

TENTERDEN TOWN COUNCIL



MINUTES OF THE EXTERNAL COMMITTEE **MEETING HELD AT TENTERDEN TOWN HALL ON 13TH AUGUST 2018**

Councillors Present: M. Carter, J. Crawford, Mrs. J. Curteis, Mrs. S. Ferguson, Miss N. Gooch, C. Knowles, K. Mulholland (Chair) and A. Sugden.

Officers Present: Town Clerk Mr. P. Burgess, Deputy Town Clerk Mrs. C. Gilbert and Administrative Assistant Ms. S. Ratcliffe.

Others Present: Cllrs. M. Freeman, R. Isworth, Dr. L. Lovelidge, J. Nelson, Mrs. P. Smith and Mrs. C. Walder (not members of this committee), Cllr. P. Clokie (ABC) and eight members of the public.

0186 **APOLOGIES FOR ABSENCE:** Cllr. M. Hickmott (non-Member).

0187 **DECLARATIONS OF INTEREST.** There were several declarations of interest for Agenda Item 7b – Community Chest Task Group and it was decided that if there were too many to form a quorum that each Community Grant Application would be taken individually.

0188 **MINUTES.** The minutes of the meeting held on 9th July 2018 were confirmed and signed as a correct record.

0189 **MATTERS ARISING.** Cllr. Mulholland requested an update on Minute 0174 – change of use from grassed area to a hard-standing parking area near Boresisle. The Town Clerk reported that Kent County Council had informed him that they would not undertake a lay-by at that point and that he had spoken to the resident involved and suggested that he may wish to consider individual crossing permits in that location.

0190 **PERSONAL REPRESENTATIONS FROM MEMBERS OF THE PUBLIC.** None.

0191 **COUNCILLORS' QUESTIONS.** Cllr. Mrs. Walder reported seeing that £10,000 is currently being offered to High Streets around the UK and asked if the Council would like her to investigate applying for the funds. Cllr. Mrs. Ferguson advised that this was called 'The Great British High Street' and that the Tourism committee had looked at it, but the closing date was very soon and they had not had time to make a video. It was **RESOLVED** that Cllr. Mrs. Walder would investigate the requirements.

0192 **SUB-COMMITTEE & WORKING GROUP REPORTS.**

(a) Sports Review. The following was **AGREED**, subject to a robust community use agreement:

(i) That the town council requests ABC to pay to Tenterden Schools Trust (TST) from the Section 106 capital funds payable for outdoor sports

pitches 50% of the cost of providing the 3G pitch – currently, this is estimated at £235,500 - 49.19% of the s.106 capital provision for outdoor sports pitches - but subject to increase in light of contingencies encountered.

- (ii) That the town council requests ABC (in addition to item 1) to pay to TST 50% of the commuted maintenance funds for outdoor sports pitches under the s.106 agreement as the community's contribution to the future maintenance and renewal of the 3G pitch, on the basis that TST bears all other such costs – if this is legally permissible.
 - (iii) If proposal 2 is not legally permissible, that the town council requests ABC (in addition to item 1) to pay to TST such percentage of the commuted maintenance funds for outdoor sports pitches under the s.106 agreement as the capital contribution under proposal 1 bears to the s.106 capital provision for outdoor sports pitches as the community's contribution to the future maintenance and renewal of the 3G pitch on the basis that TST bears all other such costs.
 - (iv) That in each case the payments are to be made as the relevant s.106 funds are received by ABC, with TST forward funding all costs meanwhile.
- (b) Community Chest Task Group. The report of the final findings of the task group was considered.
- (i) Cllr. Dr. Lovelidge thanked the members of the public who gave up their time to read the comprehensive papers that accompanied the applications. Cllr. Mulholland explained that the table showed the proposal from the task group on what should be awarded and that these recommendations would be referred to the Special Town Council for approval.
 - (ii) The Town Clerk advised that there were four members of the External Committee with no declared interests – Cllrs. Carter, Crawford, Mrs. Ferguson and Knowles, therefore quorum had been achieved. A vote en bloc could be made with ratification at the Special Town Council meeting which would take place on the night of this meeting.
 - (iii) The recommendations of the task group were **AGREED**, en bloc, for the funding requests without queries:
 - Tenterden Youth Club - New floor and upgraded toilets. £8,500.
 - Tenterden Social Hub - £19,000 towards a minibus, with a recommendation for further funding in addition to the Community Chest grant.
 - Tenterden & District Museum – The 20th Century Project. £19,250.
 - Tenterden Cricket Club - New wickets and drainage. £24,000.
 - St Michaels Village Hall - Kitchen. £24,000.
 - St Michaels and All Angels PCC - Footpath. £8,000.
 - Smallhythe Cricket Club – Clubhouse improvements. £1,750.
 - 2nd Tenterden Scout Group - Site extension/car park. £18,500.
 - (iv) A query was raised on the Tuesday's application as to why they donate their profits to charity and not use it to fund their stage and equipment. The Town Clerk had investigated this and was satisfied

that funding would be lawful. The funding of £12,000 was **AGREED** with the condition that The Tuesday's would make their equipment available to be used by others.

