

TENTERDEN TOWN COUNCIL



MINUTES OF THE EXTERNAL COMMITTEE **MEETING HELD AT TENTERDEN TOWN HALL ON 3RD APRIL 2018**

Councillors Present: M. Carter (Chair), Mrs. J. Curteis, Mrs. S. Ferguson, Miss. N. Gooch, C. Knowles, K. Mulholland and Mrs. P. Smith. Substitute: R. Isworth

Officers Present: Town Clerk Mr. P. Burgess, Deputy Town Clerk Mrs. C. Gilbert, Administration Assistant Ms. S. Ratcliffe and Accounts Clerk Mrs. J. McCollum.

Others Present: Cllrs. H. Edwards, M. Freeman, H. Hickmott, Dr. Lovelidge, J. Nelson, A. Sugden (not members of this committee), Cllr. P. Clokie (ABC) and twenty six members of the public.

0137 **APOLOGIES FOR ABSENCE:** Cllrs. J Crawford (Member) and R. Lusty (Non-Member).

0138 **DECLARATIONS OF INTEREST.** Cllr. Mrs. Curteis declared an interest in Agenda Item 10 – Tributes in the Park. Cllr. Mrs. Curteis would present the proposal, but would not vote.

0139 **MINUTES.** The minutes of the meeting held on 19th February 2018 were confirmed and signed as a correct record.

0140 **MATTERS ARISING.** None.

0141 **PERSONAL REPRESENTATIONS FROM MEMBERS OF THE PUBLIC.** None.

0142 **COUNCILLORS' QUESTIONS.**

(a) Cllr. Mrs. Ferguson asked whether Kent County Council (KCC) should be approached to fix the pot holes on Recreation Ground Road and Highbury Lane. Both Cllrs. Mrs. Ferguson and Miss. N. Gooch have photographs to forward to KCC Highways.

(b) Cllr. Mulholland congratulated Kestrel Gymnastics on their recent success at the South East Regional Grades; 19 students attended, 10 passed and 6 received commendations. He reported on their need for a permanent home with a sprung floor and the hope that Council would support them.

0143 **SUB-COMMITTEES & WORKING GROUPS.**

(a) May Fayre. Cllr. Hickmott reported that 27 of the 35 stalls have now been taken. More craft stands and old vehicles would be welcome. The next meeting will be held on 18th April 2018.

(b) Donations. Nothing to report; no recent meetings.

- (c) Sports Review. Nothing to report; no recent meetings. Cllr. Carter requested that a meeting should be held as soon as possible.
- (d) Village Halls Focus Group. Nothing to report; no recent meetings.
- (e) Cinema Focus Group. Cllr. Carter reported on the meeting held on 21st March 2018. Two members of the focus group: Mr. T. Evans and Mr. C. Head highlighted the benefits of having a cinema and answered questions raised by Councillors.
 - (i) Five potential sites have been identified: The Pebbles Building, Tenterden Club, a location at the end of Church Road, behind the Town Hall, and the Recreation Ground next to the Leisure Centre. Cllr. Dr. Lovelidge suggested that the Cinema Focus Group contact Tenterden Leisure Centre Trustees to discuss a possible site there.
 - (ii) As part of Stage 2 Site Options Appraisal an architect would be appointed to look at site suitability.
 - (iii) Kino have indicated that they might be interested in fitting out a venue once a suitable site has been identified.

Cllr. Knowles would like to see more sites to be investigated and further data from the Focus Group; he agreed to forward a list of his enquiries to the Group. Cllr. Dr. Lovelidge requested that the Group investigate what happened with the cinema in Folkestone which was bailed out by their Town Council.

It was **AGREED** to support the Stage 2 Site Options Appraisal at a cost of £9,300.

- (f) Christmas Lights. Nothing to report; no recent meetings.
- (g) Tourism & Business. Nothing to report; no recent meetings.
- (h) War Memorial. The report of the meeting held on 6th March 2018 was **NOTED**. The Town Clerk reported that, hopefully, the re-location of the Commemorative Bricks will be completed by the Armed Forces Day in June. The next meeting will be held on 15th May 2018.
- (i) Community Transport Scheme. The report of the meeting held on 14th March 2018 was **NOTED**. Cllr. Mulholland provided an update on the recently completed survey. The data had been collated and used to complete a KCC grant application. The next meeting will be held on 4th April 2018.

