

TENTERDEN TOWN COUNCIL



MINUTES OF THE EXTERNAL COMMITTEE **MEETING HELD AT TENTERDEN TOWN HALL ON 8TH OCTOBER 2018**

Councillors Present: Cllrs. J. Crawford, Mrs. J. Curteis, Mrs. S. Ferguson, Miss N. Gooch, C. Knowles, K. Mulholland (Chair) and Substitutes: Cllrs. M. Hickmott and J. Nelson.

Officers Present: Town Clerk Mr. P. Burgess, Deputy Town Clerk Mrs. C. Gilbert and Accounts Clerk Mrs. J. McCollum

Others Present: Cllrs. M. Freeman, H. Edwards, R. Isworth, Dr. Lovelidge and Mrs. C. Walder (not members of this committee) and six members of the public.

0221 **APOLOGIES FOR ABSENCE:** Cllrs. M. Carter, A. Sugden (Members) and Mrs. P. Smith (non-Member).

0222 **DECLARATIONS OF INTEREST.** None.

0223 **MINUTES.** The minutes of the meeting held on 10th September 2018 were confirmed and signed as a correct record.

0224 **MATTERS ARISING.** The update with regard to Minute 0180 was **NOTED:**

Minute 0180 - Boots Flowerbeds. Mrs. Stewart will be continuing to maintain the Boots flowerbeds until next year (end date to be confirmed). East Cross Garden will be taken over by the Maintenance Team from the end of September 2018.

Cllr. Mrs. Ferguson requested an update on the water source for the Boots beds; it was confirmed that this will be in place for next year.

0225 **PERSONAL REPRESENTATIONS FROM MEMBERS OF THE PUBLIC.** None.

0226 **COUNCILLORS' QUESTIONS.** None.

0227 **SUB-COMMITTEE & WORKING GROUP REPORTS.**

(a) Remembrance Sunday Task Group. A report of the meeting held on 17th September 2018 was **NOTED.** The Deputy Town Clerk advised that a piper has now been booked to play on the roof of St Mildred's Church Tower at 6am on Remembrance Day. This information will be publicised locally.

(b) Donations. A report of a meeting held on 6th September 2018 was **NOTED.** The following donations were **RESOLVED:**

Green Spaces Group – allow requested grant £264 but stipulate that the report on a biological survey of native species will be shared with the Town Council.

Tenterden Volunteer Centre – not agreed as there was no accurate way of assessing costings. Applicant to be advised to re-apply in 6 months.

Caring All Together on Romney Marsh (CARM) – Very active within the parish, associations with Gateway and Tenterden Social Hub. £1,000 Grant agreed with a stipulation that there is a focus on Tenterden residents.

1066 Archery Club - £1,000 grant agreed towards building project.

Carers Support - an organisation with very strong links and a targeted presence in Tenterden. Grant of £1,000 agreed.

The awarding of these grants leaves a balance of £736 to be retained for the 18-19 financial year.

Cllr. Mrs. Walder will be writing to the Tenterden Volunteer Centre and will offer advice and information for future applications. A copy of this will be forwarded to the Town Clerk and Cllr. K. Mullholland.

- (c) War Memorial. A report of the meeting held on 11th September 2018 was **NOTED**.
- (d) May Fayre. A report of the meeting held on 19th September 2018 was **NOTED**. Cllr. Hickmott thanked the Sub-committee members and Town Council staff involved in helping to make this event a great success. Next year will be the May Fayre's 20th anniversary and the Sub-committee are looking at different ideas and ways to celebrate.
- (e) Xmas Lights. A report of the meeting held on 4th October 2018 had been tabled. It was **RESOLVED** to accept the following quotations provided:
 - (i) Changes to the supply in the Town Hall Box and Overall testing (pro rata) £795 + £500. **£1,295**.
 - (ii) Regular work on lights **£10,897**.
 - (iii) Additional expenses 2018 for work at Caxton and Temporary Boots bed work £582 & £768. **£1350**.
 - (iv) Tree surgery work **£8,775**.
 - (v) Replacement lights for failures. (Expected to be in the region of **£3,000**).

The following was **AGREED** as this was an unbudgeted expense:

- (i) Boots Beds Power Supply for illuminated models and markets **£15,800**.

Total Quote: Electrician £29,342 Tree Surgeon £8,775 Lights (Estimate) £3,000 = 41,117. (This includes £15,800 for the Boots Beds which does not form part of the Xmas Lights budget).

Cllr. C. Knowles commented on the potential takeover of street lights from ABC. He suggested that ABC should not be approach but allowed to return

the responsibility of the lamps back to KCC. The Town Council should then consider a more selective approach to take over a limited number of parish lights from KCC.

- 0228 **HEDGE CUTTING.** It was **RESOLVED** to use an external contractor to provide a town wide heavy cut to hedges at a cost of £2,250.
- 0229 **BORESISLE LAY-BY.** The decision to part-fund the installation of a lay-by at Boresisle is to be referred back to KCC. Although the councillors recognise the need for additional parking it was felt that this should solely remain within the remit of Kent Highways.
- 0230 **CHRISTMAS MARKET.** It was **RESOLVED** to formally recognise the Christmas Market as a Town Event and to award an annual grant of £2,500. The event organisers, Mrs. N. Mahoney and Mrs. S. Welch, will provide the Town Clerk with a copy of the Community Interest Company's income and expenditure.
- 0231 **CCTV IN ST. MICHAELS.** It was decided to **DEFER** any request to ABC for the provision of CCTV cameras in St Michael's. An idea of cost will need to be established and advice obtained from ABC consultants who may be able to assist in producing evidence reports.
- 0232 **CORRESPONDENCE.** None.
- 0233 **MINOR MATTERS.**
- (a) Friday Market Bays Outside Paydens/Natwest. The email received from Parking Services at Ashford Borough Council regarding the suspended bays outside Paydens/Natwest for the Friday Market was **NOTED**.
 - (b) Speed Indicator Device (SID). It was **NOTED** that SID had landed in Tenterden and was currently in situ on Smallhythe Road. However, the device is currently out of action and awaiting inspection by the manufacturers. Further information will be provided at the External meeting on 12th November 2018.
 - (c) Neighbourhood Watch Meeting. It was **NOTED** that the next NHW meeting will be held at St. Michael's Village Hall on 22nd October 2018 at 7pm. PCSO K. Richards and Community Warden Ms. J Vos will also be in attendance.
 - (d) Community Litter Pick. It was **NOTED** that the next Community Litter Pick will take place on Sunday, 4th November 2018 from 10.00 am to 12 noon.
 - (e) Highbury Lane. Cllr. Mrs. Ferguson reported that works had started today on repairing Highbury Lane.
- 0234 **ANY OTHER BUSINESS.** None.

The meeting opened at 7.30pm and closed at 8.05pm.

The foregoing Minutes and Reports were confirmed and signed at the External Meeting held on the 12th day of November 2018.

Chairman _____ (12.11.2018)