

# TENTERDEN TOWN COUNCIL



## **MINUTES & REPORTS OF A HIGHWAYS & AMENITIES COMMITTEE** **MEETING HELD AT THE TOWN HALL ON 23<sup>rd</sup> MAY 2016**

### **Councillors Present:**

M. Carter, Mrs. J. Curteis, Mrs. S. Ferguson, Miss N. Gooch, Mrs. E. Hannett (Chairman), M. Hickmott, R. Isworth, Dr. L. Lovelidge, K. Mulholland, J. Nelson, A. Sugden and T. Thorpe.

### **Officers Present:**

Deputy Town Clerk Mr. R. Parham.

### **Others Present:**

Cllr. C. Knowles (not a member of this committee) and Ashford Borough Councillor P. Clokie.

- 2998 **APOLOGIES FOR ABSENCE.** Cllr. Mrs. Smith and Sugden, and the Town Clerk.
- 2999 **DECLARATIONS OF INTEREST ON ITEMS TO BE CONSIDERED AT THIS MEETING.** Cllr. Mrs. Curteis declared an interest in minute 3017(a) – Bench Request.
- 3000 **MINUTES.** The minutes and reports of the meeting held on 11<sup>th</sup> April 2016 were confirmed and signed as a correct record.
- 3001 **MATTERS ARISING.** None.
- 3002 **PERSONAL REPRESENTATIONS FROM MEMBERS OF THE PUBLIC.** None.
- 3003 **COUNCILLORS QUESTIONS.** None.
- 3004 **VICE-CHAIRMAN.** It was **RESOLVED** that Cllr. Hickmott would be appointed Vice-Chairman for the year 2016-2017.
- 3005 **SUB-COMMITTEE & STEERING GROUP REPORTS.**
- (a) Recreation Ground Re-Ordering Sub-Committee. Cllr. Nelson reported that the consultation process was due to be put out to tender.
  - (b) Sports Review Steering Group. Cllr. Clokie reported that progress was being made in securing the Appledore Road football pitch on lease from Homewood School and Sixth Form Centre, but that the costs of supplying a 3G pitch at the school in return were very high (due to installation, maintenance and eventual replacement costs). In addition, the necessary scale of a 3G pitch would bring it very close to newly built houses adjacent to school land at Silver Hill. Members concurred that the Town Clerk would be instructed to make enquiries about the acquisition of additional land with some urgency.

- (c) Parking Forum. It was reported that a meeting was scheduled for 1<sup>st</sup> June 2016.
- (d) Coombe Lane. Cllr. Carter reported that the Coombe Lane sub-committee was to investigate the possibility of grant funding through the Leader Fund to progress possible development of the area.
- 3006 **SUB-COMMITTEE & STEERING GROUP MEMBERS**. It was **RESOLVED** that the members would be appointed to sub-committees and steering groups as follows:
- (a) Recreation Ground Reordering. Cllrs. Carter, Nelson, Mrs. Smith and Sugden. Cllr. Sugden would be Chairman.
- (b) Sports Review. Cllrs. Carter, Isworth, Nelson and Sugden.
- (c) Parking Forum. Cllrs. Mrs. Curteis, Mrs. Ferguson and Mulholland.
- (d) Coombe Lane. Carter, Lovelidge, Curteis and Hickmott.
- 3007 **REPLACEMENT LITTER BINS**. It was **RESOLVED** that two litter bins would be installed on the Grange Road cycle path.
- 3008 **BOWLS CLUB**. It was **NOTED** that a planning application had been submitted by Tenterden Bowls Club for the demolition and replacement of its clubhouse facilities. Notice of this had been served to the Town Council as the owner of the freehold of the property.
- 3009 **MAINTENANCE FACILITY**. It was **AGREED** that a quote of £14,000.00 from Clague LLP for initial work on a maintenance facility, as far as deemed useful by the Town Clerk, should be accepted. No commitment would be made to any build costs at present.
- 3010 **VOLUNTEER ORGANISATION FOR GROUND CLEARANCE**. It was **RESOLVED** that a volunteer scheme would be set up for ground clearance, led by Cllr. Carter.
- 3011 **ICE CREAM CONCESSION**. It was **RESOLVED** that an ice cream van would be allowed to trade on Tenterden Recreation Ground over the summer months in 2016, but as two competing firms were interested in the opportunity, it was delegated to the Town Clerk's office to offer the contract to the highest bidder.
- 3012 **KILN FIELD**. It was **RESOLVED** that ABC would be asked to register the land at Kiln Field with Fields in Trust so that it would be preserved as a public open space.
- 3013 **CHRISTMAS LIGHTS SWITCH-ON**. A working group was formed to consider the most appropriate date for the 2016 Christmas light switch-on, in liaison with the Chamber of Commerce and the Rotary Club. Cllrs. Hickmott and Mrs. Smith, along with the Town Clerk, were appointed to this.
- 3014 **SPEED INDICATION DEVICE**. It was **RESOLVED** that no charge would be made to other parish councils wishing to borrow the SID. This would be reviewed as necessary, should the SID become heavily used. Usage in Tenterden would be given priority over other parishes.
- 3015 **TREE MAINTENANCE**. It was **RESOLVED** that a quotation of £2520.00 from Tree Cycle Tree Care for maintenance works to the trees on the recreation grounds in Tenterden and St. Michaels would be accepted.

