

# TENTERDEN TOWN COUNCIL

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30<sup>th</sup> August 2016

## **FINANCE & GENERAL PURPOSES COMMITTEE**

Notice is given that a meeting of the **FINANCE & GENERAL PURPOSES** Committee will be held in the Mayor's Parlour at the Town Hall on **MONDAY 5<sup>th</sup> SEPTEMBER 2016** following a meeting of the Planning Committee which will start at **7.00pm**.

All members of this committee are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting.

 Phil Burgess, Town Clerk.

Councillors Serving:

(1) Mrs. J. Curteis (2) H. Edwards, (3) Mrs. S. Ferguson, (4) Miss N. Gooch, (5) Mrs. E. Hannett, (6) M. Hickmott, (7) R. Isworth, (8) C. Knowles, (9) Dr. L. Lovelidge, (10) R. Lusty, (11) K. Mulholland, (12) J. Nelson (Chairman), (13) Mrs. P. Smith, (14) A. Sugden and (15) T. Thorpe.

## **AGENDA**

1. **WELCOME, INTRODUCTIONS AND APOLOGIES FOR ABSENCE.**
2. **DECLARATIONS OF INTEREST ON ITEMS TO BE CONSIDERED AT THIS MEETING.**
3. **MINUTES.** To consider and, if approved, confirm and sign the minutes and reports of the meeting held on 25<sup>th</sup> July 2016 as a correct record.
4. **MATTERS ARISING.**
5. **PERSONAL REPRESENTATIONS FROM MEMBERS OF THE PUBLIC.**  
*Members of the public may make personal representations at this meeting by giving written notice of a request to speak and indicating briefly the matter of interest or relevant agenda item to the Town Clerk or Deputy Town Clerk no later than 12 noon on the day of the meeting. Provided always that speakers are resident in a ward of the Council and, give their full name and address prior to speaking, the committee Chairman may (or may choose not to) invite individuals to speak at the relevant point in the meeting. Speeches may not exceed three minutes duration and speakers may not participate in any subsequent debate between committee members. At the Chairman's discretion, only one speech may be made in support of each side of any contentious issue.*
6. **COUNCILLORS' QUESTIONS.**  
*At the Chairman's discretion, Councillors may ask a question about any item relevant to this committee that is not on the agenda. Every question shall be put and answered without discussion. An answer may take the form of a direct oral answer or reference to a Town Council publication. Where a reply cannot be conveniently given at this meeting, an oral or written answer may be circulated at a later date.*
7. **SUB-COMMITTEE & WORKING GROUP REPORTS.**
  - (a) Emergency Planning. Report of a meeting held on 17<sup>th</sup> August.
  - (b) May Fayre. Report of a meeting held on 23<sup>rd</sup> August.
  - (c) Participatory Budgeting.
  - (d) Standing Orders, Financial Regulations and Donations. Report of a meeting held on 3<sup>rd</sup> August. To consider amendments to the complaints procedure & standing orders\*.
  - (e) Website.

- (f) Youth Policy.
8. **YOUTH POLICY SUB-COMMITTEE MEMBERSHIP.** To consider changes to the membership. Cllr. Mulholland to replace Cllr. Mrs. Hannett.
9. **ARMED FORCES COVENANT.** To consider a request for the council to support ex-service personnel by signing the covenant\*.
10. **TENT1 DEFERRED PAYMENT.** To note details of the final payment from the developer\*.
11. **REFRESHMENTS FOR COUNCIL ORGANISED EVENTS.** To set a budget for such events at the Town Hall\*.

**The Committee will be moved into closed session.** *Under the Public Bodies (Admissions to meetings) Act 1960, the public and press will be excluded from the closed session due to the confidential nature of this part of the meeting which involves the discussion of confidential staffing matters and confidential financial negotiations.*

12. **STAFFING MATTERS.** A report from the Staff and Employment sub-committee. Confidential Document 556 refers.
13. **LAND ISSUES.** Confidential Document 557 refers.

**End of closed session.**

14. **CORRESPONDENCE.**

- (a) Tenterden Counselling Service. A letter of thanks for the recent donation.

15. **TOWN CLERK'S LIST OF MINOR MATTERS TO NOTE.**

- (b) Kent Association of Local Councils. Minutes of meeting at ABC regarding Neighbourhood Planning.
- (c) Kent Association of Local Councils. East Kent NHS – details of changing health and social care services in East Kent.
- (d) Kent Association of Local Councils. An independent review into the role of councillors.
- (e) Ashford Borough Council. Briefing on Syrian Vulnerable Person Program.
- (f) National Association of Local Councils. Bulletins 15<sup>th</sup> July – 5<sup>th</sup> August.
- (g) Twinning Association. Details of the new committee.
- (h) Kent County Council. Parish Forum to be held at Tenterden on 27<sup>th</sup> October.

16. **ANY OTHER URGENT BUSINESS PREVIOUSLY NOTIFIED TO THE CHAIRMAN.**

*No decision may lawfully be made under this item but matters which involve no more than an exchange of information may be discussed.*

End.