

TENTERDEN TOWN COUNCIL

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7th June 2016

PUBLIC BUILDINGS COMMITTEE

Notice is given that a meeting of the **PUBLIC BUILDINGS** committee will be held in the Mayor's Parlour at the Town Hall on **MONDAY 13th JUNE 2016** following meetings of the Planning and Finance & General Purposes Committees and a special meeting of the Town Council which will start at **7.00pm**.

All members of this committee are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting.

Phil Burgess, Town Clerk.

Councillors serving:

(1) M. Carter (Chairman), (2) Mrs. J. Curteis, (3) Mrs. S. Ferguson, (4) Miss N. Gooch, (5) R. Isworth, (6) C. Knowles, (7) Dr. L. Lovelidge, (8) K. Mulholland, (9) J. Nelson, (10) Mrs. P. Smith and (11) A. Sugden.

AGENDA

1. **WELCOME, INTRODUCTIONS AND APOLOGIES FOR ABSENCE.**
2. **DECLARATIONS OF INTEREST ON ITEMS TO BE CONSIDERED AT THIS MEETING.**
3. **MINUTES.** To consider and, if approved, confirm and sign the minutes of the meeting held on 25th April 2016 as a correct record.
4. **MATTERS ARISING.**
5. **PERSONAL REPRESENTATIONS FROM MEMBERS OF THE PUBLIC.**
Members of the public can make representation at this meeting by submitting a request to speak (indicating the relevant agenda item) to the Town Clerk's office no later than midday on the day of the meeting. Speakers must be resident in Tenterden, and give their name and street of residence when asked to speak. Representations may be invited at the relevant point in the meeting. Speeches may not exceed three minutes and speakers may not participate in any subsequent debate. At the Chairman's discretion, only one speech may be made in support of each side of any contentious issue.
6. **COUNCILLORS QUESTIONS.**
At the Chairman's discretion Councillors may ask a question about any item relevant to this committee that is not on the agenda. Every question shall be put and answered without discussion. An answer may take the form of a direct oral answer or reference to a Town Council publication. Where a reply cannot be conveniently given an oral or written answer may be circulated at a later date.
7. **VICE-CHAIRMAN.** To appoint a Vice-Chairman for 2016-2017.
8. **TOWN HALL RE-ORDERING SUB-COMMITTEE.** Report.
9. **SUB-COMMITTEE MEMBERSHIP.** To appoint members to the Town Hall Reordering Sub-Committee for 2016-2017, and to appoint a Chairman.
10. **ASSEMBLY ROOM.** To consider replacing the metal radiator grilles with wooden fretwork, due to their significant deterioration*.
11. **FINANCIAL REPORT.** To approve the income and expenditure report for the year ended 31st March 2016*.
12. **SINK HOLE BEHIND THE TOWN HALL.** To consider a proposed remedy to the issue*.

13. **CORRESPONDENCE.**

- (a) Recreation Ground Kiosk. A letter from a proposed operator of the kiosk.

14. **ANY OTHER URGENT BUSINESS PREVIOUSLY NOTIFIED TO THE CHAIRMAN.**

No decision may lawfully be made under this item but matters which involve no more than an exchange of information may be discussed.

End.

**Attachments and tabled documents can be obtained from the Town Clerk's office or downloaded from www.tenterdentowncouncil.gov.uk.*