

Detailed Income & Expenditure by Budget Heading 08.02.2017

Month No: 10

Agenda Item 7

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
200 Town Hall								
1200 Lettings & Rental	2,920	14,916	11,000	(3,916)			135.6%	
1205 Wedding Income	0	3,499	3,500	1			100.0%	
Town Hall :- Income	2,920	18,415	14,500	(3,915)			127.0%	0
4450 Cleaning & Materials	977	8,875	13,000	4,125		4,125	68.3%	
4455 Repairs & Maintenance	340	8,489	5,000	(3,489)		(3,489)	169.8%	
4460 Rates	1,120	11,197	11,000	(197)		(197)	101.8%	
4465 Gas	443	2,008	4,500	2,492		2,492	44.6%	
4470 Electricity	251	1,698	3,000	1,302		1,302	56.6%	
4475 Water & Sewage	0	226	1,000	774		774	22.6%	
4480 Flower Boxes & Baskets	0	1,236	1,200	(36)		(36)	103.0%	
4485 Flags & Accessories	0	0	500	500		500	0.0%	
4490 Wedding Expenditure	0	477	1,200	723		723	39.8%	
4495 Security Cover	0	1,499	3,200	1,701		1,701	46.8%	
4500 Premises Expenses	0	311	1,000	689		689	31.1%	
4900 Miscellaneous Expenditure	17	17	0	(17)		(17)	0.0%	
Town Hall :- Indirect Expenditure	3,147	36,031	44,600	8,569	0	8,569	80.8%	0
Movement to/(from) Gen Reserve	(227)	(17,616)						
210 Pavilion								
1200 Lettings & Rental	38	1,492	5,000	3,508			29.8%	
Pavilion :- Income	38	1,492	5,000	3,508			29.8%	0
4455 Repairs & Maintenance	6	3,386	2,500	(886)		(886)	135.4%	
4470 Electricity	122	707	500	(207)		(207)	141.5%	
4475 Water & Sewage	0	167	1,000	833		833	16.7%	
Pavilion :- Indirect Expenditure	128	4,260	4,000	(260)	0	(260)	106.5%	0
Movement to/(from) Gen Reserve	(90)	(2,768)						
220 Storage Facility								
4455 Repairs & Maintenance	4	35	500	465		465	7.0%	
4460 Rates	0	0	750	750		750	0.0%	
4470 Electricity	0	31	0	(31)		(31)	0.0%	
4500 Premises Expenses	0	63	250	187		187	25.2%	
4900 Miscellaneous Expenditure	71	71	0	(71)		(71)	0.0%	
Storage Facility :- Indirect Expenditure	75	200	1,500	1,300	0	1,300	13.4%	0
Movement to/(from) Gen Reserve	(75)	(200)						

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
230 Pebbles								
1200 Lettings & Rental	2,938	30,550	35,300	4,750			86.5%	
Pebbles :- Income	<u>2,938</u>	<u>30,550</u>	<u>35,300</u>	<u>4,750</u>			<u>86.5%</u>	<u>0</u>
4455 Repairs & Maintenance	0	0	8,000	8,000		8,000	0.0%	
Pebbles :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>8,000</u>	<u>8,000</u>	<u>0</u>	<u>8,000</u>	<u>0.0%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>2,938</u>	<u>30,550</u>						
240 Public Toilets								
1210 Public Toilets income	0	23	0	(23)			0.0%	
Public Toilets :- Income	<u>0</u>	<u>23</u>	<u>0</u>	<u>(23)</u>				<u>0</u>
4600 Station Road Toilets	1,108	17,307	20,000	2,693		2,693	86.5%	
4605 Recreation Ground Toilets	906	18,065	20,000	1,935		1,935	90.3%	
4610 St Michaels Rec Ground Toilets	1,548	16,563	10,000	(6,563)		(6,563)	165.6%	
Public Toilets :- Indirect Expenditure	<u>3,563</u>	<u>51,935</u>	<u>60,000</u>	<u>(1,935)</u>	<u>0</u>	<u>(1,935)</u>	<u>103.9%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>(3,563)</u>	<u>(51,912)</u>						
250 Kiosk								
4470 Electricity	0	76	0	(76)		(76)	0.0%	
Kiosk :- Indirect Expenditure	<u>0</u>	<u>76</u>	<u>0</u>	<u>(76)</u>	<u>0</u>	<u>(76)</u>		<u>0</u>
Movement to/(from) Gen Reserve	<u>0</u>	<u>(76)</u>						
260 General Public Buildings								
4670 Defibrillator Costs	0	358	200	(158)		(158)	179.0%	
General Public Buildings :- Indirect Expenditure	<u>0</u>	<u>358</u>	<u>200</u>	<u>(158)</u>	<u>0</u>	<u>(158)</u>	<u>179.0%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>0</u>	<u>(358)</u>						
Grand Totals:- Income	5,895	50,480	54,800	4,320			92.1%	
Expenditure	6,912	92,861	108,300	15,439	0	15,439	85.7%	
Net Income over Expenditure	(1,017)	(42,381)	(53,500)	(11,119)				
Movement to/(from) Gen Reserve	(1,017)	(42,381)						

