

TENTERDEN TOWN COUNCIL



MINUTES OF A PUBLIC BUILDINGS COMMITTEE MEETING HELD AT TENTERDEN TOWN HALL ON 28th NOVEMBER 2016

Councillors Present: M. Carter (Chairman), Mrs. J. Curteis, Mrs. S. Ferguson, Miss N. Gooch, R. Isworth, Dr. L. Lovelidge, K. Mulholland, J. Nelson, Mrs. P. Smith and A. Sugden.

Officers Present: Town Clerk Mr. P. Burgess and Deputy Town Clerk Mr. R. Parham.

2786 **APOLOGIES FOR ABSENCE.** None.

2787 **DECLARATIONS OF INTEREST.** None.

2788 **MINUTES.** The minutes and reports of the meeting held on 17th October 2016 were confirmed and signed as a correct record.

2789 **MATTERS ARISING.** None.

2790 **REPRESENTATIONS FROM MEMBERS OF THE PUBLIC.** None.

2791 **COUNCILLORS' QUESTIONS.** None.

2792 **COMMITTEE 2016/2017 PRECEPT.** The following budgets were **AGREED:**

PROJECTED INCOME:

Town Hall lettings	£14,000.00
Pebbles income	£35,300.00
Weddings income	£4,500.00
Pavilion hire	£4,000.00
TOTAL:	£57,800.00

PROJECTED EXPENDITURE:

Town Hall cleaning and materials:	£13,000.00
Town Hall water & sewage:	£800.00
Town Hall gas:	£3,500.00
Town Hall electricity:	£3,000.00
Town Hall rates:	£11,000.00
Town Hall maintenance and projects:	£8,000.00
Flower boxes & baskets:	£1,200.00
Town Hall flags and accessories:	£500.00
Ceremonies:	£1,200.00
Town Hall security cover:	£500.00
Pavilion repairs and maintenance:	£2,500.00
Pavilion electricity:	£600.00
Pavilion water:	£500.00
Storage facility utilities & maintenance:	£1,000.00
Pebbles maintenance and conservation:	£8,000.00
Public toilets - Tenterden Recreation Ground:	£22,000.00
Public Toilets - Station Road:	£22,000.00

Public Toilets - St. Michaels Recreation Ground:	£11,000.00
Tenterden Recreation Ground kiosk:	£100.00
Defibrillator costs:	£500.00
TOTAL:	£110,900.00

The total committee precept request (expenditure less income) would therefore be £53,100.00. The Town Clerk would investigate the potential impact of the Chancellor of the Exchequer's Autumn Statement with regards to relief on non-domestic rates. Potential revenue which could be raised from the public toilets would be explored with some urgency.

2793 **TOILET CLEANING CONTRACT.** It was **AGREED** that the Town Council should extend the contract with the cleaning company responsible for the public toilets for a period of three years, and review it at the end of this period.

2794 **PA SYSTEM FOR THE ASSEMBLY ROOM.** Proposals and quotes had been received for a replacement PA system. These would be considered at the next meeting.

2795 **RECREATION GROUND KIOSK.** It was reported that the surveyor was investigating underground water pipes, before putting a building contract out to tender.

The meeting was moved into closed session under Standing Order 3(d), due to the discussion of confidential lease negotiations.

2796 **LEASE NEGOTIATIONS.** Confidential Document 566 refers.

End of closed session.

2797 **ANY OTHER BUSINESS.** None.

The meeting opened at 8.42pm and closed at 8.59pm.

The foregoing minutes were confirmed and signed at a meeting of the Public Buildings Committee held on the 9th day of January 2017.

Chairman _____ (09.01.2017)