

**Internal Committee 19<sup>th</sup> February 2018**  
**St. Michaels Recreation Ground**  
**Agenda Item 8**

A meeting took place at St Michaels Recreation Ground on 24<sup>th</sup> January 2018 between Representatives from Ashford Borough Council (ABC), three Town Councillors, the Town Clerk, Deputy Town Clerk, a Town Council Maintenance Worker, PCSO Oli Welch and Community Warden Jo Vos. The meeting was called to look at the current CCTV coverage at the park and come up with ideas on how to tackle the issue of anti-social behaviour.

The ABC Representatives suggested installing an additional camera onto the maintenance facility once built and this would then have better coverage of the whole park. It would not be viable to install a camera near the old vehicle entrance to the park.

The current shelter would need to be relocated once the maintenance facility was built and it was suggested that this could be moved to between the skate ramp and middle play area in anticipation. It was advised that the shelter should face the road and have open sides for visibility. ABC Cultural services has a number of open-sided shelters which may be available. Our maintenance staff will carry out the shelter work.

The removal of the Park's hedge was discussed and it was suggested that this should be cut to half height in the first instance which would ensure better visibility of the park from the road side whilst maintaining security for young children and dogs.

**Proposal: That the council should agree for the hedge to be cut to half height and the repositioning of the shelter.**



Phil Burgess  
Town Clerk

Impact on Crime and Disorder	:	None
Impact on Bio-diversity	:	None
Budgetary Impact	:	Moderate

## TENTERDEN TOWN COUNCIL

### Internal Committee - background for Agenda Item 9 on 19 February 2018

## **FOLK FESTIVAL VIP RECEPTION & CHARITY CONCERT**

### **Background**

To showcase Tenterden, particularly to mayors of other Cinque Ports towns but also to a wider range of civic visitors, we have had success in inviting visitors to town events, such as the Christmas lights switch-on and a reception for the Morris dancers parade on the Saturday of the Folk Festival weekend.

A problem with that Saturday is that it clashes with Speaker's Day, attendance at which is all but mandatory for the Town Mayor, preferably supported by the Town Clerk and others. Though there is a possibility that Speaker's Day might be moved to a date earlier in the year, to reduce the chance of it being spoiled by bad weather, currently it does clash with Folk Festival Saturday, meaning other Cinque Port mayors cannot attend.

In 2017, in addition to the successful civic reception on Folk Festival Saturday, we invited Cinque Port mayors (and the registrar) to the Folk Festival's fundraising concert on the evening of the Thursday before, and I suggest we should continue to do this, at least all the while Folk Festival Saturday clashes with Speaker's Day.

The Thursday reception was intended to be self-financing but, due to slight over-catering, there was a small cost in 2017 (see attached), met out of the Mayor's events budget. In the future, tighter catering should ensure the event is self-funding. Those who attended reported finding it an excellent evening, and I believe it was the first time the registrar of the Cinque Ports Confederation attended an event in Tenterden, for instance. I therefore feel that if the event is repeated each year (until there is no longer a clash with Speaker's Day) along with the enhanced civic reception on the Saturday, it will help put Tenterden "on the map" for the Cinque Ports. Even though only 13 paying guests attended, it was useful to allow Cinque Port mayors to attend a Folk Festival event, rather than have them believe we had badly organised the Saturday event so that it clashed with Speaker's Day!

The civic reception on the Saturday is not intended to be fully self-funding, in that the various civic guests are not charged, but the small cost of subsidising this (see attached) to allow us to showcase Tenterden and enable local people to mingle with the civic guests, seems justified.

### **Proposal**

I propose that –

- 1 We continue to host a civic reception on Folk Festival Saturday for civic guests (who would not pay) and locals (who would pay), with the intention that if a profit was made from the event it would be paid to the Folk Festival Committee, and any loss would be borne by the council out of the Mayor's events budget
- 2 While Speaker's Day clashes with Folk Festival Saturday, we also host a "mini-reception", particularly aimed at Cinque Ports mayors and others who would not be able to attend on the Saturday because of Speaker's Day, with ticket prices charged to cover the attendance at the Folk Festival fundraising concert and the cost of catering. There should be no profit, but any profit in fact made would be paid to the Folk Festival Committee, and any loss would be borne by the council out of the Mayor's events budget
- 3 We consider whether we should fix other "showcase" dates so that potential invitees can be asked to "save the date" well in advance; I suggest –
  - a. the Christmas lights switch-on (last Friday in November)

- b. the Tenterden Town Tour in April, as instituted by Cllr Mrs Smith when she was Mayor
- c. (I suggest) the CAMRA beer festival's "quiet evening" – on the Friday of the beer festival – subject to the agreement of the CAMRA organisers, who have not yet been approached.

This is not intended to restrict any year's Mayor in arranging any other fundraising or other activities, but it would (in my view) be good to stake a claim to specific dates each year when Tenterden would be hosting events, so they become part of the regular calendar

**Crime and disorder reduction impact:** None

**Biodiversity conservation impact:** None

**Suggested source of funds:** Mayor's events budget

Cllr Justin Nelson – 10 February 2018

**Internal Committee 19<sup>th</sup> February 2018**  
**Remembrance Day becoming a Civic Event & Centenary Celebrations**  
**Agenda Item 10**

At a meeting of the Royal British Legion (RBL) on 8<sup>th</sup> February 2018, it was suggested that Remembrance Day become a Civic Event, which is how it is treated in other Towns/Boroughs. With the decline in helpers and limited finances, this would help RBL greatly. It was agreed at the External Committee meeting on 9<sup>th</sup> October 2017 to annually pay for the PA equipment at a cost of approximately £120.00. By taking on the event, further costs would involve the road closure which could either be contracted out or Town Council staff could be trained to co-ordinate.

With this year being the Centenary year, ideas were discussed as to how to make the event more of a celebration. It was suggested that, following the Remembrance Service the parade would make its way back to Recreation Ground for a celebration (only on the corner section given the time of year) with possibly a tea tent/beer tent and a BBQ.

**Proposals:**

- 1. that the Council should consider making Remembrance Day a Civic Event;**
- 2. that the corner of the Recreation Ground be made available free of charge for a public celebration;**
- 3. that an annual budget be set to cover Remembrance Day;**
- 4. that a budget be set for the Centenary celebration (mainly hire of marquees and possibly entertainment – BBQ, Beer Tent and Tea Tent could be run by caterers).**

*C. Guise*

Claire Gilbert  
Deputy Town Clerk

Impact on Crime and Disorder : None  
Impact on Bio-diversity : None  
Budgetary Impact : *In the region of £1,720 for just Remembrance Day – this includes £400 wreaths & donation (already in payment), £120 P.A. and approximately £1,200 for road closure. The celebration part would require marquees in case of bad weather (the Scouts would have their own if they want to do a BBQ)*