

TENTERDEN TOWN COUNCIL



MINUTES OF A MEETING OF THE TOWN COUNCIL HELD AT TENTERDEN TOWN HALL ON 9TH JULY 2018

Councillors Present: M. Carter, J. Crawford, Mrs. J. Curteis (Deputy Town Mayor), H. Edwards, Mrs. S. Ferguson, M. Freeman, Miss N. Gooch, M. Hickmott, R. Isworth, K. Mulholland, J. Nelson, Mrs. P. Smith (Town Mayor) and A. Sugden

Officers Present: Town Clerk Mr. P. Burgess and Deputy Town Clerk Mrs. C. Gilbert.

Others Present: Sergeant-at-Mace Mr. M. Winter, Reverend Canon L. Hammond, Community Warden Ms. J. Vos and ten members of the public.

Reverend Hammond said prayers.

3185 **APOLOGIES FOR ABSENCE.** Cllrs. C. Knowles and Dr. L. Lovelidge.

3186 **DECLARATIONS OF INTEREST.** None

3187 **MINUTES.** The minutes of the Annual Town Council meeting held on 14th May 2018 and the Special Town Council meeting held on 11th June 2018 were confirmed and signed as correct records.

3188 **MATTERS ARISING.** None

3189 **QUESTIONS FROM MEMBERS OF THE PUBLIC AND COUNCILLORS.**

- (a) Cllr. Carter raised the issue of buses parking outside the Vine in Tenterden and what steps can be taken around the particulates. Cllr. Carter was concerned at how it might be affecting businesses and suggested that Ashford Borough Council were asked to conduct a survey. The Town Clerk reported that a survey was undertaken a couple of years ago, but he will follow this up.
- (b) Cllr. Mrs. Ferguson reminded Councillors and members of the public that Kent County Council's Big Conversation regarding rural transport would take place on Tuesday, 17th July 2018 from 7pm to 9pm at Homewood School. The date of the session in Cranbrook has been changed to 24th July 2018 at the High Weald Academy from 7pm to 9pm.

3190 **IVY COURT SURGERY.** Ms. L. Webber, Practice Manager at Ivy Court Surgery, provided an update on the expansion of the surgery. Funding had been approved by the NHS and several meetings had taken place with Ashford Borough Council pre-planning. The surgery were currently waiting for the new plans with the suggested amendments incorporated; full planning permission would then be sought. The NHS are letting the surgery use East Cross Clinic from December 2018, with building works starting in March next year. Plans are very much on track and it is anticipated that the whole build will be complete by 2020.

Cllr. Isworth enquired as to whether the NHS had indicated what they planned to do with East Cross Clinic. Ms. Webber was unsure but indicated that the surgery would be interested in using the facility in the future.

Cllr. Mrs. Ferguson enquired as to what will happen with the current podiatry service in East Cross Clinic and Ms. Webber responded that they would like to have the service in the surgery itself.

Cllr. Carter asked whether the ABC planners were working with the surgery regarding the extension. Ms. Webber confirmed that ABC had requested a few tweaks, but they do have strong support from Cllr. Pickering.

3191 **CO-OPTION OF A MEMBER.** Two candidates had submitted valid nomination papers for co-option to the single vacancy for Town Councillor in the West Ward. The Town Mayor asked each candidate to make a short presentation before a vote was taken.

The candidates were Mr. V. Cole of Henley Fields and Ms. C. Walder of Chennell Park Road. Each candidate gave a short presentation outlining why they would like to become a Town Councillor.

A written ballot was taken and, having received an absolute majority, Ms. Walder was confirmed as the successful candidate. Ms. Walder was congratulated on her appointment as Town Councillor for the West Ward and she duly signed the Declaration of Acceptance of Office. She was given a robe by Senior Councillor H. Edwards.

Mr. Cole was thanked for standing for co-option.

3192 **COMMITTEE REPORTS.** Subject to any specific questions or objections, the Minutes and Reports of the under-mentioned Committees were taken as read and, being duly seconded, were approved and **ADOPTED** as part of the proceedings of the Town Council subject to the following recommendations which were voted upon by a show of hands.

Internal Committee; 11th June 2018. Presented by Cllr. Isworth. Minutes of 3rd April 2018 were adopted with the following amendment:

Minute 0262 - Social Media Policy. It was **RESOLVED** to adopt the Policy for a three-month trial period.

External Committee; 11th June 2018. Presented by Cllr. Carter.

Planning Committee; 21st May 2018 and 11th June 2018. Presented by Cllr. Crawford.

3193 **COMMUNITY WARDEN.** Ms. J. Vos reported that she had taken part in Safety in Action at the Fire Station in Ashford. It ran for two weeks and was aimed at Year 6 children transitioning to Secondary School; St. Michaels Primary School won this year. Ms. Vos had delivered a safety talk to St. Michaels Pre-School children; helped to organise the setting up of Singing for Health with the Tenterden Disabled in Action; attended various groups including CALM, TDIA, Singing for Health, Youth Café and schools; and conducted welfare visits. Various highways issues had been reported by Ms. Vos, including potholes and issues with traffic lights. Ms. Vos was aware of the break-ins and vandalism around the Town and was liaising with the PCSOs, whilst encouraging people to report online.

