

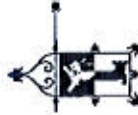
**TENTERDEN TOWN COUNCIL  
EXTERNAL COMMITTEE**

**Donations Sub-Committee**

Notes of a meeting held at the Town Hall at 4.00pm on 1<sup>st</sup> July 2019

No	Item	Action
1	<b>Present:</b> Cllrs. Crawford, Mrs. Curteis, Mulholland & Mrs Smith. Notes taken by the Town Clerk.	
2	<b>Apologies</b> None.	
3	<b>Declarations of interest.</b> Cllr Mrs Curteis (Tributes)	
4	<b>Chairman.</b> Cllr. Mrs. Curteis was voted as Chair for this meeting.	
5	<b>Minutes of Last Meeting.</b> On the 4 <sup>th</sup> march were agreed.	
6	<b>Matters arising.</b> None.	
7	<b>Donations for consideration &amp; Decisions.</b>  a) <u>Tenterden Museum.</u> Deferred pending information from the Museum on the purpose of the grant. b) <u>Tenterden Volunteer Centre</u> Deferred pending a letter of confirmation from the Social Hub regarding the working relationship between the two organisations and how the TVC contributes to the Social Hub efforts c) <u>1066 Archery Club</u> Deferred pending information regarding theft insurance and earmarking of any capital amounts	<b>PB</b>
8	<b>Town Events.</b> Town events funding was reviewed and no changes were suggested to the grant allowances. Tighter monitoring of staff time involved in the events was recommended.  May Fayre receipts and payments needed better control, and this should be done through the office. This would protect the May Fayre committee and satisfy audit requirements. The Town Clerk would attend the next May Fayre meeting.	<b>PB</b>
9	<b>Any other business.</b> None	
10	<b>Date of next meeting.</b> As required when replies received	

# TENT 1 JOINT STEERING GROUP



## MINUTES OF A MEETING HELD ON 25<sup>TH</sup> JUNE 2019

### PRESENT:

**For Ashford Borough Council:** Cllr. Paul Clokie, Katy Magnall (Planning) and David Harrison (Building Control and Quality Placemaking Manager)

**For KCC:** None.

**For Dandara:** David Stevens

**For Taylor Wimpey:** Paul Gibson

**For Tenterden Town Council:** Cllrs. John Crawford and Mrs. Jean Curteis

**TDRA:** Mr. Alan Bates

Cllr Clokie was in the Chair. Deputy Town Clerk Mrs. Claire Gilbert was present and took notes.

- 1. APOLOGIES FOR ABSENCE:** Apologies had been received from Ciaran Downey (Dandara), Colin Kinloch (WKPS), Cllr. Mike Hill (KCC) and Cllr. Ken Mulholland (TTC).

It was agreed that Cllr. Mrs. Kate Walder should be invited to attend the next meeting as Borough Councillor for Rolvenden & Tenterden West.

- 2. NOTES OF THE MEETING HELD ON 23<sup>RD</sup> APRIL 2019:** The notes were agreed as a true record.

### 3. MATTERS ARISING.

- 3.1 Footpath Access to Tesco.** Paul Gibson reported that neither a ramp nor steps could be installed on the Taylor Wimpey side as the UKPN HV feed goes through the centre for the Taylor Wimpey road. The difference in levels between the site and Tesco is also an issue. On the Tesco side, there is no safe crossing from the proposed access to the Store. Katy Magnall had looked at the Tesco side and reported that the car park would have to be remodelled to accommodate an entrance and unfortunately there are no planning conditions or enforcements to ensure this happens. Katy had tried to contact Tesco; however, it was proving difficult to find the appropriate person to speak to. Claire Gilbert queried whether the access would fall into the area that Tesco were attempting to sell.

Given the issues with the UKPN cabling, it was suggested that the possible access remained blocked off and revisited in the future. In the meantime, there is pedestrian access to Tesco via the Smallhythe Road footpath or another route through to Waitrose.

- 3.2 Restricted Parking Zones.** Paul Gibson reported that they were waiting for the design from Mr. Parish at Ashford Borough Council; Cllr. Clokie reported that Mr. Parish is currently off ill, so he will follow this up. Paul also reported that they are keeping residents updated on progress, however, the RPZ's need

implementing as soon as possible. Hopefully this will happen once the roads have been adopted by KCC.

4. **UPDATE FROM DEVELOPERS:** To be read in conjunction with written updates provided.
  - 4.1 **Dandara:** see attached Development update.
  - 4.2 **Taylor Wimpey (TW):** see attached Development update.
5. **CURRENT ASHFORD BOROUGH COUNCIL POSITION.**
  - 5.1 David Harrison reported that there were no further comments from Ashford Borough Council; Katy Magnall had reported on the access to Tesco's. David informed the Group that this would be his last meeting as he had resigned from Ashford Borough Council and would be leaving in two months.
6. **BENCHES.** It was agreed that the benches that were being donated by Dandara and Taylor Wimpey, to be installed on the Six Fields Path, would be delivered direct to the development offices around the end of July. Claire agreed to keep both developers updated with delivery information.
7. **BMX TRACK.** A copy of the press release produced by Dandara was circulated. This has been sent off to the Kentish Express and has been shared via the Town Council's website and social media. Cllr. Clokie commented that maybe the track needed to be closed as soon as possible now that the press release has been circulated. The Group were reminded that a children's play area would be installed in the corner of the woodland and that it would be a woodland walkway.
8. **MEMBERS QUESTIONS.** None.
9. **ANY OTHER BUSINESS.** None.
10. **DATE OF NEXT MEETING:** Tuesday, 3<sup>rd</sup> September at 2.00 pm at the Town Hall.