Public Buildings Committee – Monday 20th February 2017

Armed Forces Day

Agenda Item 8

I have been approached by Jonathan Slegg who is looking to celebrate Armed Forces Day and hold a sponsored sleep-over on the Recreation Ground with proceeds going to charities for the homeless.

Armed forces day occurs on Saturday 24th June but the event in Tenterden will be run on the weekend of 17th and 18th June and will involve reservists and cadets.

The Town Council's support for the armed forces was confirmed in our recent signing of the Covenant.

The event will involve a parade followed by a reception at the Assembly Room. Free use of the Recreation Ground has already been agreed by Highways and Amenities Committee.

Councillor Knowles has offered to meet the costs of refreshments at the event through his ward member funding.

Proposal: That usage of the Assembly Room should be offered free of charge.



Phil Burgess
Town Clerk

Impact on Crime and Disorder : None

Impact on Bio-diversity : None

Budgetary Impact : Loss of rental income

Public Buildings Committee – Monday 20th February 2017

Recreation Ground Kiosk

Agenda Item 9

Some time ago the decision was made to replace the existing wooden kiosk with a new 6m x 4m timber framed building to allow lease of the facility to a provider of refreshments.

Planning permission had been obtained to facilitate this change and tenders were invited by Maylands Surveyors for the work. Our original estimates for the work were around the £35,000 mark.

Tenders have now been received by Maylands which range between £82,000 and £108,000! These were well in excess of the price expected by both the Town Council and the surveyors. Based on an assessment of potential rental income by Taylor Riley Stafford of around £7-8,000 p.a. this project would take around 15 years to break even.

In addition to this, our pre-application for Leader funding towards this project has recently been rejected on the grounds that the application should have been made prior to starting the project (the project had already begun before leader funding became available).

Both Liptons and chartered surveyors Taylor Riley Stafford are of the view that the kiosk would be better placed centrally on the recreation ground and this would also be safer for children using the play area while their parents take refreshments. I.e. the parents would be between the children and the road.

The current renovations to the St Michaels Toilet block will provide the bonus of a rest-room and office for maintenance staff, allowing the new maintenance facility to be for vehicle storage only. Maylands are currently investigating the prospect of a maintenance building on St Michaels Rec but wherever this facility is sited, it will free up the tractor shed.

The tractor shed, with all utilities and services already connected, would then make a low-cost conversion for a café.

Proposal: That the current project for replacement of the Kiosk at the Recreation Ground should be abandoned.



Phil Burgess
Town Clerk

Impact on Crime and Disorder : None

Impact on Bio-diversity : None

Budgetary Impact : Significant reduction in outlay

Public Buildings Committee – Monday 20th February 2017

Station Road Toilets

Agenda Item 10

Drawings in respect of the Station Rd toilets have been received from Clague Architects and are attached.

The represent 3 options:

1. Single storey conversion with 1 office/retail unit incorporated
2. Two storey conversion using the bin store area and offering 4 lettable units
3. Two storey conversion retaining the bin store but building above it and offering 3 lettable units.

