

TENTERDEN TOWN COUNCIL

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22nd November 2016

PUBLIC BUILDINGS COMMITTEE

Notice is given that a meeting of the **PUBLIC BUILDINGS** committee will be held in the Mayor's Parlour at the Town Hall on **MONDAY 28th NOVEMBER 2016** following meetings of the Planning, Finance & General Purposes, and Highways and Amenities Committees, which will start at **7.00pm**.

All members of this committee are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting.

Phil Burgess, Town Clerk.

Councillors serving:

(1) M. Carter (Chairman), (2) Mrs. J. Curteis, (3) Mrs. S. Ferguson, (4) Miss N. Gooch, (5) R. Isworth, (6) C. Knowles, (7) Dr. L. Lovelidge, (8) K. Mulholland, (9) J. Nelson, (10) Mrs. P. Smith and (11) A. Sugden.

AGENDA

1. **APOLOGIES FOR ABSENCE.**
2. **DECLARATIONS OF INTEREST.**
3. **MINUTES.** To consider and, if approved, confirm and sign the minutes of the meeting held on 17th October 2016 as a correct record.
4. **MATTERS ARISING.**
5. **PERSONAL REPRESENTATIONS FROM MEMBERS OF THE PUBLIC.**
Members of the public can make representation at this meeting by submitting a request to speak (indicating the relevant agenda item) to the Town Clerk's office no later than midday on the day of the meeting. Speakers must be resident in Tenterden, and give their name and street of residence when asked to speak. Representations may be invited at the relevant point in the meeting. Speeches may not exceed three minutes and speakers may not participate in any subsequent debate. At the Chairman's discretion, only one speech may be made in support of each side of any contentious issue.
6. **COUNCILLORS QUESTIONS.**
At the Chairman's discretion Councillors may ask a question about any item relevant to this committee that is not on the agenda. Every question shall be put and answered without discussion. An answer may take the form of a direct oral answer or reference to a Town Council publication. Where a reply cannot be conveniently given an oral or written answer may be circulated at a later date.
7. **COMMITTEE PRECEPT.** To approve the committee precept for the 17/18 year. *
8. **TOILET CLEANING CONTRACT.** To consider an extension to the existing toilet cleaning contract. *
9. **PA SYSTEM IN THE ASSEMBLY ROOM.** To consider quotations for upgrading of the system. *Recommendations / quotes to be tabled.*
10. **RECREATION GROUND KIOSK.** Update.

The Committee will be moved into closed session. Under the Public Bodies (Admissions to meetings) Act 1960, the public and press will be excluded from the closed session due to the confidential nature of this part of the meeting which involves the discussion of confidential staffing matters and confidential financial negotiations.

11. **LEASE NEGOTIATIONS.** Confidential Document 563 refers. *

End of closed session.

12. **ANY OTHER URGENT BUSINESS PREVIOUSLY NOTIFIED TO THE CHAIRMAN.**

No decision may lawfully be made under this item but matters which involve no more than an exchange of information may be discussed.

*Attachments and tabled documents can be obtained from the Town Clerk's office or downloaded from www.tenterdentowncouncil.gov.uk.