

TENTERDEN TOWN COUNCIL

INTERNAL COMMITTEE

COMMITTEE STRUCTURE SUB-COMMITTEE

AGENDA

Date and time of meeting: Monday, 22 January 2018, 5.00 pm.
Location of meeting: Councillor's Room at the Town Hall
Membership: Cllrs Carter, Mrs. Curteis, Mrs. Ferguson, Knowles,
Mulholland, Nelson & Mrs Smith.

All members of the Town Council are invited to participate in Sub-Committee meetings. Members of the public are welcome to attend.



Phil Burgess, Town Clerk. Mailing date: Wednesday, 10 January 2018

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1. **APOLOGIES FOR ABSENCE.**
 2. **ELECTION OF CHAIR.**
 3. **APPOINTMENT OF A NOTE-TAKER.**
 4. **MINUTES OF PREVIOUS MEETING.** Held on 27th February 2017.
 5. **MATTERS ARISING.**
 6. **REVIEW OF INTERNAL/EXTERNAL STRUCTURE.**
 7. **COMMUNITY ENGAGEMENT.** The "Frome model" of council meetings and consequential additional time involved, or an alternative method of involving the public.
<http://www.frometowncouncil.gov.uk/frome-town-council/meetings-agenda-and-minutes/panels/>
 8. **ORDER OF MEETINGS.** Should we alternate internal and external?
 9. **OTHER POTENTIAL CONSIDERATIONS.**
 - a) Consider splitting planning off to a separate night.
 - b) Include external in each cycle?
 - c) Consider a 4-week or monthly cycle.
 10. **ANY OTHER BUSINESS.**
 11. **NEXT MEETING.**