**The meeting opened at 2.10pm and closed at 2.49 pm**

**External Committee 8<sup>th</sup> July 2019**

**Football Funding**

**Agenda Item 9**

During the 2018-19 season, the football teams were subsidised in their use of the 3G pitch at Homewood.

A budget of £1500 was agreed. This was exceeded by £280 as it was not possible to check the expense incurred by each football team until the invoices arrived. Three teams used the pitch, The Veterans, the seniors (TTFC) and the Juniors.

The seniors were supported by £750 for matches only (training costs were met by the team).

It is not possible to analyse the play from the other two teams from the invoices. I suggest that to avoid a recurrence of this issue any support should be split between the 3 teams in the manner suggested. The juniors use only half pitch size.

If the assistance was preset before the season, the teams could monitor their own usage.

Consideration should be given to future years following the 2019-20 season

**Proposal:**

- 1. That a further budget of £1500 should be considered for the 2019-20 season and any further seasons until the Smallhythe plot is ready.**
- 2. That the teams should be asked to agree a sensible split based on their usage and ability to pay. In the event of a dispute the council would be asked to consider a percentage split.**



Phil Burgess  
Town Clerk

Impact on Crime and Disorder : None  
Impact on Bio-diversity : None  
Budgetary Impact : Moderate

**External Committee 8<sup>th</sup> July 2019**

**Youth Funding**

**Agenda Item 10**

Funding for the Youth Café (Youth Club) at Highbury Hall by the Zion Baptist church is to end in July.

I have contacted KCC regarding the on-going provision for youth club services and their current provider has a remainder of £6,000 in the budget for this year. The youth provision as a whole costs around £10,000.

I am currently trying to confirm the exact figures involved with the commissioned provider, but this is expected to be very close to £4,000. I hope to have the exact figure and the term of the contract with KCC by the date of the meeting.

The council paid £6,000 last year to meet staff wages at the Youth Café.

In the long term, council has agreed funding for a youth worker of £20,000 p.a. and TTC will make a contract direct with the service provider for that and the Youth Café provision, subject to agreement by the Youth policy group and council.

The current priority is to ensure service continues at the Youth Café until such time as a contract can be agreed.

**Proposal: That council should agree a "top-up" for the current year of £4,000**



Phil Burgess  
Town Clerk

Impact on Crime and Disorder : None  
Impact on Bio-diversity : None  
Budgetary Impact : £20,000 budget for this year

**External Committee 8<sup>th</sup> July 2019**

**Town Manager**

**Agenda Item 11**

We have now received a copy of the ABC Town Centre Manager's Job Description, along with a copy of the ABC Tourist Information Assistant's Job Description for guidance. Work can now begin on producing a specific job description for the new Town Manager post and this will be carried out in conjunction with ABC. It is proposed that this would be discussed at a joint ABC and TTC meeting on 10<sup>th</sup> July 2019.

A draft of the job description will be taken to the Tourism & Business Sub-committee for comments before being presented to the External Committee for approval.

**Information only**

*C. Guiser*

Claire Gilbert  
Deputy Town Clerk

Impact on Crime and Disorder : None  
Impact on Bio-diversity : None  
Budgetary Impact : £20,000 budgeted for post

# MACMILLAN CANCER SUPPORT

Macmillan Supporter Care Team  
89 Albert Embankment  
London SE1 7UQ  
Tel: 0300 1000 200  
Email: [fundraising@macmillan.org.uk](mailto:fundraising@macmillan.org.uk)

Tenterden Town Council  
Town Hall  
24 High St  
Tenterden  
Kent  
TN30 6AN

RECEIVED 2 - JUL 2019

27 June 2019  
Reference: 8809230

Dear Friends,

**To everyone at Tenterden Town Council, we can't say thank you enough**

Thank you so much for your continued support and raising a further £1,888.85 for Macmillan Cancer Support. Your generosity means we will be able to help everyone with cancer live life as fully as they can.

**How your continued support helps**

There are 2.5 million people living with cancer in the UK and that number is rising every year. Our goal is to provide the support they all need to take care of their health, protect their personal relationships and to deal with money and work worries. To do this, we work with 7,700 specialised health and social care professionals including GPs, nurses, support-workers, dieticians and physiotherapists. We provide services in person, on-line, in hospitals, over the phone and from specially equipped buses. Your help makes this all possible.

**Thanks again for being such an important part of the Macmillan team. Without your help, we wouldn't be able to keep providing our vital services.**

With best wishes,



**Rebecca Forbes**  
Supporter Donations Team  
Tel: 0300 1000 200  
Email: [fundraising@macmillan.org.uk](mailto:fundraising@macmillan.org.uk)

**(This letter constitutes an official receipt)**

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