It should be noted that ABC currently own and let the bin store to 2 local businesses but have indicated they would be prepared to transfer ownership to TTC as and when required free of charge but with legal expenses met.

Retaining the bin store area would allow additional refuse storage for new units.

If the drawings are acceptable I will pursue the issue to obtain relative costs for each conversion and potential rental income for the units.

Financing of the conversion may have to be borrowed from the Public Works Loan Board and a cost illustration will also be obtained for this.

Proposal: That the drawings should be agreed in principle (amended as necessary) and authorisation given to proceed with the research above to establish return on investment.



Phil Burgess
Town Clerk

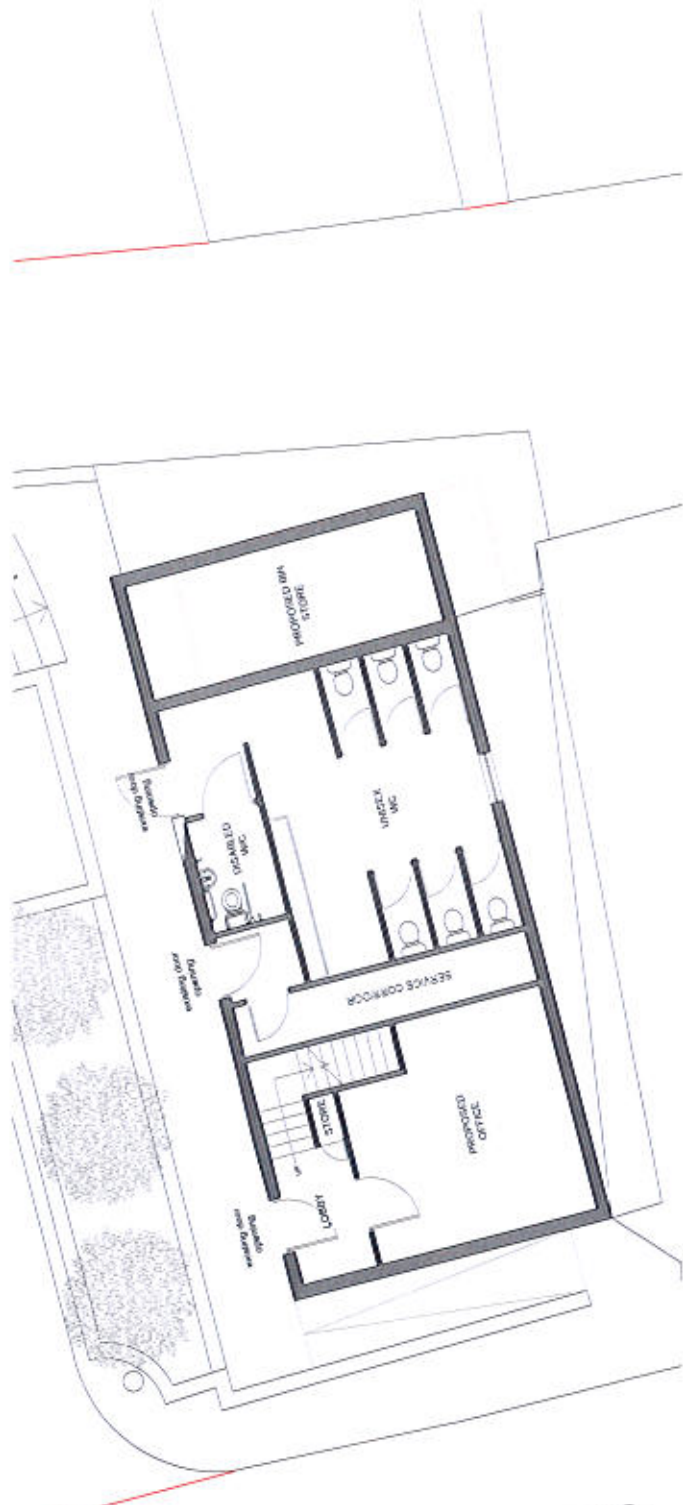
Impact on Crime and Disorder : None
Impact on Bio-diversity : None
Budgetary Impact : Variable

These drawings are prepared in accordance with the Building Regulations 2010 and the Building (Approved Document B) 2013. They are intended to be used in conjunction with the other drawings in this set of drawings. The drawings are not to be used for any other purpose without the written consent of the architect.



