

TENTERDEN TOWN COUNCIL

MAY FAYRE SUB-COMMITTEE

MINUTES OF THE MEETING HELD 17th April 2019 at 6pm

PRESENT:

Town Councillors: H. Edwards, Miss N. Gooch, M. Hickmott

Non-Councillors: Mr. C. Marsh and Mr. J. Mills

Tenterden Town Council Staff: Ms. S. Ratcliffe

Others: Cllr. Mrs. J. Curteis (not a committee member)

1. **APOLOGIES FOR ABSENCE.** Cllr. Mrs. P. Smith
2. **MINUTES.** The minutes of the last meeting held on 20th March 2019 were agreed.
3. **MATTERS ARISING FROM THE MINUTES.**
 - John enquired whether Danny Darko, the ice cream vendor will be in attendance, Harry confirmed that he will be.
 - Forrest Fairs have confirmed that they will be joining us.
 - Harry will contact The Wealden Advertiser to arrange an advert in the What's On section.
 - The Vintage Vehicle request poster will be advertised locally to try to increase the display.
4. **CORRESPONDENCE.**
 - Harry reported that 7 exhibitors have not responded but that there are 8 new stands, including a lady that makes ceramic art.
 - There were several applications for catering which were turned away as we have enough.
 - Two more enquiries were received about the dog show which will not be occurring this year. An announcement will be made on the day that The Spirit of Tenterden will be running one on Sunday 11th July at 11am. An announcement will also be made to advertise St. Michael's Tributes.
5. **FINANCIAL REPORT.** Henry advised that he has the receipts for the materials used to build the 20th anniversary advert.
6. **FINAL ARRANGEMENT FOR 2019 EVENT.**
 - The procession will meet at Morph's Field at 11.30am with the intention of moving off at 11.40am.
 - On Sunday 5th May Andy Corcoran from the TTC maintenance team will meet Nikki at Highbury Hall at 10am to collect tables and chairs.
 - The maintenance team will be asked to confirm that the power cables have been returned to the Kiosk after last years St. Michael's Tributes.
 - Harry has organised the two way radio comms.
 - Nikki will collect the hi-vis vests from the Town Hall office.
 - Sharon will organise lanyards for the committee to wear on the day and Nikki will collect them.
 - Sharon will arrange for a cheque to be donated to the Ashford Sea Cadets on the day.

- The Army Cadets will help set up on the morning of the event.
- The Maypole has new been put together by the committee and will be on the trailer for the cavalcade. Sandbags will be placed on the base and the ribbons will be secured. The Maypole will be placed in one corner of the arena and volunteer dancers will be called for on the day, as no response has been received from local schools. Nikki will safely keep the Maypole instructions.
- Henry has designed and made the 20th anniversary advert which will be attached to the Town Beacon one week before the event.
- Harry will liaise with the Doctors Surgery shortly before the event as their car park may be clear to be used on the day.
- This was the last meeting before the event.

7. ANY OTHER BUSINESS. None

8. DATE OF NEXT MEETING. Wednesday 18th September at 6pm in the Councillors Room.

The meeting closed at 6.55pm.