



TENTERDEN
NEIGHBOURHOOD PLAN

Steering Committee Meeting 4 November 2020

Present:

Cllr J Crawford
Cllr J Curteis
Cllr K Walder
Irene Dibben
Joseph Franklin
Richard Masefield
Siggi Nepp
Sue Quinton
Samantha Reed
Stephen Sidebottom
Graham Smith[had to leave at item4]

Apologies:

Helen Whitehead

1. Minutes of 7 October 2020 were accepted and approved

2. Matters Arising

The Committee noted that the response to the White Paper had been sent by Helen to MHCLG from the committee. John confirmed that the Council had submitted a response. He confirmed the dates for presentations to the Planning Committee 7th December and to the Council 14th December.

3. Workstream activity Logs

The Workstream Action Log prepared by Stephen was shared and the Committee reviewed progress and outstanding actions. Stephen confirmed that Tony Fullwood knows the progress to date. Stephen led the discussion on the action log.

- 1) LGS. Richard confirmed that only a little work remains and it is substantially complete.
- 2) Landscape Character. The work has been circulated and approved by the committee
- 3) Important Public Views. Siggi circulated the views today but considers that there may be too much information in the report.
- 4) Built Up Confines Boundary. Work is complete
- 5) Design Codes. Phase A complete but there will be more work in Phase B because of the impact of the White Paper
- 6) & 7) Shop Fronts and Advertisements studies circulated
- 8) Tenterden Town Centre Boundary. The criteria established. Mapping required
- 9) Town Centre Markets. Business sites report has been circulated.

- 11) Existing Business Sites. Report complete.
- 12) Business Needs Assessment. There is interesting data emerging but insufficient responses at this stage.
- 13) Tourist Accommodation. The report has been circulated. The question remains; how far do we go with this category?
- 14) Recreation and Leisure Open Space. There is a good report with maps .An additional section on allotments is required
- 15) Routeways. Focusing on historic Routeways. The committee should decide how much do we include and what is the narrative we wish to convey.

In summary, Phase A is primarily complete apart from a couple of areas rated amber. The members of the Committee were asked to raise any queries with Stephen within a week. Richard asked whether Farmers will be included in the business survey. It was agreed, Jean agreed to contact the CEO of KESR. Stephen proposed that each work group should set out a worksheet for their own work groups for the next phase. He will collate them into an overarching sheet for Phase B and then beyond.

There followed a discussion about a section on the History of Tenterden and who would write it. Kate said that other NPs had found that the section on history is critical to engaging with Residents.[Further discussion on Comms section]

4 Working Group Progress

a Landscape The Urban Boundary work is completed.

b Green Spaces. Biodiversity and Wildlife Sue led the committee through the paper on the criteria and methodology on Green Spaces. Various assessment forms were shared with the committee. There followed a debate about the definition of “extensive” in the designation of Green Spaced. Richard showed on a map the various designated Green Spaces and how decisions had been made. He gave various examples including for Limes Land and Westwell.

Richard told the group about a recent meeting with Kent Wildlife Trust and their part in a national nature recovery network. The committee realised how this initiative can support the Biodiversity input of the NP and unanimously supported our inclusion in it.

c Landscape Siggi noted that 3 documents had been circulated a couple require refinements. She would like comments from the committee on the section on shop fronts. There followed a discussion about views and the importance of photos taken from Public Rights of Way[PROW] especially the inclusion of trees in the photos both to emphasise their importance and to present the Tenterden views at their best.

d&e It was considered that the committee had already discussed routeways and local economy

f Communications Discussion on this item was partly discussed earlier but the conclusion was that we needed to change the approach from considering communications via a

website to a complexly different approach to a digitally focused channel. Kate pointed out that we need to interest younger people and also to find a safe way to engage with the older residents who might normally attend workshops and exhibitions. We need to assume that attendance at public meetings will not be available to us in the time period in which we hope to reach Reg 14. She was asked to seek 2 quotes from companies who could help us achieve that. In the meantime Joseph and Sam offered help with the existing website.

7. Budget

John presented a spreadsheet of a possible draft budget. As there was no time to share this before the meeting it was decided to discuss and agree a budget at a subsequent meeting. An agreed budget could be used in presentation to the Council. Included in the presentation will be a request for more funds to meet the increased work. It was agreed this draft and its assumptions should be discussed. [

8. AOB

There was a discussion about what to present to the Planning Committee on Monday 7th December and full council on 14th December .

Sam reported on an approach from CPRE which she will be involved in. This was supported Kate reported on Sevington and the efforts of residents to protect a green field. This may have useful lessons for Smallhythe and St Michael's in our area

Next SC meeting is scheduled for 2 December. Irene will email the Committee with Zoom links nearer the time