

# TENTERDEN TOWN COUNCIL



## **MINUTES OF THE INTERNAL COMMITTEE** **MEETING HELD AT TENTERDEN TOWN HALL ON 18<sup>TH</sup> SEPTEMBER 2017**

**Councillors Present:** H. Edwards, R. Isworth (Vice-Chair), R. Knight, Cllr. Dr. L. Lovelidge (Chair), R. Lusty, J. Nelson and A. Sugden. Substitute: C. Knowles

**Officers Present:** Deputy Town Clerk Mrs. C. Gilbert, Accounts Clerk Mrs. J. McCollum and Administrative Assistant Ms. S. Ratcliffe.

**Others Present:** Cllrs. M. Carter, Mrs. J. Curteis, Mrs. S. Ferguson, K. Mulholland and Mrs. P. Smith (not members of this committee) and one member of the public.

0090 **APOLOGIES FOR ABSENCE.** Members: Cllr M. Hickmott. Non-Members: Cllrs. Miss N. Gooch and T. Thorpe.

0091 **DECLARATIONS OF INTEREST.** None.

0092 **MINUTES.** The minutes of the meeting held on 29<sup>th</sup> August 2017 were agreed and signed as a correct record.

0093 **MATTERS ARISING.** None.

0094 **PERSONAL REPRESENTATIONS FROM MEMBERS OF THE PUBLIC.** None.

0095 **COUNCILLORS' QUESTIONS.**

(a) Cllr. Knight asked who inspected the Recreation Ground for damage after events and what do the Council do if damage has occurred. The Deputy Town Clerk advised that the Maintenance Team inspect after events and that the deposit is retained to cover the cost of rectifying any damage.

(b) Cllr. Mrs. Ferguson demonstrated how to speak into the microphone so that the P.A system can pick up the audio, as it is extremely difficult to hear some people, both in the room and on the recordings. Cllr. Edwards reminded the councillors that they should still stand when speaking at a Town Council meeting, and not sit, and this makes it more difficult to get close to the microphone.

0096 **SUB-COMMITTEES & WORKING GROUPS.**

(a) Town Hall Focus Group. The committee reviewed the recommendations of the Town Hall Focus Group. Cllr. Carter raised his concern that the Town Hall Focus Group were not prepared to wait for the Cinema Focus Group to report their findings regarding an extension to the rear of the Town Hall. Cllr. Dr. Lovelidge responded that the Town Hall Focus Group were keen to proceed with the recommendations and Cllr. Mrs. Smith was concerned that the Town Council Staff were working in appalling

conditions. It was agreed that the Cinema Focus Group could still investigate the idea of extending the Town Hall and report back. The following recommendations of the Town Hall Focus Group were **RESOLVED**:

- (i) The Town Hall would be re-ordered and repaired and not extended;
- (ii) The Town Hall project would be treated separately from any potential development to the rear of both the Woolpack and the Town Hall;
- (iii) an architect would be engaged to put forward designs for the project

Cllr. Nelson suggested that the same architect be used for both Focus Groups.

- (b) Recreation Ground Focus Group. Cllr. Mulholland reported that the plans were forging ahead and will include East Cross Garden. Ground Control, the appointed architects, had spoken to a number of the stake holders involved; they have been briefed that the football pitch will be moved elsewhere, although the location was to be decided. The first meeting had been scheduled for 11<sup>th</sup> October and letters would be going out inviting members of the Focus Group to attend. Cllr. Mrs. Ferguson requested that the East Cross Garden volunteer gardeners be invited to join the group or kept informed of developments.

Cllr. Carter informed the committee that he will be attending a meeting at the Civic Centre on Thursday, 21<sup>st</sup> September with the Lawn Tennis Association on Sports Review, and that they were looking to develop three sites with Ashford, Canterbury, and Tenterden as a core.

- 0097 **CCTV**. It was **RESOLVED** to accept the quotation from MDL Electrical to install further CCTV cameras at the Pavilion, Recreation Ground toilets and Station Road toilets at a cost of £1,778.16. Cllr. Lusty abstained from voting.

It was agreed that the Deputy Town Clerk would seek advice from Ashford Borough Council (ABC) regarding the issues with vandalism and CCTV coverage. The idea of cameras on columns would also be investigated with the possibility of them being covered by ABC's monitoring centre.

- 0098 **ST. MICHAELS RECREATION GROUND**. It was **RESOLVED** to update the Terms and Conditions for St. Michaels Recreation Ground to bring them in line with those for Tenterden Recreation Ground.

- 0099 **STATION ROAD TOILETS**. It was **RESOLVED** that the architects should be instructed to amend the designs for Station Road toilets with the following changes:

- (i) re-work the ground floor to include a toilet area for different genders;
- (ii) extend the 2<sup>nd</sup> storey over the northern walkway;
- (iii) extend the 2<sup>nd</sup> storey over the shrubbed area to the south and the whole bin store.

- 0100 **WEBSITE INFORMATION**. It was **RESOLVED** to provide a link from the Tenterden Town Council website to a new website specifically created to provide information on housing development sites in Tenterden. Cllrs. Knight and Nelson abstained from voting.

0101 **RECREATION GROUND RE-ORDERING.** It was **RESOLVED** to advise Ground Control to adhere to the original specification with the football pitch excluded.

0102 **CORRESPONDENCE.** None.

0103 **MINOR MATTERS.** None.

0104 **ANY OTHER URGENT BUSINESS PREVIOUSLY NOTIFIED TO THE CHAIRMAN.** None.

**The meeting opened at 8:39pm and closed at 9:25pm.**

The foregoing Minutes and Reports were confirmed and signed at the Internal Meeting of the Town Council held on the 9<sup>th</sup> day of October 2017.

Chairman \_\_\_\_\_ (09.10.2017)