

**TENTERDEN TOWN COUNCIL
EXTERNAL COMMITTEE**

Covid 19 Sub-Committee

Notes of a meeting held at the Town Hall at 11am Monday 23rd March 2020

No	Item	Action
1	Present: In person Cllrs. Mrs. Curteis & Mulholland, Town Clerk & Deputy Town Clerk. On speakerphone: Cllrs Crawford and Mrs Walder. <i>Note Cllrs Mrs Ferguson, Mrs Smith and Sugden were called on land lines to participate but were not available.</i>	
2	Apologies Not applicable – this emergency committee is based on a first come first served basis.	
3	Declarations of interest. None	
4	Chairman. Cllr Mrs Curteis.	
5	Minutes of Last Meeting. First meeting held	
6	Matters arising. NA.	
7	<p>Town Council Flyer to residents.</p> <p>The final version of the flyer, giving the necessary contact numbers for volunteers and those requiring help, was agreed. The header was re-worked to remove the names of the organisations for the following reasons:</p> <ul style="list-style-type: none"> a) The legal status of the organisation "Helping in Tenterden (HIT)" was yet to be determined. b) Omission of any connected organisation could cause problems. <p>The MyTenterden link to HIT was highlighted in the useful links section as it gives information for both volunteers and those in need.</p> <p>The flyer would go to the printers that same afternoon and delivery had been arranged starting tomorrow Tuesday 24th</p>	PB/CG
8	<p>Funding for Helping In Tenterden and the volunteer effort. £3000 would be made available to be support the volunteers. £1000 of this would be available as an emergency payment and proof of expenditure for this amount in view of the urgency. <i>Post meeting note:</i> Funding is being channelled through St Mildred's bank account and accounted for separately.</p>	PB/CG
9	Any other business. None	
10	Date of next meeting. As required	