



## Steering Committee Meeting 26 October 2022

### Present:

Cllr John Crawford (JC)  
Cllr Kate Walder (KW)  
Tony Fullwood (TF)  
Joseph Franklin (JF)  
Siggi Nepp (SN)

### Apologies:

Cllr Jean Curteis (JCu)  
Stephen Sidebottom (SS)  
Helen Whitehead (HW)

### 01. Minutes of previous Meetings

The Minutes were agreed.

### 02. Matters Arising

None

### 03. Working Group and Response Schedules Updates

Vision

Completed

Strategy

KW to obtain feedback from KCC (Highways and Education) and Ivy Court

TEN NP1

Completed

TEN NP2

SC agreed to omit the following LGS justified as follows:

- Turner Field: Already has national status and protection in NPPF
- Combes Land: Already has national status and protection in NPPF
- Old Knockwood: Already has national status and protection in NPPF
- Limes Land (LL): Area allocated to housing in permitted planning permission – we are unable to designate land that has permitted planning permission

JC to contact Sue Quinton to request updated response schedules

TF to make modifications necessary as a result of changes to NP2

Helen to amend Built Up Confines map to reflect changes to LL designation



TF to include cross-reference to Design Code for LL

TEN NP7

TF to meet with SS to agree and complete actions remaining

TEN NP8

KW to send letter to KCC as per TF recommendation/ advice

TEN NP9

KW requested that JC obtain project summaries from St Mildreds and TTC

TEN NP14

JC to confirm

TEN NP15

SC agreed to omit policy as a result of LL permitted planning permission

TEN NP16

TF to meet with SS to agree and complete actions remaining

TEN NP17

SN to investigate proposal and report back

TEN NP18

KW is actioning

APPENDIX 2, 3

TF to meet with SS to agree and complete actions

#### **04. REG 15 Submission**

It was agreed that all actions above need to be completed prior to REG 15.

It was agreed that SN would approach RM, who has a strong relationship with Gravity, to request some further assistance in updating the existing documents.

It was agreed that the documents would remain in A3 format to ensure that the text is accessible, however the documents can be printed to A4 format (font size would be 10) should that be required.

SN will coordinate with HW to update required maps to reflect changes in TEN NP2.

#### **04. Programme**

It was acknowledged that the original timeline for the NP has unfortunately suffered significant delay as a direct consequence of the LL planning application and decision. It had been agreed that the NP had to await the outcome of this application before proceeding.

The SC are aiming to complete all work required for the REG 15 submission by the end of January 2023. The documents will include the following:

- Updated Evidence Documents
- Updated Neighbourhood Plan
- Basic Conditions Statement
- Community Engagement Statement (which will include SC response schedules)

The completed documents would then be issued to TTC in the first week of February 2023 prior to the next full TTC meeting in the second week of February 2023, where the document would then need TTC approval before being submitting to ABC.

Once the documents are submitted to ABC, the next phase, REG 16 is commenced, which is a 6-week process, managed by ABC.

#### **09. Future Meetings**

It was agreed that the next SC meeting will be arranged as a Zoom on 7 December, 14pm

#### **10. AOB**

Covered during the meeting.

FYI, Please see copy of referenced Response Schedule below:

<b>Section/Policy</b>	<b>Outstanding Actions and Decisions</b>	<b>Author</b>
Vision	None	TF
Strategy	Add feedback being obtained by Kate from service providers KCC (Highways and Education) and Ivy Court.	TF
TEN NP 1	Review inclusion of panoramic view from the edge of the urban confines on the public footpath that runs from Wealden Avenue towards Ingleden, looking east of St Michaels across open countryside.	SN
TEN NP 2	See Key decisions. A decision on responses to TEN NP2 (Local Green Spaces) has been subject to the outcome of the Limes Land planning appeal and legal challenge. Now that these processes have played out, the SC are in a position to decide which of the two options to pursue.	Steering Committee



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NEIGHBOURHOOD PLAN

TEN NP 3	Identify list of nationally and internationally protected species in the Parish for inclusion in NP.	Richard
TEN NP 4	None	Siggi
TEN NP5	None	Stephen
TEN NP6	None	Siggi
TEN NP7	A number of highlighted detailed actions and text is required – see attached.	Stephen
TEN NP8	The Design Code shows a pedestrian/ cycle/ vehicular connection from Phase B through to Phase A – ultimately connecting Phase B to Recreation Road (and its junction with the A28. As the internal routes are to be designed for a 20mph maximum speed, I assume KCC have no objections to this route which will effectively connect Smallhythe Road with the A28 via this development. This should be specifically checked as part of the KCC Highways Authority consultation.	Siggi
TEN NP9	Provide additional couple of sentences to explain the St Mildred’s church and the Town Hall projects.	Stephen
TEN NP10	None	Stephen
TEN NP11	None	Stephen
TEN NP12	None	Stephen
TEN NP13	None	Stephen
TEN NP14	Update number of people on allotment waiting list. Transfer three comments to TEN NP17 for Stephen to examine – and potentially include as projects.	Sue / Graham
TEN NP15	See key decisions. Confirm whether the permitted sports pitch development at Limes land be allocated in the NP, or merely referenced as a fait accompli with Policy TEN NP15 deleted.	Sue / Graham
TEN NP16	I do not appear to have had a schedule and draft responses from Stephen. Stephen to supply.	Stephen
TEN NP17	Is improved drainage, levelling of ground and steps on footpaths AB16 and AB17 required? Can this be added to projects?	Stephen



TEN NP18

Kate / Sue undertook to formally consult with KCC as Education Authority and Highways Authority and GP and health providers.

Siggi

No evidence is presented in the Local Green Space evidence base or Appendix 3 - Associated Projects - of the need for the enhancement of Millennium Garden and Coombe Lane Cemetery. Further evidence is required to justify the enhancement of Millennium Garden and Coombe Lane Cemetery – or the proposal should be deleted from the policy.

Subject to KCC as highway authority, it would appear helpful to include charging points as part of the sustainable transport options.

Stephen to provide Tony with a response to the following:

Cycling/walking strategy: with plans to improve the Railway path, and concern re traffic pollution on A28 outside Homewood School, no-one seems to have considered giving access from the school direct to the footpath to facilitate children using it to get to/from school and avoiding pollution on the main road. Security concerns would have to be addressed, but it seems madness that a 1-metre wide pavement next to a main A road is the only pedestrian route into town for pupils, when a traffic-free cycle path runs along the perimeter of the school which cannot be accessed.

Stephen to provide Tony with a response to the following:

Gaps in provision of facilities for young people

Stephen to provide Tony with a response to the following:

Health and wellbeing are justifiably given high priority, but ONLY outdoors. This town has a



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NEIGHBOURHOOD PLAN

	high proportion of elderly residents and needs low or non profit spaces inside.	
Appendix 1 – Design Code	None	Tony
Appendix 2 – Non-designated heritage assets	A number of highlighted detailed actions and text is required – see attached.	Stephen
Appendix 3 - Projects	I do not appear to have had a schedule of draft responses from Stephen. As this is a separate non-land use set of local projects, I need not review these and suggest Stephen prepares all the responses to the comments received alongside any proposed amendments to this Appendix – and forwards these to me for inclusion.	Stephen