0144 **TENTERDEN RUN**. A presentation was made by Mr. G. Puttock and Mrs. S. Messett from St. Michael's Primary School PTA regarding the Tenterden 5k and 10k Run, which will take place on Sunday, 10th June 2018. It was **RESOLVED** to classify the Tenterden Run as a Town Event and annual funding of £1,150 allocated.

0145 **MASCOT DOG (Smart Dog Project)**. Mr. M. Harrison addressed the Committee in support of his application for a loan of £10,000. Cllr. Dr. Lovelidge expressed concern with regard to public liability and costs. A representative from Hypohounds explained that they already provide a similar service which is free and would be happy to visit those who required their service. It was decided by the Committee to **DECLINE** the proposal at this time.

- 0146 **TRIBUTES IN THE PARK.** Cllr. Mrs. Curteis presented the proposal for annual assistance from the Town Council for the successful 'Tributes in the Park' event which will take place again this year on 21st July 2018. It was **RESOLVED** to class this as a Town Event, with annual funding of £1,000, subject to evidence of accounts from last year's event being shown to the Town Clerk. Cllr. Mulholland abstained from voting.
- 0147 **ROYAL WEDDING.** It was decided not to plan a specific event for the forthcoming Royal Wedding on 19th May 2018 due to the Recreation Ground being used for the Food Festival. It was **RESOLVED** to raise the Union Jack flag at the Town Hall.
- 0148 **POLICING IN THE TOWN.** It was **NOTED** that Inspector J. Atkinson, Cllr. B. Bradford (ABC), Mr. T. Ford (ABC Licensing) & Cllr. M. Hill (KCC) have been invited to attend the Town Council meeting on 23rd April 2018 with a view to arranging a sub-committee meeting to pursue this issue.
- 0149 **COMMUNITY LITTER PICK.** It was **NOTED** that the next Community litter pick will take place on Sunday, 13th May 2018. Publicity nearer the date will confirm the start time and venue.
- 0150 **FRIDAY MARKET.** It was **NOTED** that there would be a promotional 'taster day' on Friday, 6th April 2018. It was **RESOLVED** to retrospectively approve free stalls for the taster day and approve reduced rates for new stalls to incentivise growth.
- 0151 **PRIORY WAY PLAY AREA.** A presentation was made by Ms. A. Scott (ABC) who is Project Manager for the play area. Ms. Scott provided details of the upgrade of the equipment and re-surfacing. The total cost is £18,500 and a contribution of £4,000 was requested from the Town Council.
- Cllr. Knowles expressed concern about child safety. The location of the play area is very close to a busy main road, opposite the entrance to a new housing development. He is also keen to promote the socialising of children from the new development with those already living on Priory Way. Cllr. Knowles has been liaising with ABC's planning department and Chelgate, the Consultants on behalf of Redrow Homes. He would like the play area to be moved into the new development although the most recent housing application does not include this provision. Cllr. Knowles agreed to approach Chelgate direct.
- Cllr. Mrs. Ferguson questioned whether Cllr. M. Bennett (ABC) should be approached and whether Section 106 funding was available. It was **AGREED** in principal to approve a £4,000 contribution following discussions with developers.
- 0152 **FIRE HYDRANTS.** It was **RESOLVED** that the Town Council's Maintenance Team be made aware of the locations of the hydrants and perform periodical visual checks to ensure the hydrants are accessible and usable. The Town Clerk's Office will report direct to Kent Fire and Rescue Service if any defects are found.
- 0153 **CORRESPONDENCE.** None.
- 0154 **MINOR MATTERS.** None.
- 0155 **ANY OTHER BUSINESS.** None.

The meeting opened at 8.32pm and closed at 9.55pm.

The foregoing Minutes and Reports were confirmed and signed at the External Meeting held on the 11th day of June 2018.

Chairman _____ (11.06.2018)