- (v) The Tenterden Primary Federation was asked to explain the £28,000 figure requested for computers. Mrs. K. Craggs explained that it was broken down to 100 notebooks at £220 each, £3,500 for mobile charging units and £2,500 for installation; she stated that these were approximate costings based upon the units chosen. The funding of £19,500 was **AGREED** with the condition that the computers would be shared with St. Michaels Primary School.
- (vi) A query was raised regarding the Amateur Boxing Club's lease; however, the Town Clerk had been satisfied that a lease is in place for five years. The funding of £10,582 was **AGREED**.
- (c) War Memorial Committee. A report of the meeting on 24th July 2018 was **NOTED**. The Town Clerk reported that the Committee was looking into listing the War Memorial; it would need to be registered and this could help with future funding.

0193 **FINANCIAL REPORT**. The Income and Expenditure report for this Committee for the quarter ended June 2018 was **APPROVED**.

0194 **KILN FIELD**. Cllr. Carter reported that the play facilities at Shrubcote were appalling at present and the Council should be looking at land in the surrounding area to improve them. In his view, this could possibly be part of the Kiln Field area. Cllr. Knowles responded that the play area does need moving but the Kiln Field area contained special wildlife and the land cannot be used for anything else because of how it was given to the Borough Council. It is a protected area by way of covenants which the Council must safeguard. The land has been offered on a peppercorn rent for twenty-five years. Cllr. Crawford reported that the Council must comply with the terms of the covenant. It was **RESOLVED** that administrative action would be taken to satisfy conditions and deal with the legal aspects necessary for the lease. A task group was formed of Cllrs. Crawford, Miss Gooch, Dr. Lovelidge and Knowles. Cllr. Carter voted against the motion.

0195 **A-BOARDS**. The enforcement powers delegated from KCC were **NOTED** and the following was **RESOLVED**:

- (a) an audit of boards would be undertaken;
- (b) owners would be notified if they are in breach of the regulations and a request issued for their co-operation;
- (c) Maintenance Staff would be authorised to remove the offending boards in the case of non-compliance.

0196 **COMMUNITY LAND TRUST**. It was **RESOLVED** (with four members abstaining) to pay the subscription fee of £200 per year, for two years, for start-up Affiliate Membership of the National Community Land Trust Network with the Town Council acting as agent. Cllr. Knowles asked if this would involve any liabilities or responsibilities for the Town Council and Cllr. Nelson confirmed that it would not.

- 0197 **PLUMMER LANE.** It was **RESOLVED** to seek legal advice with a view to Kent County Council adopting Plummer Lane. Cllr. Carter abstained from voting.
- 0198 **RESIDENTS WELCOME PACK.** The following was **RESOLVED**:
- (a) the Town Council supports the venture in principle;
 - (b) the Town Council approves the content of the page on councils;
 - (c) the Town Council permits the use of the Town's Coat of Arms on the front cover of the folder;
 - (d) the Town Mayor writes a suitable welcome message for inclusion.
- 0199 **TOWN EVENTS POLICY.** It was **RESOLVED** to approve the amendments to the Town Events Policy as were circulated.
- 0200 **CYCLING STRATEGY.** It was **RESOLVED** to arrange an open meeting with Mr. D. Young of Sustrans and that a Sub-Committee would be formed. Cllrs. Carter, Mrs. Ferguson, Freeman and Nelson were appointed.
- 0201 **CARETAKER SCHEME.** It was **RESOLVED** to form a Sub-Committee to monitor the Caretaker Scheme. Cllrs. Carter, Mrs. Curteis and Sugden were appointed.
- 0202 **FRIDAY MARKET.** It was **RESOLVED** to appoint Cllrs. Knowles and Mrs. Smith for a further year on the Friday Market Sub-Committee.
- 0203 **ST. MILDRED'S CHURCH.** It was **RESOLVED** to ask St. Mildred's Church to report back to the External Committee with an updated presentation before consideration is given to the grant request of £750,000 towards the re-ordering of the Church.
- 0204 **CORRESPONDENCE.**
- (a) Road/Lining Paintings Work in Tenterden. Scheduled works by Ashford Borough Council to refresh the linings in Tenterden were **NOTED**.
 - (b) Community Garden. The letter received regarding the setting up of a Community Garden in Tenterden was **NOTED**.
 - (c) Tenterden & District Museum Association. A letter of thanks for the Council's annual donation and maintenance of the hanging baskets was **NOTED**. Cllr. Mrs. Smith congratulated Mrs. Greaves and the team on receiving their Accreditation.
- 0205 **MINOR MATTERS.** None.
- 0206 **ANY OTHER BUSINESS.** None.

The meeting opened at 7.51pm and closed at 9.10pm.

The foregoing Minutes and Reports were confirmed and signed at the External Meeting held on the 10th day of September 2018.

Chairman _____ (10.09.2018)