3016 **BRIDEWELL LANE CAR PARK TICKET MACHINE.** Cllr. Curteis had raised concern that a ticket machine in the car park at Bridewell Lane had been out of operation for several months. Cllr. Knowles stated that he would raise this with Ashford Borough Council for attention as a matter of urgency.

3017 **BENCHES.**

- (a) Request for a Bench. A request had been received to install a bench at the war memorial in memory of a recently deceased resident of the town. In light of the proposed location, it was **RESOLVED** that the request would be referred to the Royal British Legion Tenterden branch.
- (b) Request for the Removal of a Bench. A request had been received from a resident of Ox Lane that a plan to install a bench on the green at the junction of Ox Lane with Ashford Road be abandoned due to the possibility that it might be used by patrons of the Fat Ox public house, causing a disturbance. Members felt that this possibility was very low, and it was therefore **RESOLVED** that installation of the bench would continue as planned.

3018 **CORRESPONDENCE.**

- (a) Parking in Station Road. A letter had been received from a resident of High Halden criticising the decision to restrict one of the car parks at Station Road to coaches for the summer months. This concern was **NOTED**, but members concurred that the coach park was used well enough to justify the restriction.
- (b) Danemore. A letter from a resident, voicing their concerns regarding changes to parking restrictions at Danemore in light of the forthcoming redevelopment of the site, was **NOTED**.
- (c) Pavements and Potholes. A letter from a resident expressing concern at the state of highways maintenance was **NOTED**.

3019 **MINOR MATTERS.**

- (a) Kent County Council. The inspector's report on the Kent Minerals and Waste Local Plan was **NOTED**.
- (b) South East in Bloom. The April 2016 update was **NOTED**.
- (c) Department for Transport. Notification of highway changes at Danemore was **NOTED**.
- (d) Ashford Borough Council. Information regarding parking changes in Danemore was **NOTED**.
- (e) KCC. Notification had been received regarding the retirement of local KCC highways inspector Ron Swan. It was **RESOLVED** that a letter would be sent to KCC commending Mr. Swan for his hard work over the years.
- (f) ABC. The decision of ABC to pursue the implementation of yellow lines at Heather Drive was **NOTED**.
- (g) ABC. The decision of ABC not to pursue the implementation of yellow lines at Coombe Lane was **NOTED**.

- (h) National Health Service. The East Kent Strategy Board update was **NOTED**.
- (i) National County Playing Fields Association. Information on the NCPFA conference was **NOTED**.
- (j) Kent Police and Crime Commissioner. A report from outgoing commissioner Ann Barnes was **NOTED**.

3020 **ANY OTHER BUSINESS PREVIOUSLY NOTIFIED TO THE CHAIRMAN.**

- (a) Tenterden Town Junior Football Club. The Chairman reported a complaint was anticipated regarding the club's lack of use of the northern part of Tenterden Recreation Ground over the past year, due to poor drainage. A meeting would be set up with the club to look into this.

**The meeting opened at 8.08pm and closed at 9.19pm.**

The foregoing Minutes and Report were confirmed and signed at a meeting of the Highways & Amenities Committee held on the 4<sup>th</sup> day of July 2016.

Chairman..... (04.07.2016)