STATION ROAD

Proposed First Floor Plan - Option 1



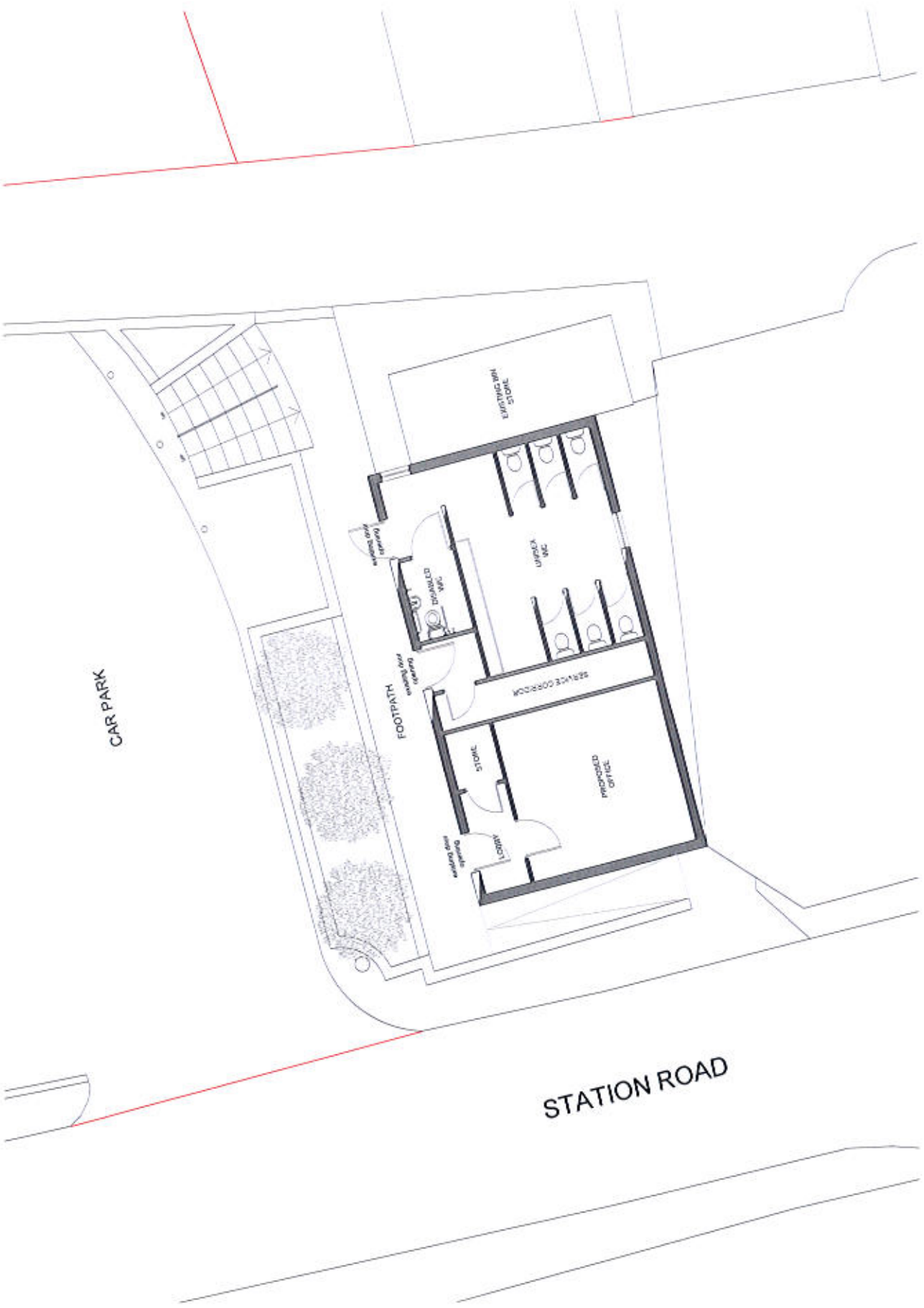
STATION ROAD

Proposed Ground Floor Plan - Option 1



01/17/17
 1:00 PM
 1/17/2017

Project No:
 21883C_101



CAR PARK

STATION ROAD

Proposed Ground Floor Plan



Project No:
 21883C_101

Client:
 Teesdale Town Council
 Teesdale Town Hall
 26 High Street
 Keston
 LE10 2AN

