

# TENTERDEN TOWN COUNCIL

Town Hall, 24 High Street, Tenterden, Kent. TN30 6AN

Website: [www.tenterdentowncouncil.gov.uk](http://www.tenterdentowncouncil.gov.uk)  
Telephone: 01580 762271




Email: [townhall@tenterdentowncouncil.gov.uk](mailto:townhall@tenterdentowncouncil.gov.uk)  
Facsimile: 01580 765647

4<sup>th</sup> June 2019

## **EXTERNAL COMMITTEE**

Notice is given that a meeting of the **EXTERNAL** Committee will be held in the Assembly Room at the Town Hall on **MONDAY 10<sup>th</sup> JUNE 2019** following a special meeting of Town Council which will start at **7.00pm**.

All members are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting.

 Phil Burgess, Town Clerk.

Councillors Serving: (1) M. Carter, (2) J. Crawford, (3) Mrs J. Curteis, (4) M Hickmott, (5) K. Mulholland (6) J. Nelson (Chair) (7) R. Quinton  
Substitutes in the event of members' absence: Cllrs Mrs S. Ferguson, Dr L. Lovelidge & Mrs K Walder

## **AGENDA**

1. **APOLOGIES FOR ABSENCE & SUBSTITUTING COUNCILLORS.**
2. **DECLARATIONS OF INTEREST.**
3. **MINUTES.** To consider and, if approved, confirm and sign the minutes and report of the meeting held on 8<sup>th</sup> April 2019 as a correct record.
4. **MATTERS ARISING.**
5. **REPRESENTATION FROM MEMBERS OF THE PUBLIC.**  
*Members of the public may make personal representations at this meeting by giving written notice of a request to speak and indicating briefly the matter of interest or relevant agenda item to the Town Clerk or Deputy Town Clerk no later than 12 noon on the day of the meeting. Provided always that speakers are resident in a ward of the Council and, give their full name and address prior to speaking, the committee Chairman may (or may choose not to) invite individuals to speak at the relevant point in the meeting. Speeches may not exceed three minutes duration and speakers may not participate in any subsequent debate between committee members. At the Chairman's discretion, only one speech may be made in support of each side of any contentious issue.*
6. **COUNCILLORS' QUESTIONS.**  
*At the Chairman's discretion, Councillors may ask a question about any item relevant to this committee that is not on the agenda. Every question shall be put and answered without discussion. An answer may take the form of a direct oral answer or reference to a Town Council publication. Where a reply cannot be conveniently given at this meeting, an oral or written answer may be circulated at a later date. All councillors present will be permitted to contribute to the debate on agenda items but only members of this committee will be permitted to vote.*
7. **VICE-CHAIRMAN.** To appoint a Vice-Chairman for 2019-2020.
8. **FINANCIAL REPORT.** To approve the income and expenditure report for the year ended 31<sup>st</sup> March 2019. \*
9. **SUB-COMMITTEE & WORKING GROUP REPORTS.**
  - (a) Kiln Field. A report of meetings on the 20<sup>th</sup> and 31<sup>st</sup> May 2019 & request for funding. \*
  - (b) Cinema Focus Group. Details of revised plans for the project and a presentation by the architect; feedback from Historic England and a request to fund additional drawings. \*
  - (c) May Fayre Sub-committee. Report of a meeting on 17<sup>th</sup> April 2019.\*

- (d) Youth Policy. Report of a meeting on 28<sup>th</sup> May 2019. \*
  - (e) Sports Review. Report of a meeting on 11<sup>th</sup> April 2019 and recommendations to purchase shelters for the 3G and fund a share in the measured survey for the Smallhythe Road proposal.
  - (f) Tent1 Steering Group. Report of a meeting on 23<sup>rd</sup> April 2019 and to consider Council support for the BMX area off Six Fields Path. \*
10. **SUB-COMMITTEE & WORKING GROUPS.** To appoint members to the following sub-committees. Non-councillors can be co-opted at sub-committee level. *Ideal membership level 4-5 for councillor-only committees.*
- (a) Caretaker Scheme.  
*Current Councillor Membership: Cllrs Carter, Mrs Curteis and Sugden*
  - (b) Community Transport Scheme.  
*Current Councillor Membership: Cllrs Knowles & Mulholland.*
  - (c) Donations.  
*Current Councillor Membership: Cllrs. Mrs. Curteis, Mulholland, Mrs. Smith & Sugden.*
  - (d) Kiln Field.  
*Current Councillor Membership: Cllrs. Crawford, Mrs. Curteis, Knowles, Dr Lovelidge & Mrs. Smith.*
  - (e) May Fayre.  
*Current Councillor Membership: Cllrs Hickmott & Mrs. Smith.*
  - (f) Police Forum.  
*Current Councillor Membership: Cllrs Mrs Curteis, Mrs Ferguson, Crawford, Mulholland, Mrs Smith & Sugden.*
  - (g) Sports Review.  
*Current Town Councillor Membership: Cllrs. Carter, Mulholland, Nelson & Sugden.*
  - (h) Tourism & Business.  
*Current Councillor Membership: Cllrs. Carter, Crawford, Mrs Ferguson, Mulholland, Nelson, Mrs Smith & Mrs Walder.*
  - (i) War memorial and Remembrance Sunday.  
*Current Councillor Membership: Mayor & Cllr Nelson.*
  - (j) Xmas Lights.  
*Current Councillor Membership: Cllrs Carter, Mrs Ferguson, Knowles & Sugden.*
  - (k) Youth Policy.  
*Current Councillor Membership: Cllrs Nelson, Mrs Smith & Sugden*
11. **FRIDAY MARKET SUB-COMMITTEE.** To consider merging this with another sub-committee for on-going administration or allowing the administrative team to refer issues direct to the standing committee.  
*Current councillors: Knowles and Mrs. Smith.*

12. **FRIDAY MARKET EQUIPMENT.** To consider purchase of barriers and banners for the market. \*
13. **TENTERDEN FESTIVAL.** To consider various aspects of the proposed festival and an additional request for immediate funding. \*
14. **FOOTPATH MAP.** To consider relocation of the footpath map or an alternative map. \*
15. **HIGH STREET HEALTH CHECK.** To consider appointing a consultant to advise on this issue. \*
16. **RUBBISH ON THE HIGH STREET.** To consider an initiative to reduce household rubbish on the High Street. \*
17. **CORRESPONDENCE.** None.
18. **MINOR MATTERS.** None
19. **ANY OTHER URGENT BUSINESS PREVIOUSLY NOTIFIED TO THE CHAIRMAN.**

*No decision may lawfully be made under this item but matters which involve no more than an exchange of information may be discussed.*

End.

*\*Attachments and tabled documents can be obtained from the Town Clerk's office or downloaded from [www.tenterdentowncouncil.gov.uk](http://www.tenterdentowncouncil.gov.uk).*