

# TENTERDEN TOWN COUNCIL

## MAY FAYRE SUB-COMMITTEE

### MINUTES OF THE MEETING HELD 12<sup>th</sup> June 2019 at 6pm

#### PRESENT:

**Town Councillors:** Mrs. J. Curteis, M. Hickmott and Mrs. P. Smith

**Non-Councillors:** Miss N. Gooch, Mr. C. Marsh and Mr. J. Mills

**Tenterden Town Council Staff:** Ms. S. Ratcliffe

1. **APOLOGIES FOR ABSENCE.** H. Edwards
2. **MINUTES.** The minutes of the last meeting held on 17<sup>th</sup> April 2019 were agreed.
3. **MATTERS ARISING FROM THE MINUTES.** None
4. **CORRESPONDENCE.** Two emails have been received from Henry regarding the budget and the date for next year's May Fayre which will be discussed at the next meeting.
5. **FINANCIAL REPORT.**
  - Pam commented that staffing costs have been included in the budget this year which has increased the expenditure.
  - The Tenterden Town Council accounts expenditure is slightly different to the committee's expenditure, Sharon will investigate.
  - Pam commented that The Ancient Boro' have not yet made a donation.
  - Pam commented that the Vegan stall should have been charged rather than making a donation to their chosen charity.
  - Harry commented that the Beekeepers should have paid the stall fee.
  - John queried the payment for toilet cleaning as these are cleaned by Tenterden Town Council anyway and Jean explained that all events need extra toilet cleaning.
  - John asked why the photographer expenses were taken out of the budget and Pam agreed that as the committee didn't book the photographer it should not come out of the May Fayre budget.
  - It was agreed that the unallocated £20 must have come from Carol's pottery.
  - John queried the cost of the medical expenses but Nikki said that they were all agreed before and are a necessary expense.
  - The committee agreed that the May Pole was a one off expense so expenditure will not be so high next year. Harry suggested going to the donations committee to ask for more funds.
  - Carey asked if it would be possible to look for a grant but Jean advised that as the May Fayre is a Tenterden Town Council event that would not be possible.
  - Carey asked how many people attended and Nikki commented that the Scouts sold 700 hot dogs alone.
  - Pam suggested that the donation to the Army Cadets and Sea Cadets should be decided on what money is taken each individual year, not a set figure. It was noted that with the VE celebrations next year both groups may be unavailable.

- Pam commented that the Falconry cost more this year. Nikki suggested using a local company next year and have birds on stands but no display.

## **6. REVIEW OF THIS YEARS EVENT.**

- John informed the committee that he had received a complaint that the committee was too aggressive with stall holders and suggested that a softer approach was taken. The committee decided that a balance was needed, as some stallholders were complaining about their positions and this could not easily be changed. Certain stalls did need jiggling because of the size of some stalls. It was suggested that next year all stallholders are given a set time in which to arrive. John remarked that if someone is late they cannot be turned away but Jean commented that they must not be allowed to drive on the rec. if they arrive late because of the health and safety aspect, and it was necessary to comply with regulations. Pam suggested that a polite notice should be placed on the booking form asking all stallholders to be on time. The committee also need to bear in mind preferred positions e.g. Mandy from Hanging Gardens likes to be at the end along Recreation Ground Road. Nikki said that stalls with big vehicles need to be down the side.
- Harry informed the committee that it had been necessary to ask a dog owner to move back as his dog had lunged at a display dog.
- Harry informed the committee that Ditto Diamond Dogs had been approached about taking part in an event elsewhere and that they had gained new membership from their appearance at last years May Fayre, making it worthwhile for their group.
- Harry commented that the arena events had finished early and Nikki said that the reason was because Eagle Heights had to cut their display short because of bad weather and the display birds were encountering problems from wild birds. Nikki also said that the dance group were forty minutes late starting the displays.
- Pam commented that the cavalcade was good. Harry remarked that the Sea Cadets would like to join in the parade but are unable to unless the High Street is closed.
- Harry stated that the Tea Tent did very well and Nikki informed the group that they had completely sold out, as did the Scouts. The vegan stall virtually sold out and Forrest Fairs sold the bulk of their food.
- Forrest Fair's water balls were very popular.
- There was an unfortunate incident at the very end of the Fayre when someone collapsed but this was dealt with very efficiently by the medical team and an ambulance arrived very quickly.

## **7. FUTURE MAY FAYRE ARRANGEMENTS.** It was decided that councillors would enquire with the Town Council regarding which date to hold the May Fayre next year as the bank holiday is to be Friday 8<sup>th</sup> May because of the VE celebration. Several comments were made:

- Should the 2020 May Fayre date clash with a Highbury Hall event tables and chairs would need to be sourced from elsewhere.
- There is no reason why the May Fayre cannot be separate from the VE celebrations.
- Having the May Fayre on the bank holiday at the end of May is an option.

- Regular stallholders know that the May Fayre is the same day every year so may not be free on another day.
- Nikki stated that she would not be available on the 25<sup>th</sup>.
- Saturday 9<sup>th</sup> is an option as there would be a lot of footfall in the town.
- Checks need to be made to ensure the Recreation Ground is available on the chosen date.

**8. ANY OTHER BUSINESS.** Sharon advised that next year an invoice will be required for the hire of the P.A. System. Nikki advised that all the paperwork needs to go through the office next year so that everything can be traced.

**9. DATE OF NEXT MEETING.** Wednesday 18<sup>th</sup> September.

The meeting closed at 7.10pm.