Project Description:
 Proposed conversion of WC
 to annex WC's

Client:
 110 @ 0111 500 @ A3 BUS
 Date:
 January 2017
 Author:
 JK

CLAGUE ARCHITECTS
 110 @ 0111 500 @ A3 BUS
 110 @ 0111 500 @ A3 BUS
 110 @ 0111 500 @ A3 BUS
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 110 @ 0111 500 @ A3 BUS

Project No:
 21883C_101

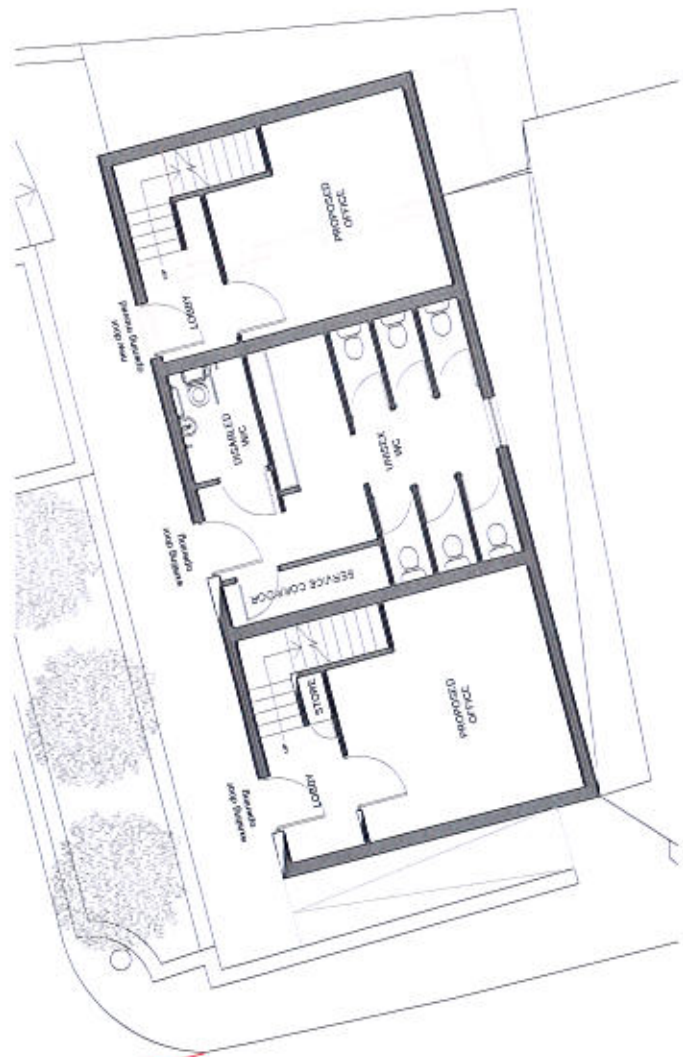
WAVE
 100 High Street
 Bristol, BS1 9JQ
 Tel: 0117 925 6200
 www.wave-architects.co.uk
 Wave Architects is a registered architect with the Royal Institute of British Architects (RIBA) and is a member of the Chartered Institute of Building (CIOB).
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Architect
 Date
 Description



STATION ROAD

Proposed First Floor Plan - Option 2



STATION ROAD

Proposed Ground Floor Plan - Option 2



Project Name
 Tetbury Town Council
 Tetbury Town Hall
 21 High Street
 Tetbury
 TN30 6AN

Project Description
 Option 2
 Plan reuse converted into office space
 with first floor extension

Client
 1-50 @ A3 1:100 @ A2/DJG
 1:50 @ A3 1:100 @ A2/DJG
 Date
 January 2017
 JK

CLAGUE ARCHITECTS

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Project Number
 21883C_103