

**TENTERDEN TOWN COUNCIL
EXTERNAL COMMITTEE**

Covid 19 Sub-Committee

Notes of a meeting conducted by e-mail on Thursday, 16th July 2020

| <i>No</i> | <i>Item</i> | <i>Action</i> |
|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| 1 | Present: Cllrs. M. Carter, J. Crawford, V. Cole, Mrs. J. Curteis, Mrs. S. Ferguson, Miss. A. Gardner, M. Hickmott, Dr. L. Lovelidge, R. Quinton, Mrs. P. Smith. Town Clerk and Deputy Town Clerk. | |
| 2 | Apologies. Cllrs. K. Mulholland, C. Knowles, A. Sugden and Mrs. K. Walder. Cllrs. J. Nelson & R. Parkin were absent. | |
| 3 | Declarations of interest. Pam read out a statement in response to Cllr. Carter's email suggesting that she should have declared an interest in the barriers outside of her shop at previous meetings. Cllr. Mrs. Smith declared an interest. | |
| 4 | Chairman. Phil Burgess. | |
| 5 | Minutes of Last Meeting. 9 th July 2020. | |
| 6 | Matters arising. NA. | |
| 7 | New Guidance (from 4th July). (i) <i>Playgrounds re-opening</i> - all agreed measures are now in place. The vandal-proof sanitizer dispensers have been fitted at both parks. | |
| 8 | Individual Businesses. (i) <i>Ancient Boro'</i> – Phil reported that KCC confirmed they will not close the lay-by citing delivery issues. Part-closure was suggested but this would require reversing onto A28. Trevor Ford has contacted the owner to re-iterate points in our letter regarding tables in the social distancing bay. A Possible agreement could be made between the Ancient Boro' and Amy's pantry for use of outside area after café hours. We have tried putting a ramp in today for disabled people to use the barriered area, but this was unsuccessful. If we do not get a firm DDA compliant ramp in place we would be held liable. Phil informed the Committee that the barriers at the White Lion have been badly dented through vehicles reversing into them which reinforces the safety issues of there being tables in the bays. Sue suggested that perhaps TTC should pay for the barriers ourselves and forget the funding if it means helping businesses, however, Phil reminded Sue that there is no KCC permit for this. Phil responded to Sue's email regarding Sheerness as KCC had authorised the closing of the high street for 6 months. Phil reported that it is a 'no through road' therefore it is a different situation. It also has a main shopping street whereas Tenterden is all high street centric; we need the space on the high street. Sue suggested asking KCC if they would consider reducing the speed limit through the high street to 20mph; Phil agreed to find out. With regard to the suggestion of closing the East Cross layby, Sue suggested closing the layby but maybe have pulling in places. Phil confirmed that this was not an option as cars would then | PB |

| | | |
|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| | <p>have to reverse out onto the A28. Mike commented that there is no joined up thinking between KCC, ABC and TTC and KCC need to come on board now to solve issues. Claire raised her concerns over the idea of pulling in places for the layby and it would need KCC's full backing as it is on the busy junction with the traffic lights.</p> <p>(ii) <i>Nationwide</i>. The appropriate signage has been given to the Branch Manager for the floor vinyls. We are still waiting for KCC to assess the area.</p> <p>(iii) <i>Letters also issued to French Gourmet Bistro, Costa and Amy's Pantry</i>. Costa were happy to return tables to original position and there is sufficient clearance. Phil asked if a Councillor might like to speak to the Ancient Boro' about putting tables outside Amy's Pantry, although this has also been suggested to them by Trevor Ford. Pam reported that there had been issues with the French Gourmet and the positioning of their tables and she had suggested to them speaking to neighbouring shops to see if they can put tables on their land when not open. Mike suggested putting the barriers back up along the stretch from the French Gourmet to Sue Ryder, however, it was agreed that putting barriers would not help as disabled visitors would not be able to safely exit the barriered area Sue Ryder end. Mike suggested we investigate obtaining disabled ramps, however, there would also be the issue of the increase in height of the pavement from the road near Sue Ryder which accommodates the buses. John checked if we have a direct contact with KCC – Phil confirmed we do and she is extremely good at coming back to us. Mike suggested approaching KCC to see what they think of the area between the French Gourmet and Sue Ryder.</p> <p>(iv) <i>Speaking to Businesses</i> – Claire asked that all councillors refer issues direct to the Town Council office rather than advise or make promises direct to businesses. There have been several issues that would not have happened if businesses had come direct to the Town Council office.</p> | |
| 9 | Barriers - still awaiting "feet stickers". | |
| 10 | <p>Market Square Group – a request had been received from MSG for our opinion on their forthcoming event; Claire read out the email received. Sue highlighted the benefit insurance wise to MSG if the Town Council cancelled the event. Jean commented that it is down to MSG as a private event whether to cancel or not; they have to bear in mind that with what they are offering they will attract crowds. John commented that it is MSGs responsibility to do their own risk assessments and manage the event; we cannot dictate whether it should or should not run. Mike suggested checking with the Safety Advisory Group if their paperwork is up to scratch as to whether it goes ahead or not. Agreed that it should be referred to SAG.</p> | CG |
| 11 | <p>Transport Consultant – Sue suggested approaching KCC re Nationwide stretch. Phil reported that KCC had said it would not speed up the process as they needed to have their design consultant look at it anyway. KCC are still looking at issues in receipt order. Cllrs. requested that the Town Clerk write to Damian Green to support the early road narrowing.</p> | PB |

| | | |
|----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|
| 12 | <p>Any other business.</p> <p>(i) <i>Sayers Lane</i> – Trevor Ford has visited the area and has no issue with the layout. The 1m plus distancing is maintained. If ABC had to enforce anything on Sayers Lane it would be via health and safety as it is private land.</p> <p>(ii) <i>Wedding</i> – Claire reported that there are now no weddings happening during the first week of September.</p> <p>(iii) <i>August 'Eat out to help out'</i> – Sue reported that it will be interesting to see which businesses sign up to this.</p> <p>(iv) <i>Tenterden Chamber 'Love Tenterden Card'</i> – Pam reported that the Chamber are promoting their offer again.</p> <p>(v) <i>Pothole</i> – Pam reported that there is one in the barriered area by the Ancient Boro'; Claire to investigate.</p> <p>(vi) <i>Parking</i> – Mike suggested putting signs on the barriers pointing to the free three-hour parking at the Coach Park. Sue agreed to design a banner. Mike suggested reviewing the parking to see if we can extend the term of free parking.</p> | <p>CG</p> <p>PB</p> |
| 13 | <p>Date of next meeting. 23rd July 2020 at 5pm.</p> | |