

TENTERDEN TOWN COUNCIL

INTERNAL COMMITTEE

STANDING ORDERS & FINANCIAL REGULATIONS SUB-COMMITTEE

AGENDA

Date and time of meeting: Thursday, 09 November 2017, 4.00 pm.

Location of meeting: Councillor's Room at the Town Hall

Membership: Cllrs Knowles, Mulholland, Nelson, Mrs Smith & Sugden

All members of the Town Council are invited to participate in Sub-Committee meetings. Members of the public are welcome to attend.



Phil Burgess, Town Clerk. Mailing date: Tuesday, 31 October 2017

1. **APOLOGIES FOR ABSENCE.**
2. **APPOINTMENT OF A NOTE-TAKER**
3. **ELECTION OF CHAIR**
4. **MINUTES.** To agree that the notes of the meeting held on 4th May 2017 are a correct record.
5. **MATTERS ARISING.**
6. **INTERNAL COMPLIANTS.** To consider refinements to the terms of reference and selection criteria for members.
7. **ANY OTHER REQUIRED CHANGES TO STANDING ORDERS.**
8. **ANY OTHER BUSINESS.**
9. **NEXT MEETING.**