

TENTERDEN TOWN COUNCIL

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6th August 2019

INTERNAL COMMITTEE

Notice is given that a meeting of the **INTERNAL** Committee will be held in the Assembly Room at the Town Hall on **MONDAY 12th AUGUST 2019** following a meeting of External Committee which starts at **7.00pm**.

All members are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting.

 Phil Burgess, Town Clerk.

Councillors Serving: (1) V. Cole (2) Mrs S. Ferguson (3) Miss A. Gardner (4) C. Knowles (5) Dr L. Lovelidge, (6) Mrs P. Smith (Chair) (7) A. Sugden & (8) Mrs C. Walder.

Substitutes in the event of members' absence: Cllrs M. Carter, J. Crawford & M. Hickmott.

AGENDA

1. **APOLOGIES FOR ABSENCE & SUBSTITUTING COUNCILLORS.**
2. **DECLARATIONS OF INTEREST.**
3. **MINUTES.** To consider and, if approved, confirm and sign the minutes and reports of the meeting held on 8th July 2019 as a correct record.
4. **MATTERS ARISING.**
5. **REPRESENTATION FROM MEMBERS OF THE PUBLIC.**
Members of the public may make personal representations at this meeting by giving written notice of a request to speak and indicating briefly the matter of interest or relevant agenda item to the Town Clerk or Deputy Town Clerk no later than 12 noon on the day of the meeting. Provided always that speakers are resident in a ward of the Council and, give their full name and address prior to speaking, the committee Chairman may (or may choose not to) invite individuals to speak at the relevant point in the meeting. Speeches may not exceed three minutes duration and speakers may not participate in any subsequent debate between committee members. At the Chairman's discretion, only one speech may be made in support of each side of any contentious issue.
6. **COUNCILLORS' QUESTIONS.**
At the Chairman's discretion, Councillors may ask a question about any item relevant to this committee that is not on the agenda. Every question shall be put and answered without discussion. An answer may take the form of a direct oral answer or reference to a Town Council publication. Where a reply cannot be conveniently given at this meeting, an oral or written answer may be circulated at a later date. All councillors present will be permitted to contribute to the debate on agenda items but only members of this committee will be permitted to vote.
7. **SUB-COMMITTEE & WORKING GROUP REPORTS.** None.
8. **FINANCIAL REPORTS.** To approve the following reports. *
 - (a) Payments List (Apr-June 2019).
 - (b) Income and Expenditure (Quarter ended June 2019).
 - (c) Bank Reconciliation (at 30th June 2019).
9. **REQUEST FOR FREE USAGE OF THE RECREATION GROUND.** An application for free use for a social event on behalf of the Tigers. *
10. **STATION RD TOILETS.** To consider revised plans for a planning application. *

11. **ENGAGEMENT OF PROFESSIONAL SERVICES (RECREATION GROUND).** A report on the appointment on Quantity Surveyor and Buildings Architect. *
12. **RECREATION GROUND ACCESS GATES.** To consider the purchase of a pair of gates for the recreation ground. *
13. **REGULARISATION OF SUB-COMMITTEES.** To consider merging committees with a similar purpose. *
14. **LAP-TOP PURCHASE.** To consider purchase of a new unit. *
15. **CORRESPONDENCE.** None
16. **MINOR MATTERS.** None
17. **ANY OTHER URGENT BUSINESS PREVIOUSLY NOTIFIED TO THE CHAIRMAN.**

No decision may lawfully be made under this item but matters which involve no more than an exchange of information may be discussed.

End.

**Attachments and tabled documents can be obtained from the Town Clerk's office or downloaded from www.tenterdentowncouncil.gov.uk.*