Cllr. Mrs. Smith asked Ms. Vos whether she regularly met with the PCSOs. Ms. Vos reported that they met on an ad hoc basis when their shifts overlapped. Cllr. Carter asked if Ms. Vos had any comments on the standard of repairs to Highbury Lane as the repairs were appalling and needed to be reported to KCC. Both the Town Clerk's office and Ms. Vos agreed to report the issues to KCC.

3194 **KENT POLICE.** Nothing to report. The Police Forum had recently taken place, of which the minutes were circulated to the External Committee (9th July 2018) meeting.

3195 **WEALD OF KENT PROTECTION SOCIETY.** Cllr. Crawford was appointed at Town Council representative for the Council year 2018-19, with Cllr. Miss. Gooch as a reserve.

3196 **REPORTS FROM APPOINTED TRUSTEES AND REPRESENTATIVES ON OUTSIDE ORGANISATIONS.**

(a) Dr. Curteis Charity Trust. Cllr. Mrs. Curteis reported that the Trust met on 3rd July 2018 to discuss one request for funding which was approved.

(b) Confederation of the Cinque Ports. Cllr. Edwards reported that he had attended the Standing Joint Committee meeting combined with the changing of the Speaker with Cllr. Mrs. Curteis who was deputising for the Town Mayor, and the Town Clerk on 21st May 2018 in Hastings. The launch of the Friends of the Cinque Ports promotion had suffered a delay. At the Maritime exhibition in Chatham there will be a gallery for the Tudor period which opens in September 2018. The walk between two Cinque Ports in 2003 was to be expanded to all 14 in 2018 and is still to be arranged. A request to use the Port's Arms for the newly reorganised Magistrates Courts of East Sussex was denied, instead the Confederation Flag would be offered but without the formal arms. Speakers Day will be held on 29th September 2018 with a procession from the Castle and will take in the refurbished pier. Speaker's Day is a week earlier this year and will now not clash with Tenterden's Folk Festival. Tenterden's request to retain the new date for future years was not supported. HMS Kent a fighting ship affiliated to the Confederation has been dry docked in Devenport Dockyard for deep maintenance. The ship will be ready for operational duties later in 2018.

(c) Tenterden & District Twinning Association. Cllr. Edwards reported that the Avallon visit took place at the end of April and the Tenterden visitors were

warmly welcomed. Unfortunately the Tenterden representatives did not have the opportunity to meet any representatives of the Avallon Town Council on this 29th year. For the 30th year of Twinning, it is proposed that there will be a double exchange in 2019 with May and September suggested.

Cllr. Mulholland reported that Ms. J. Turk had sadly passed away. Ms. Turk had been a Chair of the Twinning Association for 6-8 years and had retired just under two years ago. Details of the funeral arrangements were to be confirmed and it was agreed to send condolences to the family.

3197 **CHANGES TO STANDING ORDERS.** It was **RESOLVED** to adopt the following changes to Standing Orders as adjourned from 23rd April 2018:

- (a) Standing Order 13a be amended by adding at the end, "and be inducted into their roles as councillors using the induction process adopted from time to time by the council".
- (b) Standing Order 26a iv be amended by inserting (before the words "must be received") the words "together with the co-option questionnaire adopted at the time by the council completed by the candidate to the extent he or she wishes".
- (c) Standing Order 26a vi be added, reading, "The candidates' co-option questionnaires must be circulated – in confidence – to councillors at (or before) the co-opting town council meeting."

3198 **CIVIC AWARDS.** It was agreed to **DEFER** this item to the 10th September 2018 meeting pending the Town Clerk investigating the outcome of the Finance & General Purposes meeting in 2010 – minute 2329.

3199 **MAYORAL ANNOUNCEMENTS.**

- (a) Cllr. Mrs. Smith reported that the Annual Civic Service held on Sunday, 8th July 2018 was a great success, despite the heat. Cllrs. Mrs. Smith thanked everyone who helped on the day, particularly the Maintenance Team, Mr. Corcoran and Mr. Finniss for their hard work, the Town Clerk and Deputy Town Clerk, and Mrs. L. Napper and Mrs. C. Burgess for helping on the drinks tent.
- (b) Cllrs. Mrs. Smith and Mrs. Curteis have been attending many Mayoral engagements with several in the coming week. The engagements will then continue throughout the summer.
- (c) Cllr. Mrs. Smith reported that a Bowls match between the Town Council and Tenterden Bowls Club will take place on 19th July 2018 at 6.00 pm. Councillors who wish to join a team will need to let Cllr. Mrs. Smith know.
- (d) Canon L. Hammond reported that the Remembrance Service for Mr. S. Kirk will take place at 11.00 am on Monday, 16th July 2018 in St. Mildred's Church.

The meeting opened at 7.00pm and closed at 7.46pm

The foregoing Minutes and Report were confirmed and signed at a meeting of the Town Council held on the 10th day of September 2018.

Chairman _____ (10.09.2018)