



## Steering Committee Meeting 2 December 2020

### Present:

Cllr J Crawford  
Cllr J Curteis  
Cllr K Walder  
Irene Dibben  
Joseph Franklin  
Siggi Nepp  
Sue Quinton  
Stephen Sidebottom  
Graham Smith  
Helen Whitehead

### Apologies:

**Also in attendance:** Richard Masefield

### 01. Minutes from last Meeting

Minutes of 4 November were accepted and approved.

### 02. TTC presentation - 2nd rehearsal

Siggi produced a revised version of the slide presentation to be delivered to the TTC Planning Committee on 7th December. Some minor amendments to the Introduction and Budget sections were discussed. These were agreed and Siggi updated the relevant slides. The Committee and Richard then ran through the entire presentation, making notes of any further adjustments needed. Siggi noted that the presentation took just over 37 minutes to deliver. A discussion was had as to what should be included in the presentation to the full Town Council on the 14th December. It was agreed that this should be a shortened version comprising the Introduction and the sections on Comms, the Roadmap, the Planning White Paper and the Budget.

### 03. Content for Press Release

It was agreed that Siggi and Kate would liaise with Richard Harvey with a view to issuing a press release summarising NP progress after the second Council presentation.

### 04. AOB

John reported that we have now received confirmation of the final Locality Grant for two-thirds of Tony Fullwood's fees. This led to a discussion on next steps. Stephen proposed that



## TENTERDEN NEIGHBOURHOOD PLAN

we should be focussing on the AECOM Design Codes document and on Tony's response to the work carried out for Phase A. It was agreed that Tony should be invited to the January SC meeting - Stephen will liaise with him on this. Siggie suggested that the focus of that meeting should be to review the progress of each work-stream in conjunction with Tony's input.

John stated that we should update ABC with current progress. Kate suggested that Siggie contact Ian Grundy to introduce herself as the new Chair. Siggie agreed to do this.

Kate requested £100 to pay for some updates to the NP website, including the uploading of the TTC presentation. This was approved.

Sue confirmed that a letter inviting residents to the TTC presentation would be emailed out to the NP mailing list.

Siggie confirmed that she would send the final amended version of the full presentation to the Deputy Town Clerk. She would also prepare the shorter version to send over for the Full Council meeting on 14th.

Richard was asked if he would be attending the SC meeting on 6 January. He said that he could either update Sue on the Biodiversity work-stream, or he could attend if he was invited. The Committee assured him he would always be welcome!

The next SC meeting is scheduled for Wednesday 6 January 2021. Sue will email all 2021 dates to the Committee. Meeting will continue to be held on Zoom and will be hosted by Graham until further notice.