm

PRESENT:

Town Councillors: M. Hickmott, Mrs. P. Smith, Miss N. Gooch, H. Edwards

Non-Councillors: Mr. J. Mills, Mrs. E Brookes

Tenterden Town Council Staff: Ms. S. Ratcliffe

1. **APOLOGIES FOR ABSENCE:** Ms. J. Henwood (Medi-Vets) and Ms. C. Reene (Medi-Vets)
2. **MINUTES:** The minutes of the last meeting held on 21st March 2018 were agreed.
3. **CORRESPONDENCE:**
 - An email has been received from Julia and Clare from med-vets regarding the rosettes for the Dog Show, Clare has found a set on eBay for £37. It was agreed that Sharon would order these.
 - An email has been received from The Royal British Legion requesting a stand, Cllr. Hickmott confirmed that this has been booked.
 - A message has been received from The Deputy Town Clerk saying that the Events Notification and TENS form have been submitted.
4. **FINANCIAL POSITION:** No change.
5. **FINAL PREPARATIONS:**
 - Sharon will organise stickers for the participants to wear for the Dog Show and forms for the list of participants. Medi-Vets will be asked to design their poster. Sponsors have been found for six categories so far. Three judges need to be found and the categories still need to be decided.
 - It was decided to keep all three dog stands next to each other – The Dog Show, Hypo Hounds and Sandra’s dog display.
 - The Army Cadets have confirmed that they will be attending.
 - The Town’s Freemen, Roger Champion and Raymond Crawford have confirmed that they will be attending.
 - South East Water have requested an information stall.
 - Tenterden Dance Academy and Brookes Dance Academy have confirmed attendance. Emma Brookes will be providing a stage for her group which will be set up at 10am and dismantled after their performance.
 - Tenterden Ballet Studio have booked a stand.
 - The Tenterden Town Council Maintenance Team have been requested for Sunday 6th May – one person to meet Cllr. Gooch at Highbury Hall with the buggy and trailer to collect tables and chairs. Monday 7th May – two people 8am to 12 noon to set up and steward traffic, and two people again at 3.30pm to 5.30pm with the sand, wheelbarrow and shovel.
 - Jon Slegg has confirmed he will be able to provide First Aid.
 - The cavalcade will meet at Morse Field to depart at 11.45am.
 - Alan Brice has offered to bring his miniature Steam Wagon. The insurance policy needs to be checked to see if we are covered for this.

Draft until next meeting date TBC

- It has still not been decided where to store items after the event now that Cllr. Edwards can no longer accommodate them. These include spiles, orange fencing, trench pins, hurdles – two long and two short.
- Cllr. Hickmott will make an appearance as Town Crier.

6. ANY OTHER BUSINESS: None

7. DATE OF NEXT MEETING. TBC